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CHAPTER 12. Micro-Purchases

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12.1 Policy

Effective October 2, 2014, the micro-purchase method may be used for purchases at or under the threshold of \$25,000 without soliciting competitive quotations.

12.2 Micro-Purchase Procedures

Micro-purchases may require applicable provisions or clauses including all requisite billing information. However, the prices paid for such purchases must be fair and reasonable. To the extent practicable, micro-purchases shall be equitably distributed among qualified suppliers.