



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
207<sup>th</sup> MEETING OF THE BOARD OF DIRECTORS**

**Thursday, March 5, 2015**

**9:30 a.m.**

**5000 Overlook Avenue, SW**

**Room 407**

- I. Call to Order (Second Vice Chairman Edward Long)**
- II. Roll Call (Linda Manley, Board Secretary)**
- III. [Approval of February 5, 2015 Minutes](#) (Second Vice Chairman Edward Long)**
- IV. Chairman's Overview**
- V. Committee Reports**
  - [1. Environmental Quality and Sewerage Services Committee \(Bo Menkiti\)](#)
  - [2. Water Quality and Water Services Committee \(Rachna Butani\)](#)
  - [3. D.C. Retail Water and Sewer Rates Committee \(Alan Roth\)](#)
  - [4. Finance and Budget Committee \(Timothy Firestine\)](#)
- VI. [General Manager's Report](#)**
- VII. [Summary of Contracts](#)**
- VIII. Consent Items (Joint-use)**
  - [1. Approval to Execute Option Year Two of Contract No WAS -12-029-AA-JR, M.C.Dean. – Resolution No. 15-25](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)
  - [2. Approval to Execute Option Year Two of Contract No. WAS-13-013-AA-RE, Polydyne- Resolution No. 15-26](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)
  - [3. Approval to Execute Option Year Two of Contract No. WAS-13-006-AA-RE, PVS, Chemical Solutions- Resolution No.15-27](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)
  - [4. Approval to Execute Supplemental Agreement No. 01 of Contract No. DCFA #44, Peer Consultants, PC- Resolution No.15-28](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)
  - [5. Approval to Execute a 20- Year Contract for Contract No. 140100, Washington Gas Energy Systems WGES- Resolution No.15-29](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

6. [Approval to Execute a Modification of Contract No. WAS-09-12-AA-GA, M& M Electric Motor Repair, Inc. Resolution No. 15-30](#) (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

**Consent items (Non-Joint Use)**

1. [Approval of Proposed Notice of Rulemaking to Amend the District of Columbia Fire Protection Service Fee- Resolution No. 15-32](#) (Recommended by the DC Retail Water and Sewer Rates Committee 2/24/15)
2. [Approval for Proposed Notice of Rulemaking to Establish a New Development Impact Fee - Resolution No. 15-33](#) (Recommended by the DC Retail Water and Sewer Rates Committee 2/24/15)
4. [Approval of Douglas & Boykin, LLC – Resolution No. 15-34](#) (Recommended by the the Finance and Budget Committee 3/04/15)

**IX. Executive Session** – To discuss legal, confidential and privileged matters pursuant to Section 2-575(b)(4) of the D.C. Official Code<sup>1</sup>

**(Non-Joint Use)** - To be voted on following executive session

1. [Approval to Execute Contract No. 140080, Capitol Paving of DC, Inc. – Resolution No. 15-31](#) (Recommended by the Water Quality and Water Services Committee 02/19/15)

**X. Adjournment**

<sup>1</sup> The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(1); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.

**Upcoming Committee Meetings (5000 Overlook Avenue SW (Blue Plains – 4<sup>th</sup> Floor)**

- Governance Committee- Wednesday, March 11th @ 9:00a.m. . (5000 Overlook Avenue, SW)
- Human Resources & Labor Relations Committee Meeting w/ Union Presidents- Thursday, March 18th @ 9:00a.m. (5000 Overlook Avenue, SW)
- Environmental Quality and Sewerage Services Committee – Thursday, March 19<sup>th</sup> @ 9:30 a.m. (5000 Overlook Avenue, SW)
- Water Quality and Water Services Committee – Thursday, March 19<sup>th</sup> @ 11:00 a.m. (5000 Overlook Avenue, SW)
- DC Retail Water and Sewer Rates Committee – Tuesday, March 24<sup>th</sup> @ 9:30 a.m. (5000 Overlook Avenue, SW)
- Audit Committee – Thursday, March 26<sup>th</sup> @ 9:30 a.m. (5000 Overlook Avenue, SW)
- Finance and Budget Committee – Thursday, March 26<sup>th</sup> @ 11:00 a.m. (5000 Overlook Avenue SW)



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS**

**MEETING MINUTES  
THURSDAY, JANUARY 8, 2015**

**Present Directors**

Edward L. Long, Second Vice Chairman, Fairfax County  
Rachna Butani, District of Columbia  
Nicholas Majett, Prince George's County  
Obiora "Bo" Menkiti, District of Columbia  
Timothy Firestine, Montgomery County  
Robert L. Mallett, District of Columbia  
Alan J. Roth, District of Columbia  
Ellen Boardman, District of Columbia  
Shirley Branch, Alternate to Vacant Prince George's County

**Present Alternates**

Adam Ortiz, Prince George's County  
Howard Gibbs, District of Columbia  
Brenda Richardson, District of Columbia  
James Patteson, Fairfax County  
Bonnie Kirkland, Montgomery County

**DC Water Staff**

George S. Hawkins, General Manager  
Randy Hayman, General Counsel  
Mark Kim, Chief Financial Officer  
Linda R. Manley, Board Secretary

Second Vice Chairman Long called the 206<sup>th</sup> Meeting of the District of Columbia Water and Sewer Authority's Board of Directors to order at 9:33 a.m. The roll was called and a quorum established.

### **Approval of the January 8, 2014 Meeting Minutes**

Second Vice Chairman Long asked for a motion to approve the January 8, 2014 minutes. Mr. Roth moved that the minutes be approved and the motion was seconded. The minutes were approved unanimously by the Board of Directors.

### **Chairman's Overview**

Second Vice Chairman Long stated that he was giving this time to CEO/General Manager Hawkins to add on to his presentation of the General Manager's Report.

### **Governance Committee**

Reported By: Ellen Boardman, Chair

Ms. Boardman stated that the Committee met on January 14, 2015. Korey Gray, Compliance Officer, updated the Committee on two programs under the D.C. Water Works Employment Program. The Workforce Training Pilot Program consists of two D.C. Water contractors, Capitol Paving and Fort Meyer Construction, who each have two trainees. Mr. Gray reviewed the allocated training budget, the expenditures for each trainee for wages and benefits, and the separate training contribution for certifications. In addition, Mr. Gray spoke about the level of D.C. Water's oversight monitoring of the program to ensure compliance and continuing progress. The monitoring includes submission of monthly reports, regular meetings with the contractors, and discussions with the trainees. Mr. Gray is preparing a report on what lessons have been learned and how the program can be improved. The Committee expressed its desire to continue promoting training and career opportunities for workers through D.C. Water programs

Ms. Boardman indicated that the Committee and Mr. Gray then moved to a discussion of the Workforce Incentive Pilot Program under which two contractors receive incentive payments based on the number of D.C. residents they hire. Mr. Gray reported that the program is coming to a close and the Committee will receive a report upon its completion.

Mr. Gray also reviewed the activity of the job centers. The Committee members expressed their pleasure with the progress and what additional steps could be taken to expand and enhance the programs. D.C. Water will continue to promote local hiring.

Ms. Boardman stated that the Committee received a report from General Counsel Hayman on the proposed amendments to the Procurement Manual. This effort has been underway for over a year and the Committee commended the General Counsel's Office for the comprehensive review of the manual's rules. Ms. Boardman indicated that the Committee's purpose is to ensure that D.C. Water has contractors who understand their responsibilities to D.C. Water and that bad actors are prevented from participating in the projects.

Mr. Hayman reviewed the proposed rule changes and clarifications. Ms. Boardman stated that the Committee will continue to review them until they come up for a recommendation for approval in the Committee's March meeting. It is planned that they will be presented to the Board at the April meeting.

**Environmental Quality and Sewerage Services Committee**

Reported By: Howard Gibbs

Mr. Gibbs reported that the Committee met on January 15, 2015. Walter Bailey, Assistant General Manager for Wastewater Treatment, updated the Committee on the performance of the Blue Plains Advanced Wastewater Treatment Plant. The Plant as usual is operating within all of the permit requirements. Mr. Bailey reported on the Enhanced Nitrogen Removal Facility where all projects have been completed and it has now been placed in service.

Mr. Bailey explained that the Methanol Facility contractor is required to demonstrate that there are no leaks in the piping before D.C. Water's final acceptance of the facility. There is annual testing required by the D.C. Department of the Environment.

It was reported that the digesters continue to operate and that approximately 60 percent of biosolids are going through the hydrolysis process. The remaining 40 percent of biosolids is expected to be processed by the end of the month. When 100 percent is being processed by the digesters, they expect there to be less trucks running in and out of Blue Plains. Class A biosolids is being produced.

Mr. Gibbs stated that the Odor Abatement Project is coming along fairly well. There is a problem with one of the Virginia sites because Dominion Virginia Power has delayed providing the electrical installation. Board member Patteson from Fairfax County has offered his assistance in resolving the situation. The Old Anglers Inn continues to have odor issues and efforts are still being made to resolve those issues before the odor season recommences.

There were two contracts presented for recommendation by the Committee for Board approval. The first one was an engineering services agreement for assessing, rehabilitating, upgrading, and improving the sewer system, and the second is a request to execute a contract to rehabilitate the Pope Branch Stream. Mr. Gibbs reported that the Committee recommended both contracts for approval.

Mr. Mallett stated that he did not understand the explanation for why there is no minority contractor participation required by one of the contracts. He requested clarification before the Board vote for approval. Mr. Gibbs explained that the Committee had questioned this also. The contractor will be working in the stream bed which is an environmentally sensitive area. The proposed contractor has extensive experience working in these situations. The Committee was informed that this contract was different because the work was of a specialty nature and only specifically trained and equipped contractors could perform the work. In addition to working in the stream bed, the contractor must provide materials like concrete and piping. The requirement for selection of the contractor is therefore different. Mr. Gibbs indicated that they asked about minority contractors providing goods and services if none were qualified to perform the stream bed work.

Mr. Mallett still required more of an explanation, so Leonard Benson, Chief Engineer, responded that they have been working with the contractor to encourage them to go out and get minority and women business participation. So far they have obtained a 6.4 percent participation and are still working on it. Mr. Benson agreed that these efforts should have been undertaken before this point is reached and the Board is asked to approve a contract. Mr. Mallett indicated that this is a serious problem with the process and he does not think anything will change after

the contract is approved by the Board. He stated that he did not want to hold up the contract if it could not be delayed but felt this was a critical matter.

Ms. Richardson agreed with him and suggested that some type of written stipulation be included that requires action by the contractor. After more discussion of this issue, Mr. Roth pointed to an asterisk on the fact sheet that stated that due to the nature of the work, the market for DBE subcontractors was not expected to be sufficient to meet the fair share objective, et cetera. He recommended that they be more careful in writing up the fact sheets. Mr. Roth also suggested that if feasible the contract be held for 30 days, until the next Board meeting. Mr. Benson stated that that would not be a problem and that in the future they would take additional action to ensure that the process is followed. When the situations with contractual awards are different from the routine, the approach must be different.

Second Vice Chairman Long stated that non-joint item Resolution 15-23 would be deferred.

**Joint Meeting of the Environmental Quality and Sewerage Services Committee and the Water Quality and Water Services Committee**

Reported By: Howard Gibbs

Mr. Gibbs stated that the Committees met on January 15, 2015 to discuss the Capital Improvement Program, more specifically the lifetime capital budget. He indicated that the lifetime budget looks at the lifetime costs of any project that is ongoing or will start within the next ten years. Mr. Gibbs stated that there had been an increase of \$740 million because some projects such as the nitrogen removal project will be coming off the chart and new projects will go on to it. The projects are mandated by government decrees, the Board of Directors, safety related issues, etc. These projects stand at the end of the line and they hope there is enough money left over to try to work on some of them. The Committee is recommending approval by the Board of contracts concerning the \$10.1 billion lifetime budget.

**Water Quality and Water Services Committee**

Reported By: Rachna Butani, Chair

Ms. Butani reported that the Committee met on January 15, 2015. Charles Sweeney, Manager of the Pumping Department, updated the Committee on water quality monitoring. He stated that there was zero positive samples for the total coliform rule testing for December and one positive in January. Ms. Brandt Edwards, Water Quality Manager, indicated that the positive was at a fairly new site and that they were still investigating to determine if there was any activity in the area that might have caused the positive sample. Mr. Sweeney noted that for the lead and copper rule monitoring the next period of monitoring would begin on January 26, 2015 and that therefore there was no update.

Ms. Butani stated that the Fire Hydrant Upgrade Project update was presented by David Walls, Manager of Distribution. Of the 9,400 public hydrants, approximately 120 were out of service, half due to defect and half due to construction. Mr. Walls stated that there was a light increase in out of service hydrants because this is the water main break season when their resources are focused on addressing those emergencies instead of focusing on repairs.

Jason Hughes, Director of Water Distribution, provided a summary of the incident related to the petroleum-based smell in the R Street area. Mr. Hughes presented a detailed summary of what happened and the action taken by D.C. Water and other government agencies. D.C.

Water's employees were critical in resolving the issue. The Committee thanked everyone involved for their service. Details can be found on D.C. Water's website.

Ms. Butani reported that the Committee agreed to hold meetings every other month by conference call and every other month in person. They hope that this encourages more participation in the meetings.

#### **Finance and Budget Committee**

Reported By: Robert Mallett

Mr. Mallett stated that the Committee met and discussed the capital and operating budgets for 2016. The drivers in the budget for increased costs are personnel services, utilities, and debt service. The costs of electricity and power are going down overall because the Digester Project went online. They are trying to lock in some low rates for future power.

Mr. Mallett reported that they made some slight changes in the budget projections for sanitary and compliance rule, overflow service area and also had an opportunity to visit the issue of refunding some of D.C. Water's bonds. They will ask the Committee to approve the refunding in the amount of approximately \$390 million worth of bonds. This will include all of the past series now that they have caught up. Mark Kim, Chief Financial Officer, stated that it would include the remaining bonds potentially in the series that was partially refunded last fall. Mr. Mallett reported that the savings from the refunding will be about \$36 million.

Mr. Mallett stated that the Committee approved the operating budget, the Ten-Year Financial Plan, the Capital Improvement Plan, and the sale of the bonds. He indicated that the Committee was recommending approval of the consulting contract for financial services and the other items.

#### **D.C. Retail Water and Sewer Rates**

Reported By: Alan Roth, Chair

Mr. Roth reported that the Committee met on January 27, 2015 and discussed the retail rates, fees and charges that D.C. Water should propose in the D.C. Register to begin the FY 2016 rulemaking and rate setting process.

Mr. Roth stated that the Committee is proposing moving to a new rate structure in which a larger portion of the retail bill will consist of fixed as opposed to variable rates. This moves D.C. Water away from an undue reliance on consumption based pricing when in fact there are significant fixed costs on the capital side of the budget. The Committee is introducing a new fixed charge referred to as a water system replacement fee that will pay for the Board's decision to speed up replacement of the aging water infrastructure from once every 300 years to once every 100 years. The 1 percent replacement rate costs about \$40 million a year and will be charged based on customers' meter size and average flow. This will amount to an increase of approximately \$6.30 monthly for the average residential customer.

The water rates will be restructured and D.C. Water will be able to establish peaking factors that separate out residential from nonresidential classes so that different rates are charged those customers based on classes. Additionally, water rates for all residential customers will be at or below the FY 2015 rates. For nonresidential customers the rate will rise slightly by 2.8 percent to account for the higher peaking factor for that class. There will be incentivized conservation

for residential customers and the creation of a more progressive rate structure they propose establishing a lower lifeline rate for the first four CCFs of core water consumption.

Mr. Roth reported that the Committee is discussing with the staff a robust outreach and education program on water conservation. The Committee is exploring ways to ameliorate the increases.

Mr. Roth commended Mr. Kim and his staff for a fantastic job working to develop a much more sophisticated retail rate structure.

### **General Manager's Report**

Reported By: George Hawkins, CEO/General Manager

Mr. Hawkins spoke about a meeting he and other staff members attended which was arranged by Board member Brenda Richardson. The meeting was at the D.C. Public Library and related to the Mentor Protégée Program which pairs up well known companies with up and coming companies who wish to learn and gain more awareness and skills to be in the market. He commended them on their ingenuity and creativity.

Mr. Hawkins also announced that Vice President Biden, Secretary of Agriculture Vilsack, EPA Administrator McCarthy, Congresswoman Norton, and Mayor Bowser visited D.C. Water's Blue Plains Advanced Wastewater Treatment Plant in January to raise the significant issue of infrastructure initiatives prior to President Obama's State of the Union Address. They used the Nannie tunnel boring machine as background for the Vice President's address. Mr. Hawkins stated that the Administration has identified infrastructure as one of its priorities both with respect to job creation, economic support to businesses and people around the country. They received a letter after the address from the Secret Service saying that it had been one of the smoothest events they had done and appreciating D.C. Water's efforts. John Lisle, Director of External Affairs, his staff, Will Pickering, and Carlton Ray were tremendous in coordinating everything.

It was reported that the budget reviews usually held in January were delayed until February because of the budget number and huge dollar amounts associated with the large projects now underway or planned for the future. This required preparation of extensive data and documentation so that everything that is underway or planned is understood. Mr. Hawkins thanked the Board's Finance and Budget Committee, executive team, CFO's staff, and everyone who worked on the budget for a tremendous job.

Mr. Hawkins stated that a safety video contest was held in January and there were three winners. First prize went to External Affairs, second to Labor Relations, and third to Engineering and Technical Services.

There were 96 water main breaks in the month of January. The unstable state of the temperatures in the cold months is the biggest challenge for water distribution systems. Mr. Hawkins stated that Charles Kiely and his team, Union President Shanks, and all of his union members are again at the center of D.C. Water's response and are doing a fantastic job.

Mr. Hawkins then introduced new hires and promoted employees to the Board and noted that they all are the best and brightest. The employees are Darelle Quick hired in the position of Assistant Manager for Maintenance and Service Part Materials; Antron Sutton hired in the position of Program Manager for Wastewater Treatment Operations Support; Johnnie Walker



hired to the position of Director of Facilities; Dan Bae hired as Director of Procurement; Brian Wilson promoted to Supervisor and Field Technician ; Sarah Neiderer promoted to Strategic Planning Officer; Bob Hunt promoted to Director of Finance; and Bijou George hired as Chief Operating Officer.

**Consent Items (Joint Use)**

Second Vice Chairman asked for a motion to approve joint use items. Mr. Firestine moved to approve Resolutions No. 15-15 through 15-21 and it was seconded. The motion to approve Resolutions No. 15-15 through 15-21 was unanimously approved by the Board.

**Consent Items (Non-Joint Use)**

Second Vice Chairman Long asked for a motion to defer a non-joint consent item. Mr. Mallett moved to defer Resolution 15-23 and it was seconded. The motion to defer Resolution 15-23 was unanimously approved by the Board.

Second Vice Chairman Long asked for a motion to approve non-joint use items. Mr. Roth moved to approve Resolutions No. 15-22 and 15-24 and it was seconded. The motion to approve Resolutions 15-22 and 15-24 was unanimously approved by the District members of the Board.

Randy Hayman, General Counsel, stated that a motion was needed to move into Executive Session to discuss legal, confidential, and privileged matters pursuant to Section 2-575(b)(4) of the D.C. Official Code. Following a vote by roll call, it was so moved. The Board went into Executive Session at 10:32 a.m. and resumed at 11:57 a.m.

Second Vice Chairman Long asked for a motion to approve a joint use item. Mr. Long moved to approve Resolution No. 15-14 and it was seconded. The motion to approve Resolution 15-14 was approved by the Board with four abstentions.

Second Vice Chairman Long adjourned the meeting at 11:58 a.m.

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Secretary to the Board of Directors



**District of Columbia  
Water and Sewer Authority**

**Board of Directors**

**Environmental Quality and  
Sewerage Services Committee**

*Thursday, February 19, 2015*

*9:30 a.m.*

**MEETING MINUTES**

**Committee Members Present**

Bo Menkiti, Acting Chairperson  
David Lake  
Howard Gibbs  
Mathew Brown  
Adam Ortiz  
James Patteson  
Brenda Richardson

**DC Water Staff Present**

George Hawkins, General Manager  
Len Benson, Chief Engineer  
Randy Hayman, General Counsel  
Linda Manley, Secretary to the Board

**I. Call to Order**

Mr. Bo Menkiti, Acting Chairperson, called the meeting to order at 9:30 AM.

**II. AWTP STATUS UPDATES**

**1. BPAWTP Performance**

Mr. Walt Bailey, Assistant General Manager for Wastewater Treatment, reported that the monthly average influent flow was 299 MGD, bringing the 12-month average to 300 MGD. 3.7-inches of precipitation fell during the January reporting period.

Mr. Bailey informed the committee that as of Saturday, February 14, 2015, 100% of the biosolids are being processed through the thermal hydrolysis (Cambi) and digesters; we are no longer producing lime stabilized biosolids.

Biosolids production was 700 wet tons per day, compared with the annual average production of 1150 wet tons per day. Total nitrogen concentration averaged 3.7 mg/l for the month, and the annual average of 4.0 mg/l remains below the permit threshold. Overall, plant performance was excellent, with 100% permit compliance. As of January 1, 2015, EPA mandate requires the Blue Plains to meet effluent limit of 4,377,580

pounds per year of Total Nitrogen.

The committee requested a description of the process for “mothballing” the lime stabilization equipment. Mr. Bailey responded that the thermal hydrolysis (Cambi) and digesters were not designed for peak day but instead for peak month; therefore, as Blue Plains approaches the design year capacity of 370 MGD, the lime stabilization equipment will be necessary. Mr. Bailey noted that the lime stabilization system will be maintained and periodically exercised to be used as a backup to handle peaks.

The committee asked if by March 2015, the Combined Heat and Power (CHP) will begin generating electricity. Mr. Bailey commented that Pepco Energy Services continues to be behind schedule; it is anticipated that by April 2015 the issues with boilers and scrubbing of the digested gas will be resolved to enable the startup of the turbines. The committee asked if the lack in revenue because of contractor’s delay is shared with the CHP contractor or borne by DC Water. Mr. Bailey deferred the question to Mr. Len Benson. Mr. Benson commented that the contract has liquidated damages; in addition, DC Water holds a retention of monies due to the Contractor to cover liquidated damages, as may be assessed. .

### **III. UPDATES: POTOMAC INTERCEPTOR SEWER**

#### **1. Odor Abatement Project**

Ms. Liliana Maldonado, Director of Engineering and Technical Services, reported that the Maryland Sites are completed with Site 27 (Old Angler’s Inn) odor source investigation continuing. The Fairfax County liaison with Dominion Virginia Power provided by Mr. Patteson was supportive in expediting the start of permanent power installation at Site 31 (Fairfax). Pending no further weather delays and the completion of permanent power installation, manual startup of Site 31 is anticipated end at the end of March 2015. Site 46 (Loudoun) is 95% complete with operational demonstration anticipated early April 2015. The committee asked if the odor at the Maryland Site 27 (Old Angler’s Inn) is Dimethyl Sulfide (DMS), whether the DMS odor source has been located, and whether the odor source is actually coming from DC Water’s sewers. Ms. Maldonado responded that the DMS is one of the odors and that the source has not been located. Ms. Maldonado noted that odor control design is to treat hydrogen sulfide (H<sub>2</sub>S) gas, and DMS is not a common odor source in the sanitary sewer. The committee asked if any sampling for DMS has been performed, and how well the odor control facility is working. Ms. Maldonado responded no sampling has been done at this time; however, there is a plan once all the process equipment at the sites are operational to balance and optimize the odor control system. The committee asked if all sites were necessary to optimize the system and Ms. Maldonado confirmed that all sites are needed. Mr. Benson further commented that once all sites are operational, DC Water will be able to identify data gaps to better determine sampling locations.

#### IV. SOLAR POWER PURCHASE AGREEMENT – SOLAR POWER

Mr. George Hawkins, General Manager, explained that the solar photovoltaic (PV) contract is a Power Purchase Agreement (PPA) to purchase all electrical energy produced by the PV system for a 20-year initial term and 5-year renewal option based on an electricity kWhr cost stated in the PPA for each year of the PPA. Washington Gas Energy Services (WGES)/Standard Solar have been selected with negotiation of the final terms and conditions to proceed after EQ & SS recommendation to proceed and full Board approval. Mr. Hawkins noted that the same PV panels have been installed at the Wastewater Treatment Plant in Camden, NJ, where DC Water conducted a site visit to evaluate the technology prior to undertaking the effort.

The committee asked about the interconnection agreement with Pepco and whether the agreement allowed excess electricity to be sold back into the grid. Mr. Ernest Jolly, Energy Chief, responded that an interconnection agreement is necessary in order to operate the PV and CHP system in parallel with the Pepco System and the electricity generated is expected to be consumed at Blue Plains instead of being sold to the grid.

Mr. Hawkins highlighted the time value of executing and completing the PV installation by December 31, 2016 to take advantage of Federal Investment Tax Credits.

The committee asked if a cost sensitivity analysis to install future PV panels have been performed for other locations at Blue Plains. Mr. Hawkins explained that other locations are being evaluated, for example along I-295 or on building roofs, but currently are not part of this contract beyond examining such as possible addition to the contract.

The committee asked what is the electricity cost per kWhr under the PPA. Ms. Diala Dandach, Supervisor Program Management, responded 6.5 cent per kW/hr is being charged for the first year and adjusted for inflation each subsequent year. The committee asked about the expected energy production and the capacity. Ms. Dandach explained that under the PPA, all electricity that is expected to be generated will be purchased by DC Water.

The committee asked who is responsible for the maintenance cost over the 20-year period. Mr. Hawkins responded that the WGES/Standard Solar are responsible for any maintenance costs to the PV and appurtenances and DC Water is responsible for maintenance costs for our sedimentation basins. It is, however, unclear which party is responsible for maintenance if a PV panel falls into our Sedimentation Basin; these types of questions will be clarified during the negotiations. The committee asked if a storm renders power from Pepco inoperable whether there are any necessary modifications to Blue Plains equipment/Motor Control Centers (MCC). Ms. Dandach explained that an allowance is included with the PPA agreement to cover such unforeseen electrical modifications but this is unlikely to be required since the interconnection lessons-learned from the CHP agreement with Pepco will be applied to this contract.

The committee asked what is the amount of electricity being generated by PV and CHP for Blue Plains as a percentage of DC Water's total projected annual energy requirements. The committee requested a graphic depicting the projected energy consumption at Blue Plains and for all DC Water for the next 10, 15, and 20-years and how much energy will be come from PPA, CHP and Pepco.

The committee asked if there is a buy-out option in the PPA to cover DC Water's interests with newer technology in the future. Ms. Dandach commented that the current PPA has two options: 6- and 10-year with option to buy the PV system. If the PPA continues to the 20-year period, DC Water will have the option to buy or if not the provider is responsible to remove the PV system at their cost.

The committee asked to understand the reason why one of the short listed proposer did not submit and two others were determined non responsive. Mr. John Bosley, Chief Procurement Officer, commented that procurement is still active and did not want to elaborate but did confirm that the two proposers were deemed non responsive.

The committee asked if storage batteries were an option. Ms. Dandach commented that as part of the negotiation the proposers were asked to provide alternatives such as onsite battery; however, the battery technology has not matured at this time making this option not viable.

## **V. ACTION ITEMS - JOINT USE**

1. Contract No. WAS-12-026-AA-JR, M.C. Dean
2. Contract No. WAS-13-013-AA-RE, Polydyne
3. Contract No. WAS-13-006-AA-RE, PVS Chemical Solutions
4. Contract No. DCFA #441, Peer Consultants, PC
5. Contract No. 140100, WGES, Washington Gas Energy Systems
6. Contract No. WAS-09-12-AA-GA, M&M Electric Motor Repair. Inc.

Ms. Theresa Scott presented action items 1, 2, 3 and 6.

Action item 1 is a request to exercise option year two of the contract for the maintenance of high and low voltage switchgear throughout DC Water facilities.

Action item 2 is a request to exercise option year two of the contract for the supply and delivery of dry cationic polyacrylamide flocculant (polymer) for use in the secondary clarifier at Blue Plains AWTP. The committee noted that option year 1 contract value was \$601,800 and inquired why the cost difference for option year 2 contract of \$753,600. Mr. Bailey explained that the price per pound is unchanged and that the increase is due to an increase in quantity.

Action item 3 is a request to exercise option year two of the contract for the supply and delivery of liquid sodium bisulfite at Blue Plains AWTP.

Action item 6 is a request to execute to modification to add funding for services to repair and maintain industrial pumping equipment at DC Water's water and wastewater facilities.

Mr. Len Benson presented action items 4 and 5.

Action item 4 is a request to execute Supplemental Agreement No. 1 to provide asset parts processing support to Department of Maintenance Services (DMS) and start-up services associated with the capital construction contracts at Blue Plains AWTP. The committee asked if the supplemental agreement reflects the required MBE/WBE percentages. Mr. Benson commented that the MBE/WBE participations shown are the blanket participation percentages throughout the contract.

Action item 5 is a request to execute a 20-year Solar Power Purchase Agreement to purchase solar power generated at Blue Plains AWTP. Details are noted above in Section IV, Solar Power Purchase Agreement. The committee asked if from a procurement standard there is an additional step required when there is only one responsive bidder. Mr. Benson commented that considerable discussions were conducted with all the bidders before selecting WGES/Solar Standard.

The Committee will recommend all action items to the Board for action.

## **VI. CLEAN RIVERS PROJECT STATUS UPDATE**

Mr. Carlton Ray, Director Clean Rivers, noted the Clean Rivers projects are on schedule with notable recognition received from Cardinal Wuerl in the naming ceremony for the Anacostia River Tunnel (ART) Boring Machine "Nannie" and from Vice President Biden when touring the ART mining site.

## **VII. QUARTERLY CIP REPORT**

Ms. Liliana Maldonado, Director of Engineering and Technical Services, reported that disbursements are on target for the first quarter. All priority 1 projects are on schedule and within budget. For the 1<sup>st</sup> Quarter, five of the nine planned KPI milestones were met; four KPIs however were completed ahead of schedule.

## **IX: ADJOURNMENT**

The meeting was adjourned at 11:05am.

## **Follow-up Items**

1. Provide a graphic depicting the projected energy consumption at Blue Plains and for all DC Water for the next 10-, 15-, and 20-years and how much energy will be coming from PPA, CHP and Pepco.



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

**BOARD OF DIRECTORS  
WATER QUALITY AND WATER SERVICES COMMITTEE**

**MEETING MINUTES  
THURSDAY, FEBRUARY 19, 2015  
(via conference call)**

**Members Present**

Rachna Butani, Chair  
Howard Gibbs (in person)  
Alan Roth  
Brenda Richardson  
Robert Mallett  
Obiora “Bo” Menkiti

**DC Water Staff**

George Hawkins, General Manager  
Randy Hayman, General Counsel  
Linda Manley, Board Secretary

**I. Call to Order**

Ms. Butani called the meeting to order at approximately 11:00 a.m.

**II. Water Quality Monitoring**

**A. Total Coliform Rule (TCR) Testing**

Jason Hughes, Manager of Distribution, stated that the TCR data was at .8 percent and that there were zero positives in January and so far in February.

**B. Lead and Copper Monitoring**

Mr. Hughes reported that so far they have distributed 50 kits, 28 of which have been returned. Data has not been received from the laboratory. This is the new compliance testing period.

**III. Fire Hydrant Upgrade Program**

David Wall, Manager, reported that there were 59 fire hydrants out of service due to defect. Repair and replacement was slightly less than last month at .62 percent of inventory. There were 45 out of service due to construction or temporary condition, which is down from 61 from last month.



The Committee asked for a breakdown on the out of service hydrants due to defect in last month's report. Mr. Wall indicated that there were 17 hydrants listed as needing repair and/or investigation, of which 3 have been subsequently investigated and determined to need replacement. They are doing valve investigations to determine what it takes to get the water off. Four have been placed back in service and 2 were identified as part of a construction job and re-categorized to the construction and temporary status. Three are still needing investigation due to resources currently being focused on water main breaks and frozen pipes. Those will be addressed as soon as possible. Also, one hydrant is on White House grounds and coordination to get into those facilities is difficult. Action on one hydrant is being coordinated with the Fire Department to relocate. A couple are in tunnels that are old. Mr. Walls stated that they are working with Safety to do a traffic control plan to get access to them and address them in a safe manner. These are wall mounted hydrants in the 3<sup>rd</sup> Street Tunnel.

Ms. Butani asked about the change from 61 to 45 in the construction bucket and if it was just construction wrapping up. Mr. Walls stated that it was a combination of things but some of it is construction wrapping up and some of it is reevaluating the locations. They had an opportunity in early January to go and assess those and make sure the sites were cleared.

Mr. Mallett asked about the hydrants that they could not get to because they are on White House grounds. He wanted to know if there were secondary plans about that because obviously if anything happens and there are any problem with the fire hydrants, D.C. Water would hear no end of it. Does GSA do the inspection or is there someone in the superintendent's office of the White House. He said that he was very concerned about it. Mr. Wall stated that there are multiple hydrants on the White House grounds and this is one hydrant that has been identified. GSA, the Park Service, and other federal agencies use multiple hydrants over there and the Fire Department is aware of this one particular location. The ability to get water at the time of an incident should not be impeded. Everyone is familiar with that location. Mr. Gibbs asked if it was the District's hydrant and Mr. Walls replied that technically it is and they have been trying to coordinate to get replacement. They have projects going on as well within the grounds. It is a secured location, so D.C. Water cannot just go in and do work. The Federal Government has been doing work on the grounds and D.C. Water is trying to coordinate with them to get the hydrants addressed during that construction. Mr. Gibbs asked if it was an issue of turning off the water or just getting access to the site. Mr. Wall reported that it was access along with coordination during construction, them not getting in D.C. Water's way and D.C. Water not getting in their way because of where it is. Mr. Mallett stated that D.C. Water should paper this very well and that D.C. Water can have no slip ups. Mr. Walls indicated that they coordinate with the White House and Secret Service every year to conduct inspections of all of the hydrants that D.C. Water maintains to make sure they are all in working order. Ms. Butani asked if he thought they were well documented about this. Mr. Walls replied that they are because of the coordination they have done with them through permitting and through the interactions on the inspections, there has been ongoing conversations about this specific hydrant. Mr. Gibbs asked if the legal staff had agreed with his assessment because they are the ones who would have to carry this if there was a problem. Mr. Walls stated that they can do that. General Counsel Hayman agreed that his office would look into it.

**V. Executive Session**

Mr. Hayman asked for a motion to go into Executive Session to discuss legal, confidential and privileged matters under D.C. Official Code Section 2-575 (b)(4). It was moved and seconded. Ms. Manley conducted a roll call and the motion was approved. The Committee went into Executive Session.

After reconvening the open session, the Committee recommended the Capitol Paving contract for full Board approval. Ms. Butani adjourned the meeting.



**DISTRICT OF COLUMBIA  
WATER AND SEWER AUTHORITY**

**Board of Directors**

*DC Retail Water and Sewer Rates Committee*

Tuesday, February 24 2015

9:30 a.m.

**MEETING MINUTES**

**Committee Members in Attendance**

Alan Roth, Chairperson  
Matthew Brown  
Rachna Butani  
Howard Gibbs  
Robert Mallett  
Ellen Boardman  
Brenda Richardson

**DC Water Staff**

George Hawkins, General Manager  
Mark Kim, Chief Financial Officer  
Randy Hayman, General Counsel

**Call to Order**

Chairman Roth called the DC Retail Water and Sewer Rates Committee meeting to order at 9:37 a.m.

Mr. Roth initiated the meeting by noting that the two main items on the agenda for discussion would be the proposed Fire Protection Cost of Service Fee and Development Impact Fee. He also indicated that the Committee would be updated on the DCGIS Flyover and the Committee workplan.

**Fire Protection Fee Cost of Service Study**

Mr. Kim stated that the purpose of the presentation is to review the 2015 Cost of Service Study (COS) for fire protection services and recommend the appropriate fees for recovering those costs from the District.

In 2013, DC Water signed a new MOU with the District Fire Emergency Medical Services (FEMS). According to the MOU, DC Water is required to inspect all public fire hydrants annually in accordance with National Fire Protection Association (NFPA) guidelines, identify and install new hydrants, perform preventive maintenance, conduct flow tests once every six years and provide water supply personnel on scene to FEMS when requested for 2 alarm fires or greater.

The Amawalk Consulting Group performed a cost of service study to determine the costs of providing fire protection service to the District. They reviewed the historical fire service costs of DC Water for the period FY 2006 - 2013, compared the costs with the revenues received from the District, developed projections for operating and capital costs for FY 2014 – 2017 and recommended fees for recovering those costs from the District for FY 2015 - FY 2017.

Ms. Butani questioned why full time assigned personnel costs grow at a slower rate than the burden on the personnel costs. Mr. Kim stated that the increase is due in part to the costs of DC Water's benefit program, which includes the total compensation package (overhead rates and fringe benefits).

Mr. Kim explained that from FY 2006 to FY 2014, DC Water expended approximately \$47 million to provide fire protection services to the District. The District has reimbursed DC Water approximately \$40 million for the same period leaving approximately \$7 million unrecovered. The \$7 million shortfall will be spread over the next three years (FY 2015 – FY 2017) resulting in a new fire protection service fee of approximately \$10.8 million per year, paid quarterly.

Ms. Boardman asked if DC Water can bill the District annually instead of every three years. Mr. Kim stated that from a practical standpoint it is harder to do a true-up in full on an annual basis as opposed to the current practice of conducting a COS every three years and spreading the true-up over several years.

The Board approved Action Item 1, "Fire Protection Service Fee," subject to the Committee's suggestion to move the date of the required Public Hearing if at all possible to May 13, 2015, when the Retail Water and Sewer Rates, Fees and Charges will be presented for Public Hearing.

### Development Impact Fee

Mr. Kim presented to the Committee an overview of the proposed Development Impact Fee. The fee would be assessed to new development (or redevelopment) to recover the investment in available system capacity. The Development Impact Fee will ensure developers pay their fair share of the cost of system assets.

Currently, DC Water is not charging a Development Impact Fee. Mr. Kim referred to 2013 Raftelis Financial Consultant (RFC) Survey of regional utilities showing comparison for Single Family Residential (SFR) and noted that besides Baltimore City, DC Water was the only local jurisdiction not charging a Development Impact Fee. He stated that under the proposal, all SFR customers with meters 1" or smaller will be charged the same fee. All SFR customers with meters larger than 1" and Multi-Family and Non-Residential customers will have the Development Impact Fee charged based on their meter sizes. This fee does not apply to remodeling of existing property maintaining the current meter size.

Mr. Kim referred to another chart showing a comparison of fees for regional utilities for Non-Residential customers, showing much higher fees as compared to DC Water's proposed fee. For example, for 2" meter size, the fee for Fairfax County and Loudoun County were higher as compared to DC Water by \$31,025 and \$67,043 respectively.

Ms. Boardman asked whether existing customers have already paid for the system capacity, then why do they have to pay it instead of getting reimbursement from DC Water? Mr. Kim explained that the system capacity is still being paid for through debt service. However, future rate increases will be lower if DC Water charges the Development Impact Fee.

The proposed Development Impact Fee will be assessed for all new buildings, structures or properties under development and properties under redevelopment. For properties under redevelopment, DC Water will determine the net system impact fee by determining the property's proposed capacity requirements and applying a credit for the capacity of accounts being removed from the system. However, if the associated credit for capacity removed is equal to or greater than the future impact fee, the net impact fee shall be zero. Properties under redevelopment shall not receive a credit for accounts that are inactive for more than 12 months.

The Development Impact Fee is projected to generate revenue of \$8.1 million per year. Mr. Brown asked whether DC Water has budgeted these amounts in its FY 2016 revenue projections. Mr. Kim responded that the revenues are included in the FY 2016 proposed budget, but that the source of these revenues are from DC Water's water and sewer rates rather than from the proposed development

impact fee. Mr. Kim added that if the Board were to adopt the development impact fee, the Authority would be able to develop more accurate projections based upon actual revenues realized during the first year of the program. The expectation would then be that the revenues generated from the development impact fee would be “backed out” of future water and sewer rates in future budgets and that projected water and sewer rate increases would be moderated.

Committee members had an extensive discussion with each other and with the staff regarding the potential pros and cons of the proposal. A public notice will be published on the new proposed fees. Mr. Mallett asked whether the development impact fee is subject to the same public hearing process as DC Water’s rates. Mr. Hope of DC Water’s Office of the General Counsel responded that the development impact fee is not subject to the same public hearing process as the DC Water’s rates.

After discussion among Committee members about the most appropriate process to follow before implementing this proposal, Chairman Roth suggested that the Authority gather comments on the proposed fees and share a summary of the comments with the Board members, with Board members also given full access to the comments themselves if desired. Board members can then decide how to proceed. Subject to that procedural understanding, the Committee recommended approval of Action Item 2, “Development Impact Fee.”

### **Other Business**

Ms. Preston updated the Committee on the status of DCGIS Flyover. Mr. Hawkins mentioned that the flyover is tremendously important. The same dollar figure will be recovered but the reallocation of the impervious area for property owners will be increased or decreased based on the new flyover data. Chairman Roth asked whether the flyover would be able to determine the type of materials used on the properties. Mr. Javed explained that the staff would use Google Earth and site plans to determine sidewalk, driveway and any other composition of materials.

Ms. Preston indicated that as part of the process of “refreshing and recalibrating” the Authority’s impervious area database, DC Water is doing a procurement that contemplates a May 1 initiation and four months to complete. The Customer Service department hopes to have the new data loaded in time for the October 1, 2015 rate changes.

### **DC Retail Water and Sewer Rates Committee Workplan**

Mr. Kim provided the Committee with an update on the workplan. The Committee asked staff to provide an update on the progress of the DCGIS 2014 flyover and database update project at the July 2015 committee meeting.

### **Executive Session**

No executive session was held.

### **Adjournment**

The meeting was adjourned at 11:11 a.m.

### **FOLLOW-UP ITEMS – DC Retail Water and Sewer Rates Committee Meeting (February 24, 2015)**

1. Prepare CAP customers average usage analysis. (Mr. Gibbs) Status: Completed
2. Are most of the low-income CAP customers seniors? (Ms. Richardson) Status: Completed
3. DCGIS Flyover update. (Mr. Gibbs) Status: July 2015



**DISTRICT OF COLUMBIA  
WATER AND SEWER AUTHORITY**

**Board of Directors**

*Finance and Budget Committee*

*Wednesday, March 4, 2015*

*3:00 p.m.*

**MEETING MINUTES**

**Committee Members in Attendance  
Via (Conference – Call)**

Timothy Firestine, Committee Chairperson  
Robert Mallett, District of Columbia  
James Patteson, Fairfax County

**DC Water Staff**

Randy Hayman, General Counsel  
Leonard Benson, Chief Engineer  
Gail Alexander-Reeves, Director, Budget  
Teresa Scott, Procurement Manager  
Linda Manley, Secretary to the Board

**Call to Order**

Chairman Firestine called the meeting to order at 3:05 p.m.

**Action Item**

Ms. Teresa Scott, Procurement Manager, reviewed a fact sheet requesting a funding modification for legal services provided by Douglas & Boykin, LLC. This contract modification totals \$1M and provides additional funds needed for major construction litigation, which will affect the North East Boundary Sewer location at 1744 D Street, NE. Douglas & Boykin will also continue to provide other general litigation services, as required through fiscal years 2015 and 2016. Randy Hayman, General Counsel provided further explanation of the type of services Douglas & Boykin provides for the Authority.

Hearing no questions, the Committee recommended the Douglas & Boykin fact sheet for board action.

**Follow-up Items**

There are no follow-up items.

**Adjournment**

Hearing no further business Chairman Firestine adjourned the meeting at 3:10 p.m.

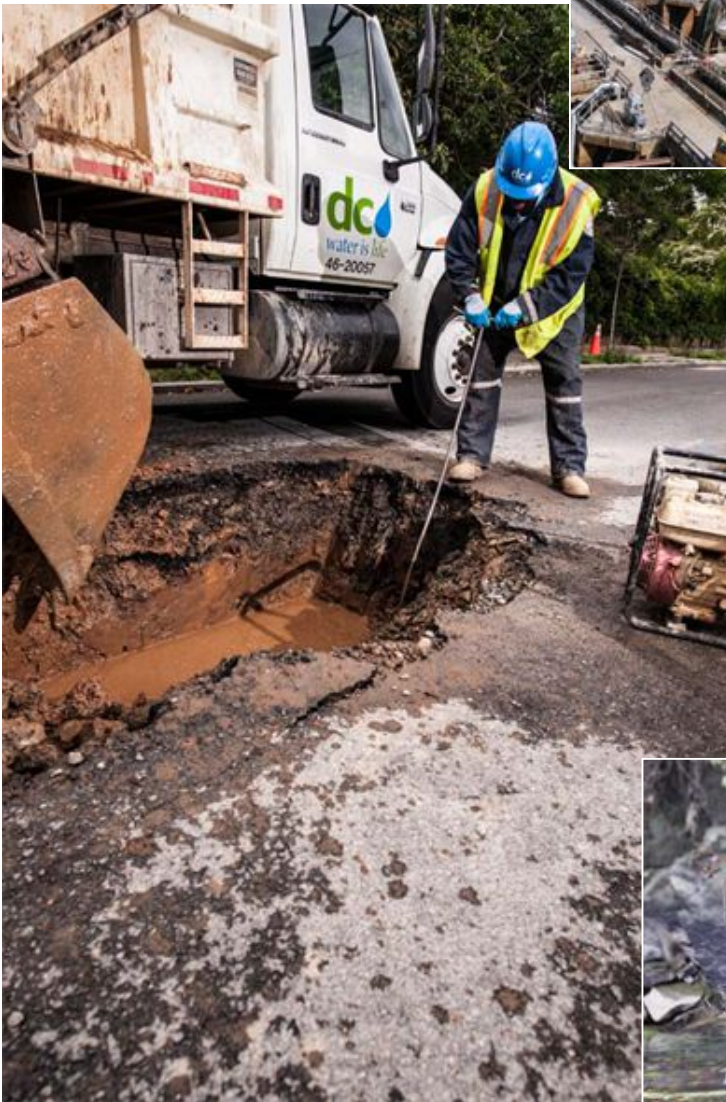


DISTRICT OF COLUMBIA  
WATER AND SEWER AUTHORITY



## GENERAL MANAGER'S REPORT

George S. Hawkins  
General Manager  
March 2015



Water is life

RM: FY 2015-04

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**Interpretation of Charts** ..... A

**Color Key**

Red	Did not meet Target
Yellow	Missed Target but within acceptable range
Green	Met/Exceeded Target
Gray	Budget/Target Value
<transparent>	Green/Yellow/Red based on comparison



## EXECUTIVE SUMMARY

Greetings to the Board! I am writing just a few days after we broke the record in the Washington, DC region for cold temperatures in late February. Even more damaging for our operations, we have seen temperatures fluctuate back and forth dozens of degrees within 24 hours. Frigid cold combined with rapid fluctuations equals breaks, leaks, frozen pipes and a huge need for our services!

### **Budget and Rates**

The Board adopted the FY2016 operating and capital budgets; as well as a very important and fundamental restructuring of the rate structure. This rate restructuring will make DC Water's rates fairer and more affordable by better aligning the costs of building, maintaining and operating our system across our ratepayer base with customer class based rates. It also incentivizes conservation with a tiered "lifeline" rate structure for residential customers, and establishes a new monthly fixed charge called the Water System Replacement Fee which is designed to cover the costs of maintaining the Board's policy of replacing 1 percent of water lines annually. Our Retail Rates Committee also recommended to the Board two additional changes to our rate and fee structures that will support our work.

First, the Committee has forwarded to the Board a proposal to update the fire protection agreement we have with the District. We just completed our rate study that provides a "true-up" of the work we have done for the District compared to the revenue we have received. In short, we have undertaken more work than the reimbursement received, and the Committee approved updating the arrangement to collect the additional revenue over the next three years. We are also seeking to resolve the challenge in the existing Fire Services MOU that requires a public process that is appropriate for our rate proposals for changes to the fire protection fee. This fee is not a rate charged to retail or wholesale customers, but represents a fee for service negotiated between DC Water and the District. We are hopeful to modify the language of the MOU to clarify that in the future the true-up process, or changes to the Agreement, are negotiated between DC Water and the District, but do not require a public comment process. This is an outcome parallel to the other MOU's we enter into with the District.

Second, the Retail Rates Committee has forwarded to the Board for approval a Development Impact Fee. This fee would help spread the investments made by existing customers to new customers seeking to use built capacity in the system. All the jurisdictions that surround DC Water, with the exception of Baltimore City, charge such a Fee. In short, new customers help pay for the improvements and capacity in the system that have been paid for by existing ratepayers – and their funds help defray the costs of the capital costs we have debt financed. We had an excellent conversation about the pros and cons of this proposal at the Committee, and staff will be looking into several issues as we move the proposal forward for public comment. One is whether we would want to consider waiving the fees if a building proposal is for affordable or low-income housing.

### **Cold Weather Impacts and Water Main Breaks**

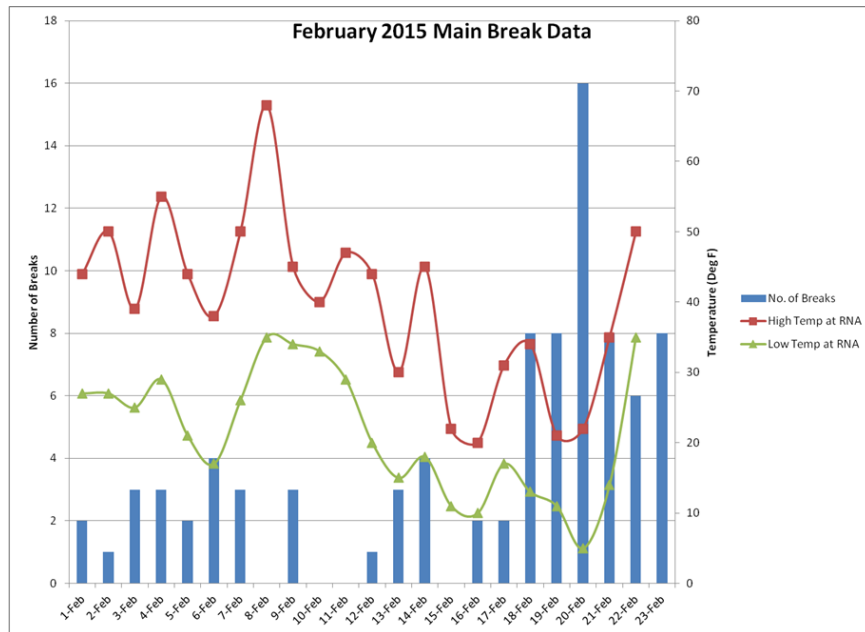
Record breaking cold temperatures (along with the occasional "hot" spell) have contributed to another extremely busy winter month for the water distribution team at the Department of Water Services and for the Department of Consumer Services; we have effectively had a continuation of increased activities since January 2015.

## EXECUTIVE SUMMARY

Over the past few weeks the Distribution Control Branch (DCB), the Distribution Maintenance Branch (DMB), and the Technical Support Service Branch (TSSB) have all seen their resources stretched. Some of the repair activities executed during this month have been carried out by a few of the contractor services that we have at our disposal for times such as these.

To date, the Department of Water Services and Department of Consumer Services have responded to the following activities:

- 87 main breaks during the month of February – 16 reported on one day alone
- Investigated over 905 emergency work orders (calls from command center) during the month of February; many related to busted pipes on private properties.
- 7,307 calls to the Command Center during the month of February, including 415 calls on a single day. Typically, the Command Center receives approximately 150 calls per day, and on a weekend or holiday without wide-spread emergencies the Command Center receives approximately 50 - 75 calls per day.



### External Affairs

#### Website

Session totals for the period of January 16, 2013 through February 15, 2014:

- Total Sessions: 81,168
- Total New Sessions: 45,492

#### Government Relations

President Obama unveiled his Fiscal Year 2016 budget proposal on February 2, 2015. In his proposal, the President included a \$24.3 million payment for the Clean Rivers Project. This marks the largest amount requested by a President since Fiscal Year 2012. Congress appropriated \$14 million for the project in Fiscal Year 2015.

## EXECUTIVE SUMMARY

DC Water will participate in the DC Council Committee on Public Works and the Environment's annual oversight and budget hearing on March 4, 2015 at 11 am. The hearing will cover Fiscal Year 2014/2015 performance and the Fiscal Year 2016 proposed budget.

### *Media Relations*

- The Office of External Affairs proactively communicated tips for keeping pipes from freezing and bursting.
- OEA managed dozens of media inquiries regarding water main breaks, both large and small.
- OEA worked with Scott Tong, *Marketplace*, for a tour of Blue Plains including both the tunnel and digester projects, conducting interviews with several DC Water staff members. There are two resulting stories for February's water series and potentially coverage during their infrastructure month.
- OEA worked with Dan Sernovitz on an upcoming *Washington Business Journal* article on the DC Clean Rivers Project. The story is currently scheduled to run on Feb 27.
- *Microbe Magazine* carried in-depth article on thermal hydrolysis and anaerobic digestion, based on a visit and interviews with DC Water staff, including Chris Peot.
- OEA working with Jim Force on a story about the digester project for *Water 21* (the magazine of the International Water Association).
- Elizabeth Lisican is writing about the CAMBI project for *Water and Wastes Digest*.
- Jennifer Strong is working on a piece for *WAMU* on the digester project.
- Emma Foehringer Merchant interviewed George Hawkins for a story on the future of the Anacostia River for *Washingtonian Magazine*.

### *Press releases and media advisories:*

- 2/11: NORTHEAST BOUNDARY SEWER MAIN EMERGENCY REPAIR AND MAINTENANCE PROJECT- 18TH & D STREETS NE AND 19TH & C STREETS NE
- 2/18: DC Water CEO/GM named to board of North American Electric Reliability (NERC) Corporation
- 2/18: DC Water Hires Chief Operating Officer to Oversee Operations
- 2/18: Reports of Frozen or Broken Pipes in Homes Spike Due to Cold Temperatures
- 2/20: DC Water Concludes Investigation after December 2014 Drinking Water Advisory

### *Award Submissions (Strategic Initiative 2.1.3)*

- *Engineering News Record*, named Walt Bailey a "Top 25 Newsmaker of 2014" for the digester project which will be awarded April 19 at the Marriott Marquis in New York City. OEA assisted Pam Hunter of ENR with the entry.
- OEA assisted Clean Rivers Project with award submissions for the AAEEES Engineering Awards.
- OEA working on an entry for the AAEEES Environmental Communications Award due March 1.
- OEA working on two Bronze Anvil (PRSA National) Awards—media and social media—for 2014, due March 17.
- OEA working on an award nomination for the WEF Schlenz Public Education Award, due April 1.

## EXECUTIVE SUMMARY

### *Customer Newsletter*

The February customer newsletter included a front-page article on the completion of DC Water's Enhanced Nutrient Removal project, and stories on how to reach Customer Service (including Language Line information) and the annual switch to chlorine for drinking water treatment. The GM message described our social media presence.

### *Meetings/Presentations/Events*

- In the true spirit of partnership with the District Department of Transportation, DC Water provided iced tap water as refreshment during its Capital Bikeshare Open House Event.
- DC Water distributed a variety of water-related information in both Spanish and English at the STEM Night at Bruce-Monroe Elementary School @ Park View, located in NW.
- DC Water representatives hosted a water conservation educational workshop for pre-school students at Maury Elementary School, located in NE.
- DC Water hosted a water conservation exhibit during the Girl Scout Council of the Nation's Capital's Girl Scout Energy Fair. This event was held at Maret School, located in NW.
- DC Water attended the monthly meeting of ANC 1B to provide an update on the First Street Tunnel Project and its lack of additional impacts to parking availability throughout the Bloomingdale community.
- DC Water participated in the Golden Triangle Business Improvement District's Quarterly Property Manager Roundtable Discussion. During this meeting, DC Water sat with fellow utilities and DDOT to discuss a wide range of topics such as construction projects and others that provide useful and beneficial information as it relates to the neighborhood and their respective properties.
- DC Water attended the monthly meeting of the U Street Neighborhood Association to provide a detailed presentation on the Northeast Boundary Tunnel Project, which included information on construction staging areas in and around the U Street community.

### *Drinking Water Marketing and Communications*

- DC Water participated in the webinar, "Water Contamination Incidents and Response Guidance," hosted by American Water Works Association.
- DC Water presented to EPA's Operator Certification Workgroup on DC Water's rebranding effort.
- DC Water met with EPA Region 3, the Washington Aqueduct, District Department of the Environment and the Interstate Commission on the Potomac River Basin to discuss updates to the DC source water assessment.
- Office of External Affairs participated in DC Water's first annual Critical Customer Briefing and Roundtable Exercise, coordinated by the Office of Emergency Management.
- DC Water chaired the monthly meeting for the Council of Government's Community Engagement Committee; the group made plans for a regional campaign during National Drinking Water Week and continued to develop the committee's campaign about non-flushables.

## EXECUTIVE SUMMARY

### *Tours*

- 3 guests from National Rural Water Association - DC Office
- 11 guests from DOD Military- National Intelligence University
- 8 students from Phelps ACE High School
- 3 guests from Environmental Recovery Corporation
- 5 guests from New Buildings Institute
- 13 students from American University
- 10 guests from DC Public Service Commission
- 12 students from Parkmount High School

### *Internal Communications*

- The Authority's internal communication strategies were the subject of a presentation at the Strategic Internal Communication for Government and Nonprofits conference, held Feb. 3 - 4 in Washington, DC. The presentation explained how to use printed publications to engage employees and also how to use traditional communication methods to complement newer ones.
- The Office of External Affairs launched an internal blog, FOCUS: A Closer Look. The blog is hosted on Pipeline and is a direct result of the feedback from the annual internal communication survey, in which many respondents noted that they'd like more frequent internal news than what the monthly FOCUS newsletter provides.
- The Office of External Affairs is working with Customer Service to develop ways to increase employee awareness and participation in SPLASH. The two departments are working together to plan a spring fundraiser.
- The Office of External Affairs is expanding the Authority's observance of Fix a Leak Week by engaging employees. This will be the first time Fix a Leak Week activities have included employees. In addition to public outreach events, the Office of External Affairs will also host information tables at work locations and distribute items to help employees detect and/or repair household leaks.
- The February issue of FOCUS includes stories about Fix a Leak Week and the inaugural Engineering Shadow Day, an extension of the Authority's partnership with Phelps Engineering and Construction High School.

### *Social Media*

Our follower growth for Twitter, Facebook and Instagram slowed from the highs seen over the drinking water advisory. However, our engagement numbers grew quite a bit. We fielded a lot questions over social media about broken water mains and frozen service lines. We created graphics and videos explaining why water mains break and how we prioritize repairs. Ratepayer sentiment on social media was generally positive and sympathetic to us.

## EXECUTIVE SUMMARY

		Percentage change from previous 30 days
<b>Twitter</b>		
New Followers	494	-35%
Total Followers	9,054	5%
Mentions	874	285%
Retweets	622	234%
Clicks on Links	1,427	
<b>Facebook</b>		
New Fans	47	-25%
Total Fans	1787	2%
Impressions	98.8K	60%
Users	45.8K	81%
Interactions	1.3K	54%
<b>Instagram</b>		
New Followers	36	-42%
Total Followers	249	14%
Likes	221	22
Comments	21	-50%

## SUMMARY OF FINANCIAL ACTIVITIES FROM THE CFO

At the end of January 2015, with approximately 33 percent of the fiscal year completed, we are on track with budgetary expectations and targeted performance metrics.

### **Operating Revenues & Receipts**

Cash receipts totaled \$189.2 million, or 35 percent of the revised FY 2015 budget of \$542.6 million. Several categories of customers make payments on a quarterly basis, including the Federal Government (which made their first quarterly payment in October), District government, and wholesale customers.

### **Operating Expenditures**

Operating expenditures (including debt service, the right of way and PILOT fees) totaled \$151.6 million, or 29 percent of the revised FY 2015 budget of \$516.0 million. These numbers include estimated incurred but unpaid invoices and are subject to revision in subsequent reports.

### **Capital Disbursements**

Capital disbursements totaled \$202.1 million, or 32 percent of the revised FY 2015 disbursements budget of \$625.3 million. Lower than planned disbursements are largely attributable to favorable positions in Wastewater Treatment, AMR/CIS, and Capital Equipment service areas.

### **Cash Reserves and Investments**

The operating reserve balance was \$145.8 million as compared to the FY 2015 operating reserve level objective of \$125.5 million. The balance in the Rate Stabilization Fund Account remained unchanged at \$22.5 million since September 2014. The CSO LTCP Appropriations Account balance is \$27.4 million.

### **Overall Portfolio Performance**

DC Water's total investment portfolio performed well and complied with the Authority's Investment Policy. Returns exceeded the established benchmarks for short term (less than one year) and core (one plus years) funds. Operating funds interest income for January (on a cash basis) was \$359,431 with year to date totals of \$498,833 as compared to the budget of \$511,652 for the year.

### **Highlights:**

- Debt Refinancing Update – Pricing and sale scheduled for February 18, 2015 has been postponed indefinitely based on market conditions.
- Completion of FY 2014 Audits by external auditors
  - Unmodified “Clean” Opinion on financial statements issued on January 16, 2015
  - Unmodified “Clean” Opinion on A-133 Single Audit (Federal Grants) issued
  - Comprehensive Annual Financial Report (CAFR) available
  - The Authority ended FY 2014 with strong financial performance.

## SUMMARY OF FINANCIAL ACTIVITIES FROM THE CFO

- The DC Council Public Oversight Hearing for FY 2014 – FY 2015 Performance is scheduled for March 4, 2015.
- Publication of FY 2016 Rates and Fees in the DC Municipal Register on February 20, 2015.
- Approved FY 2016 Budget book production is underway.









## ORGANIZATIONAL PERFORMANCE DASHBOARD (JANUARY, 2015)

### Financial Highlights

<b>Net Operating Cash</b> Actual <b>39233</b> Target <b>15640</b> (\$ tho)	<b>Operating Revenues</b> Actual <b>189</b> Target <b>181</b> (\$ mil)	<b>Operating Expenses</b> Actual <b>152</b> Target <b>172</b> (\$ mil)	<b>Capital Disbursements</b> Actual <b>202</b> Target <b>215</b> (\$ mil)
<b>Operating Cash Balance</b> Actual <b>181</b> Target <b>126</b> (\$ mil)	<b>Delinquent Account Receivables</b> Actual <b>2</b> Target <b>3</b> (%)	<b>Core Investments Yield</b> Actual <b>0.68</b> Target <b>0.67</b> (%)	<b>Short Term Investment Yield</b> Actual <b>0.31</b> Target <b>0.02</b> (%)

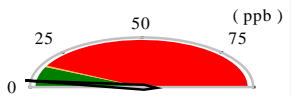
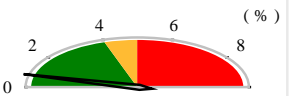
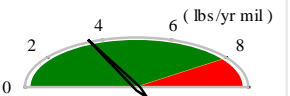

### Customer Care and Operations Highlights

<b>Call Center Performance</b>  jan <b>79</b> 85 (% of calls rec)	<b>Command Center Performance</b>  jan <b>86</b> 85 (% of calls rec)	<b>First Call Resolution</b>  jan <b>87</b> 75 (% of calls rec)	<b>Emergency Response Time</b>  jan <b>93</b> 90 (% of calls rec)
<b>Fire Hydrants out of Service</b>  jan <b>59</b> 96 (count)	<b>Fire Hydrant Insps. and Maint.</b> <b>12</b> (count)	<b>Fire Hydrants Replaced</b>  jan <b>35</b> 250 (YTD count)	<b>Permit Processing within SLA</b> <b>92</b> (%)

### Low Income Assistance Program

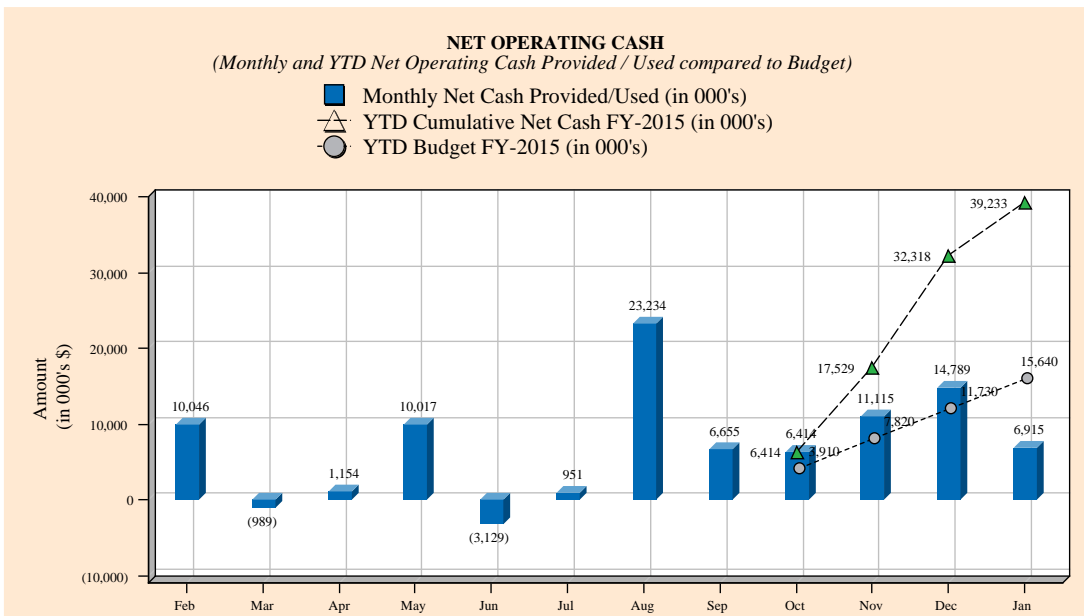
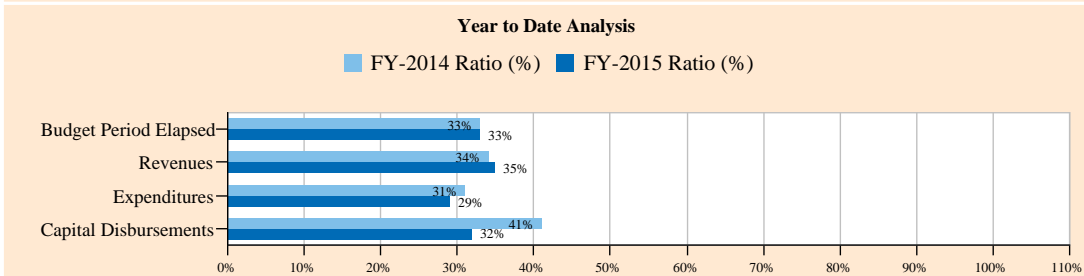
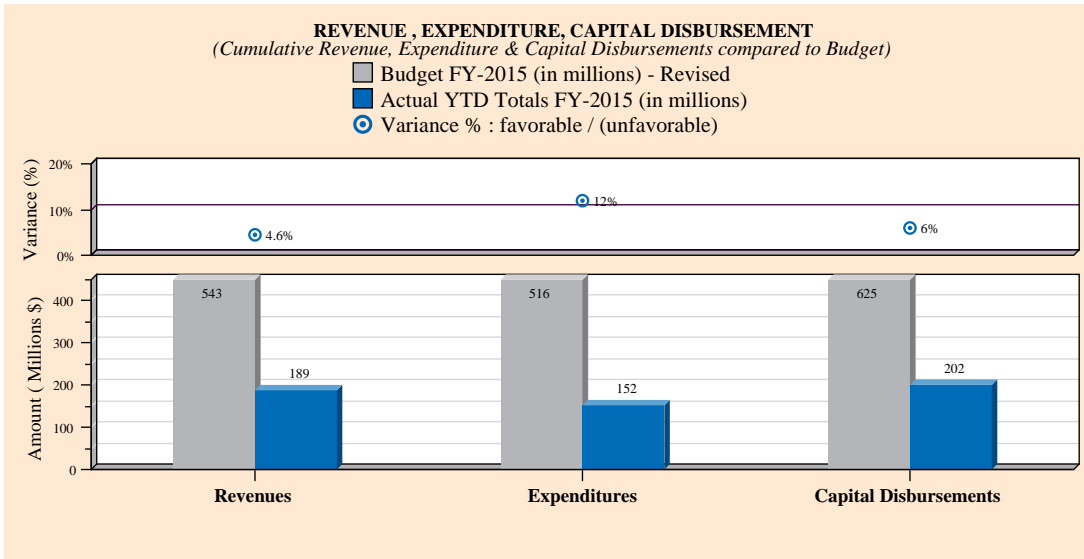
<b>Splash Contributions</b> Actual <b>41</b> Target <b>27</b> (\$ tho)	<b>Customer Assistance Program</b> Previous <b>36</b> Current <b>30</b> (\$ tho)
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### Operational Highlights

<b>Lead Concentration</b>  25 50 75 (ppb)	<b>Total Coliform Rule</b>  2 4 6 8 (%)	<b>Biosolids Production</b> <b>700</b> (wet tons)	<b>Total Nitrogen</b>  2 4 6 8 (lbs/yr mil)
<b>Plant Effluent Flow</b>  250 500 750 (gal mil)	<b>Excess Flow</b> <b>34</b> (gal mil)	<b>Water Main Leaks</b> <b>96</b> (count)	<b>Water Valve Leaks</b> <b>1</b> (count)
<b>Non-Revenue Water</b> Sold <b>10</b> Purchased <b>13</b> (CCF mil)	<b>Sewer Main Backups</b> <b>10</b> (count)	<b>Sewer Lateral Backups</b> <b>176</b> (count)	<b>Dry Weather CSO</b> <b>0</b> (events)
<b>Recruitment Activity</b> Filled <b>12</b> Open <b>96</b> (count)	<b>Electricity Usage</b> <b>27372</b> (MWh)	<b>Employee Lost Time Accidents</b> <b>6</b> (count)	<b>Vendor Payments</b> Actual <b>97</b> Target <b>97</b> (%)

**FINANCIAL HIGHLIGHTS**

**FINANCIAL PERFORMANCE SUMMARY**



Net cash to date for January was above budget by \$24 Million

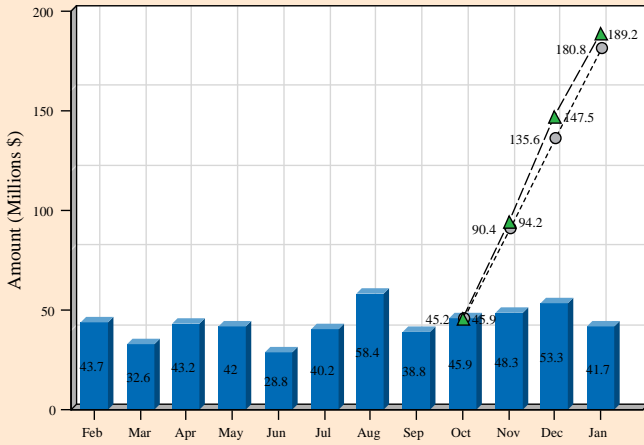
FINANCIAL HIGHLIGHTS

REVENUES AND OPERATING EXPENSES

OPERATING REVENUES

Monthly & Cumulative Revenue compared to YTD Budget

- Actual Monthly Revenue
- △ YTD Cumulative Revenue FY-2015
- YTD Cumulative Budget FY-2015

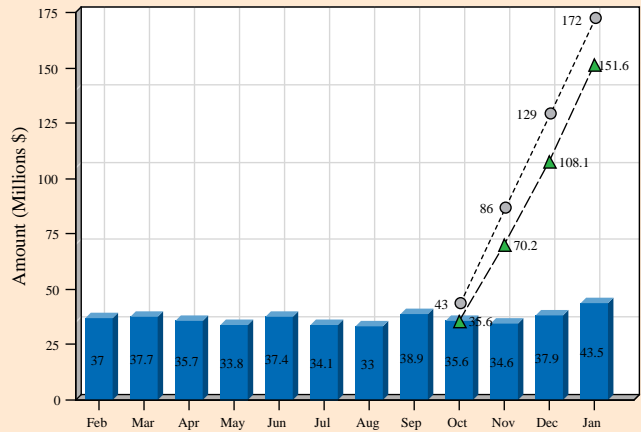


Revenue to date for January was above budget by \$8 Million

OPERATING EXPENSES

Monthly & Cumulative Expenditure compared to YTD Budget

- Actual Monthly Expenses
- △ YTD Cumulative Expenditure FY-2015
- YTD Cumulative Budget FY-2015



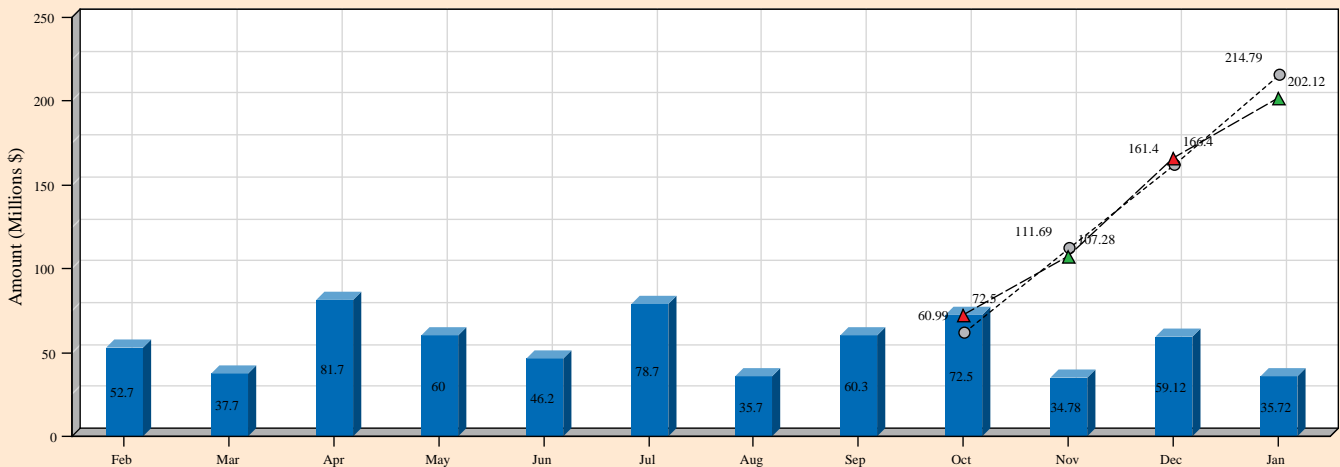
Expenditure to date for January was below budget by \$20 Million

CAPITAL SPENDING

CAPITAL DISBURSEMENTS

Monthly & Cumulative Disbursements compared to YTD Budget

- Actual Monthly Disbursements
- △ YTD Cumulative Disbursements FY-2015
- YTD Cumulative Budget FY-2015



Disbursements to date for January were below budget by \$13 Million

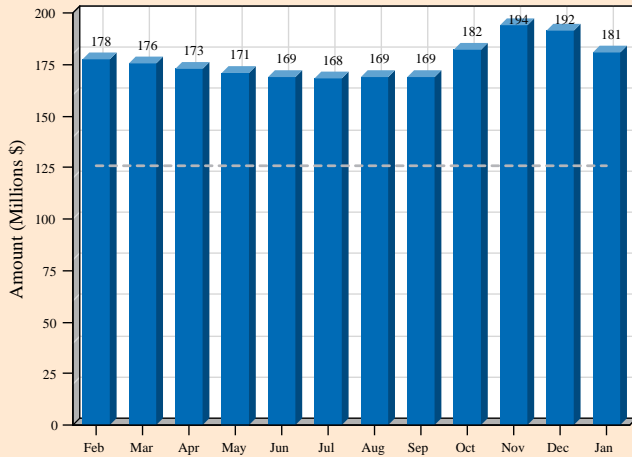
**FINANCIAL HIGHLIGHTS**

**OPERATING CASH AND RECEIVABLES**

**OPERATING CASH BALANCE**

Average Daily Cash Balance compared to Operating Reserve Target

- Actual Cash Balance
- - - Operating Reserve Target - (126 Million)

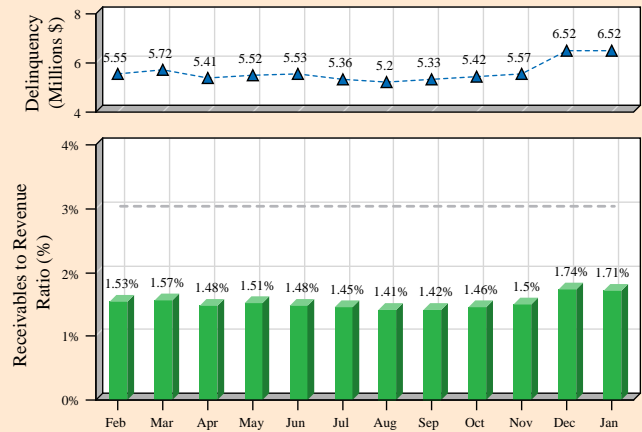


Cash Balance for January was above target by \$56 million

**DELINQUENT ACCOUNT RECEIVABLES**

Delinquency & Receivables to Revenue Ratio compared to Target

- Receivables to Revenue Ratio
- ▲ Delinquencies (in millions)
- - - Target: Receivables to Revenue Ratio (3%)



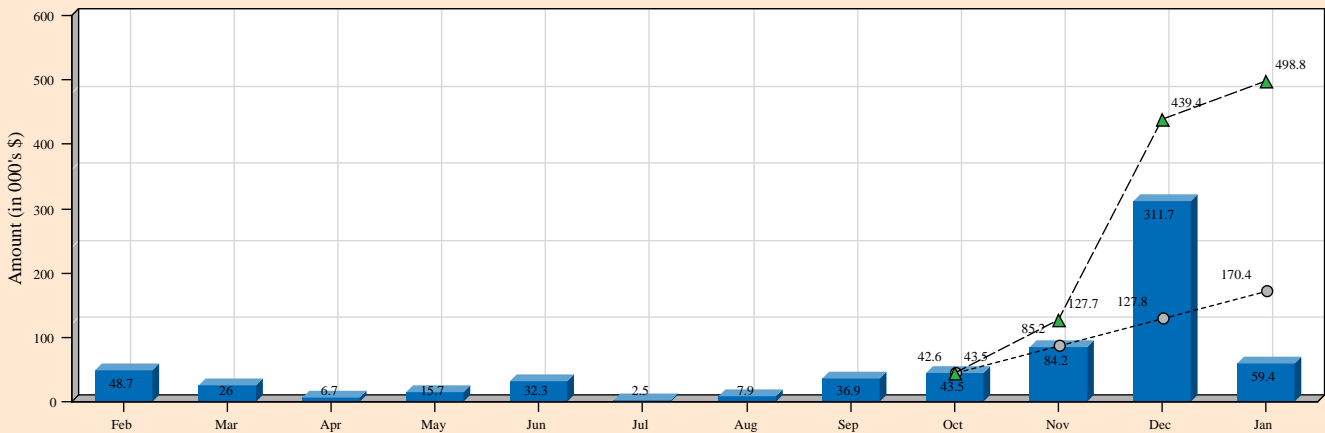
January Receivables to Revenue Ratio 1.7%, Delinquency \$6.5 Million

**INVESTMENT EARNINGS**

**INVESTMENT CASH EARNINGS**

Monthly & Cumulative Earnings compared to YTD Budget

- Monthly Earnings (in 000's)
- ▲ YTD Cumulative Earnings FY-2015 (in 000's)
- YTD Cumulative Earnings Budget FY-2015 (in 000's)



Earnings to date for January were above Projected Budget by \$328,000

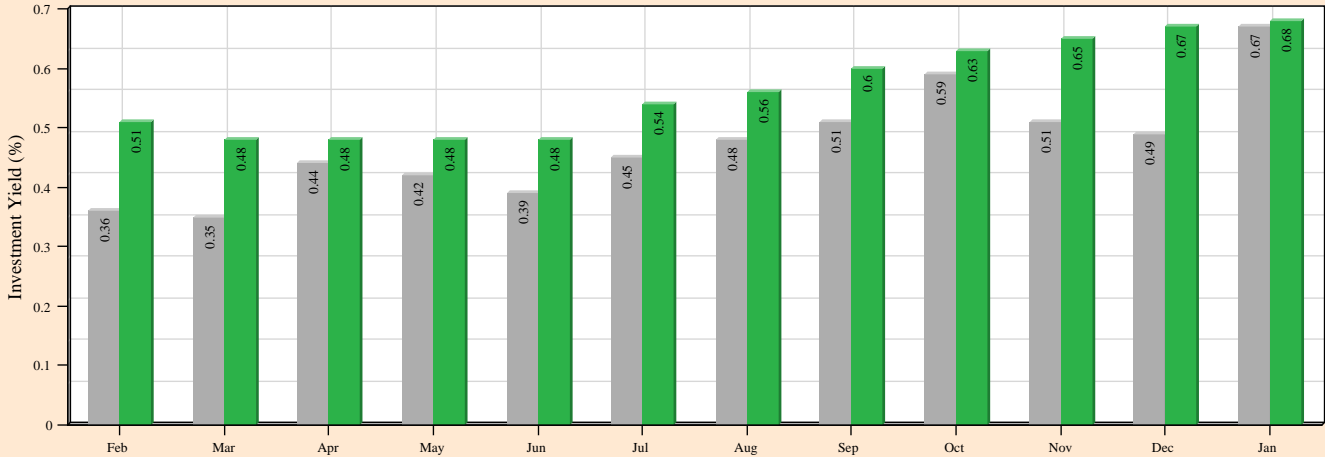
**FINANCIAL HIGHLIGHTS**

**INVESTMENT YIELD**

**CORE INVESTMENTS YIELD**

Monthly Yield compared to Merrill Lynch Benchmark

- Actual Monthly Yield (%)
- Merrill Lynch 1-3 Year Treasury Index - Book Value (%)

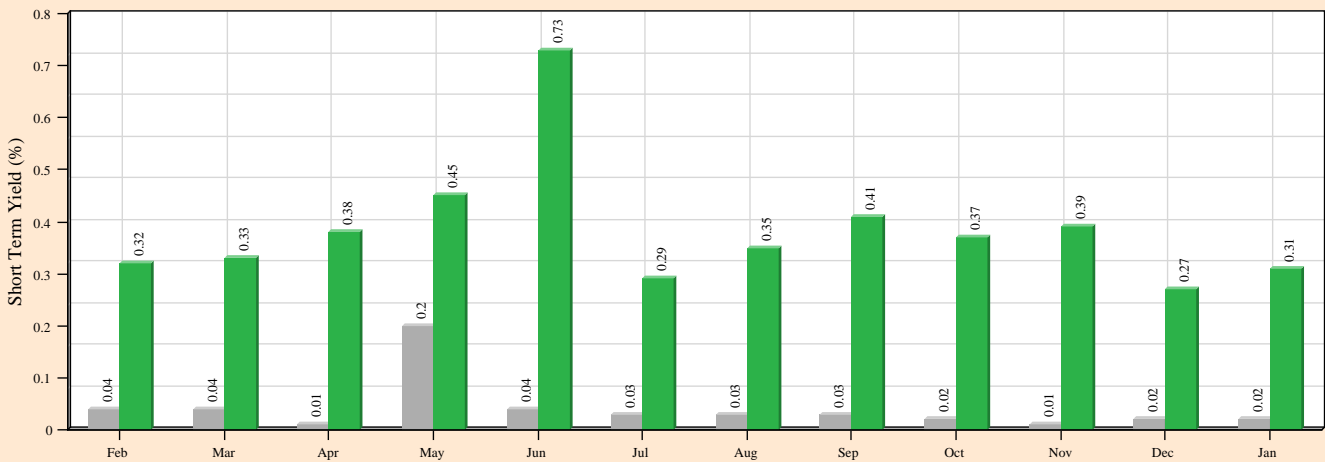


Yield for January was higher than the treasury index by 0.01%

**SHORT TERM INVESTMENT YIELD**

Short Term Yield compared to Merrill Lynch Benchmark

- Actual Monthly Yield (%)
- Merrill Lynch 3-Month Treasury Index - Book Value (%)



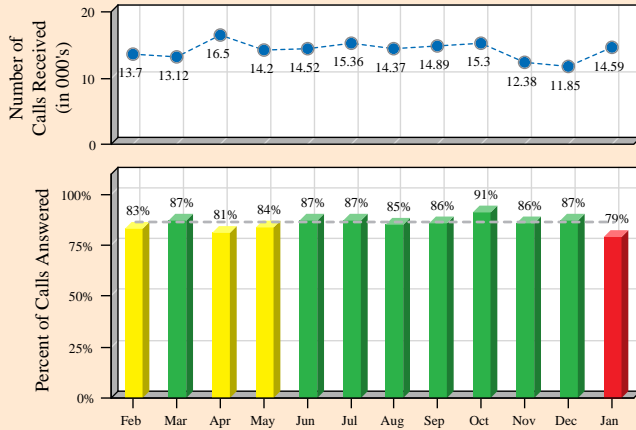
Short Term Yield for January was above than the Merill Lynch yield by 0.29%

CUSTOMER CARE AND OPERATIONS HIGHLIGHTS

CUSTOMER SERVICE

**CALL CENTER PERFORMANCE**  
Calls Answered within 40 Seconds compared to Target

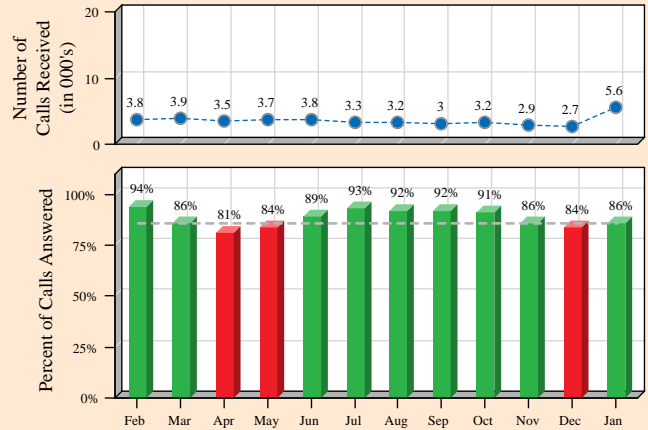
- Call Center: Calls answered (%)
- No of Calls - Call Center (in 000's)
- Target -Call Center (85%)



Performance for January was below target by 6%

**COMMAND CENTER PERFORMANCE**  
Calls Answered within 40 Seconds compared to Target

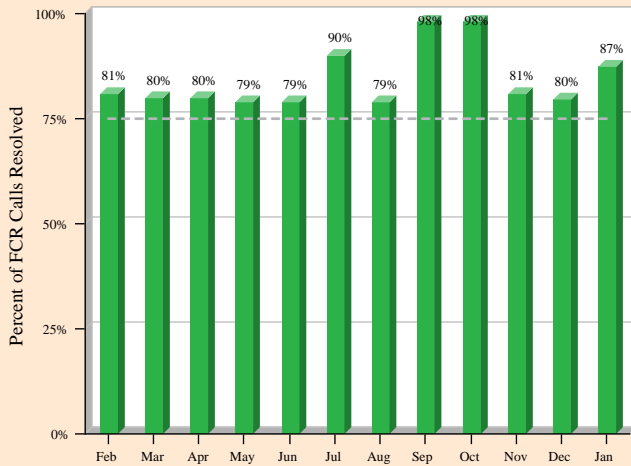
- Command Center: Calls answered (%)
- No of Calls - Command Center (in 000's)
- Target -Command Center (85%)



Performance for January was above target by 1%

**FIRST CALL RESOLUTION (FCR)**  
Calls resolved on first contact compared to Target

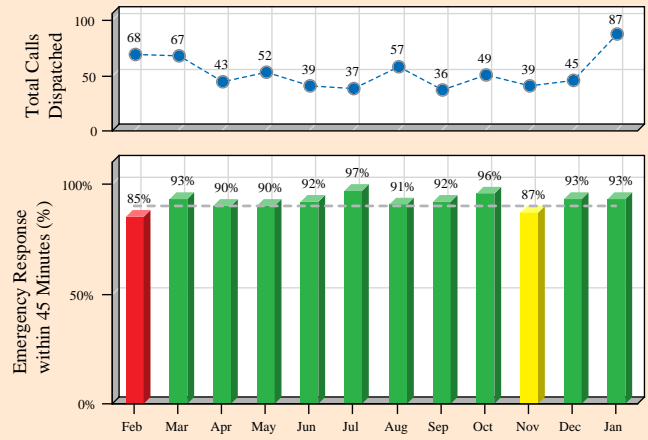
- FCR (%)
- FCR Target (75%)



Performance for January was above target by 12%

**EMERGENCY RESPONSE TIME**  
Calls responded to within 45 Minutes compared to Target

- Response (%) within Target
- Total Emergency Calls Dispatched
- Response Target (90%)



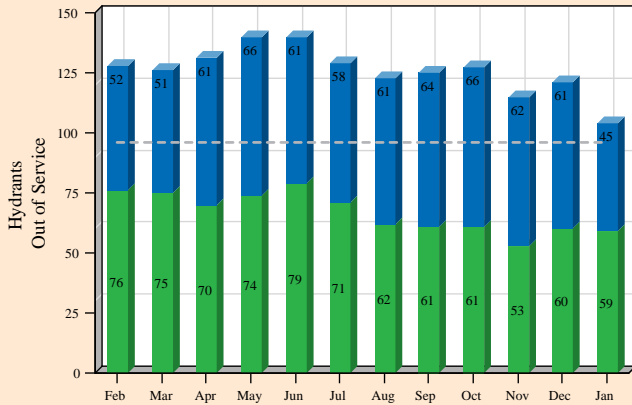
Performance for January was above target by 3%

CUSTOMER CARE AND OPERATIONS HIGHLIGHTS

FIRE HYDRANTS

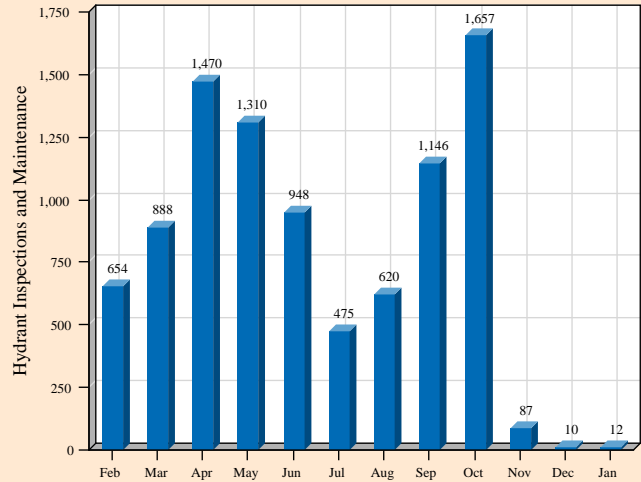
**FIRE HYDRANTS OUT OF SERVICE (OOS)**  
Total Hydrants Out of Service against Target

- Out of Service Fire Hydrants (Defective OOS Hydrants)
- In-Operational - OOS Due to Inaccessibility or Temporary Work
- Out of Service Hydrants Target (96)



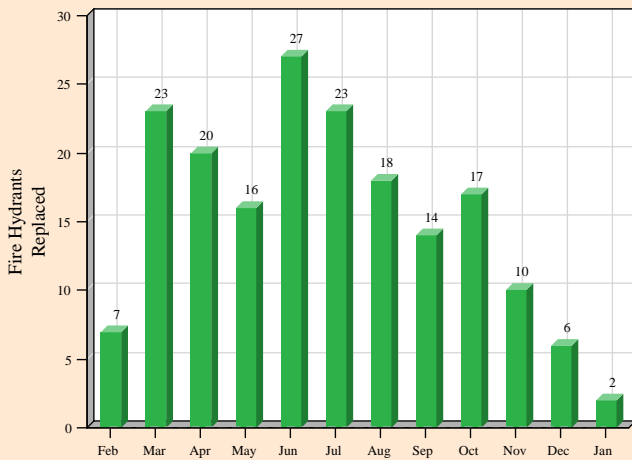
**Fire Hydrant Inspections and Maintenance**  
Total Hydrant Inspection and Maintenance Work Orders Completed per Month

- Hydrant Inspections and Maintenance



**FIRE HYDRANT REPLACEMENTS**  
Total Hydrants Replaced per Month

- Hydrants Replaced
- Annual Replacement Target (250)

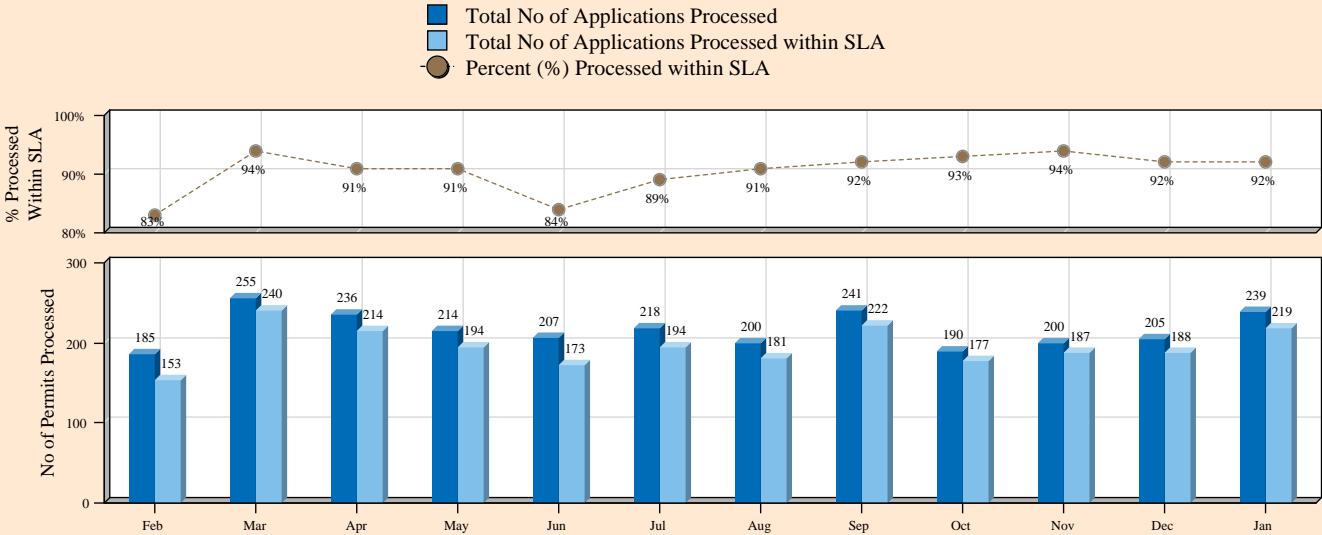


Total replacements as of January were 35 against annual projections of 250

CUSTOMER CARE AND OPERATIONS HIGHLIGHTS

PERMIT PROCESSING

TOTAL APPLICATIONS PROCESSED WITHIN SERVICE LEVEL AGREEMENT (SLA)



SLA Examples: Raze Permit - 14days, Sheeting and Shoring - 14 days, Preliminary Plan Review - 45 days  
 Permits not processed within SLA in January were 8% Note that different SLA's range from 7 days to 45 days



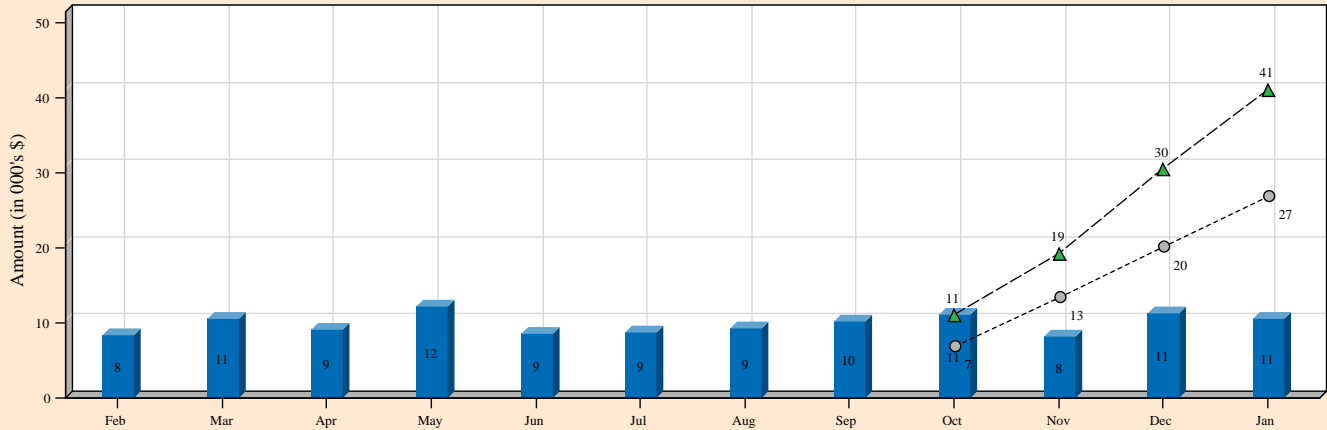
LOW INCOME ASSISTANCE PROGRAM

SPLASH PROGRAM

SPLASH CONTRIBUTIONS

Monthly and Cumulative Contributions compared to YTD Target

- Monthly Contributions (in 000's)
- △ YTD Cumulative Contributions FY-2015 (in 000's)
- Projected YTD Target FY-2015 (in 000's)



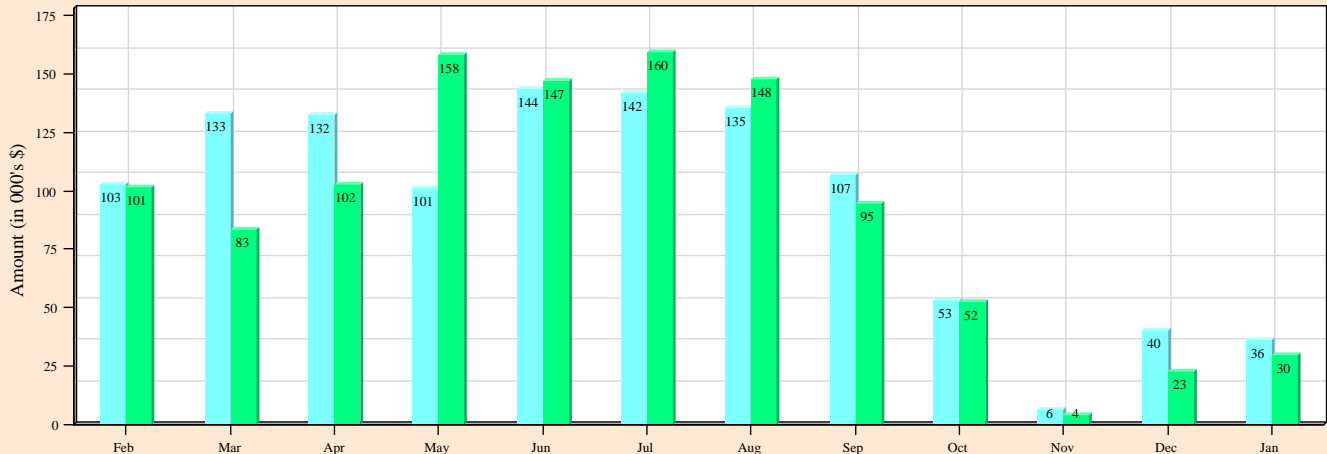
Total SPLASH Contributions to date for January were above target by \$14,000

CUSTOMER ASSISTANCE PROGRAM (CAP)

CUSTOMER ASSISTANCE PROVIDED

Monthly Assistance Provided compared to corresponding Previous Year Periods

- Actual Monthly Amount - Previous Year (in 000's)
- Actual Monthly Amount - Current Year (in 000's)

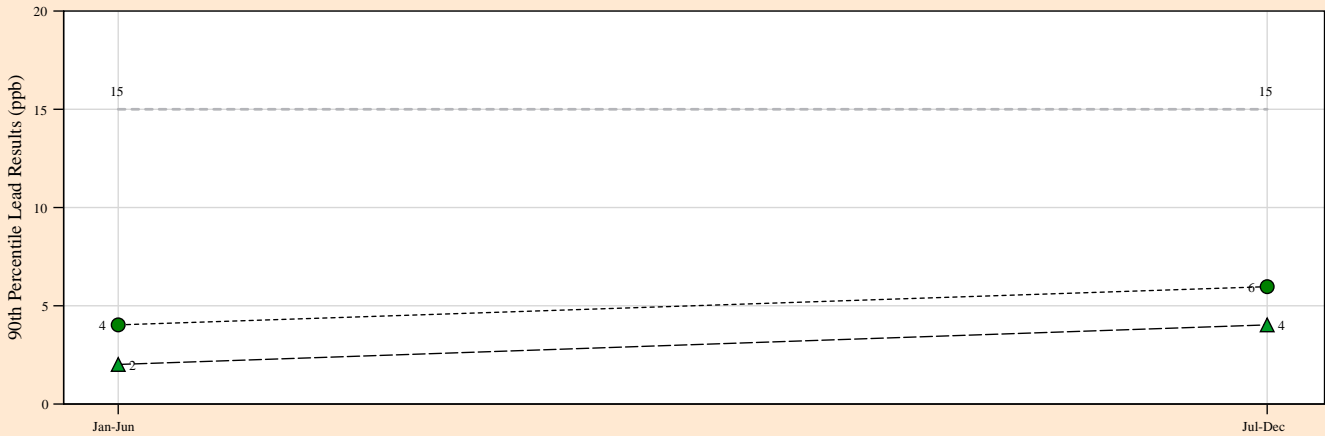


**OPERATIONAL HIGHLIGHTS**

**DRINKING WATER QUALITY**

**LEAD AND COPPER RULE (LCR) COMPLIANCE**  
*Semi-Annual LCR Monitoring Results*

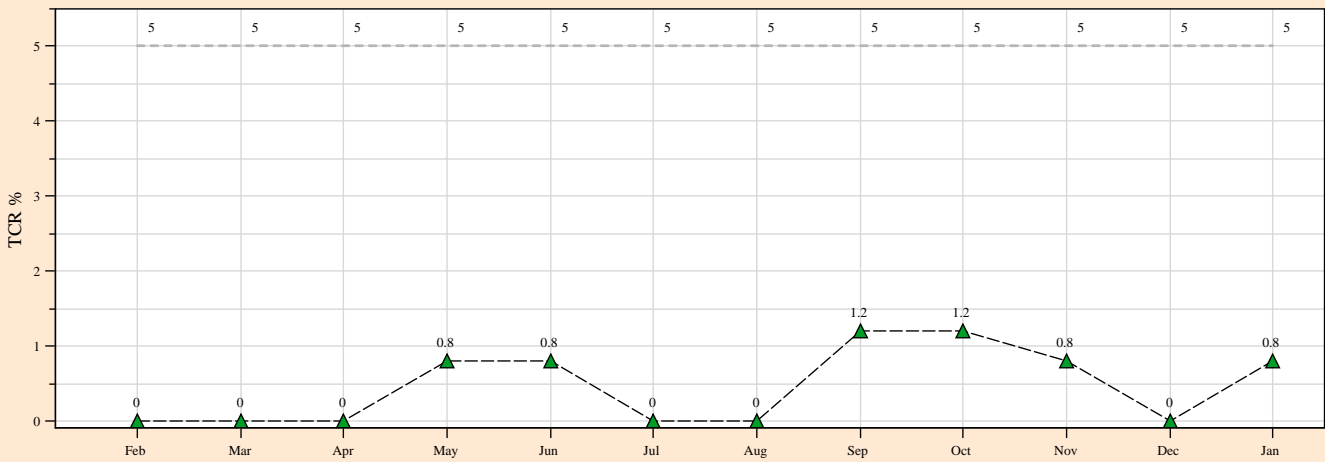
- 2013 LCR Results
- △ 2014 LCR Results
- Action Level : 15 parts per billion (ppb)



*Jul-Dec 2014 results to date*

**TOTAL COLIFORM RULE (TCR)**  
*Total Coliform Positives compared to EPA Maximum Contaminant Level (MCL)*

- △ TCR Level
- EPA Maximum Contaminant Level (5%)



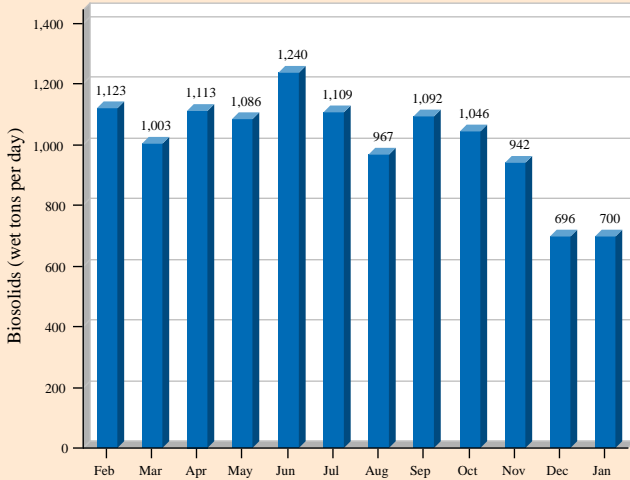
*Coliform Positives was recorded in January at 0.8%*

**OPERATIONAL HIGHLIGHTS**

**WASTEWATER TREATMENT**

**BIOSOLIDS PRODUCTION**  
Average Daily Biosolids Production

■ Average Daily Biosolids Hauled

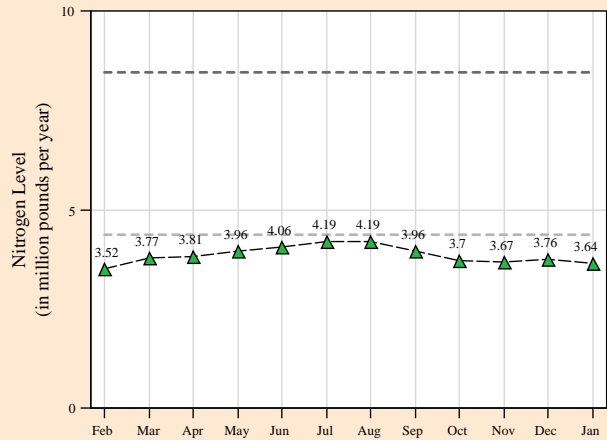


*Biosolids Average Daily Production for January was 700 wet tons per day*

**TOTAL NITROGEN**

Total Nitrogen compared to Current and 2015 Permit Levels

△ Nitrogen Rolling 12 months (lbs/yr)  
 - - - Proposed Limit for 2015 - 4.38 Million (lbs/yr)  
 - - - Current Permit Limit - 8.47 Million (lbs/yr)

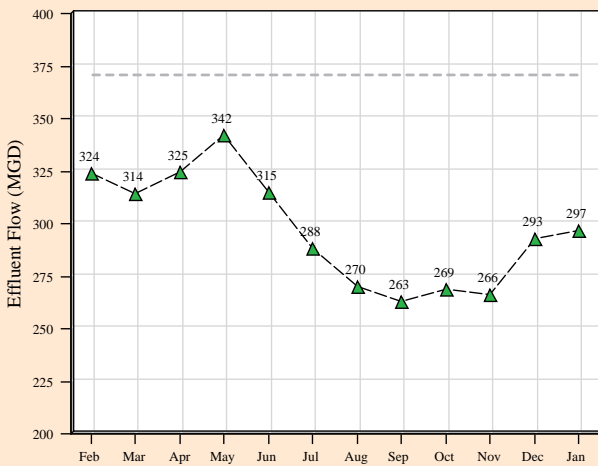


*Nitrogen level for January was below permit by 4.8 million lbs/yr*

**PLANT EFFLUENT FLOW**

Effluent Flow compared to Plant Design Average Limit

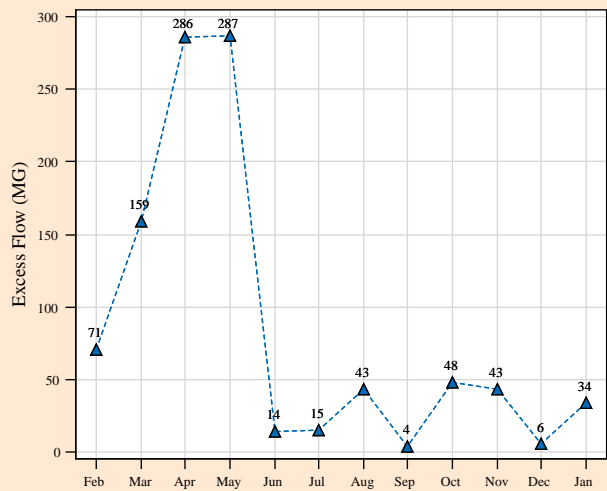
△ Effluent Flow  
 - - - Design Average (370 mgd)



*In January, Effluent flow was below design by 73 MGD*

**EXCESS FLOW**

△ Excess Flow

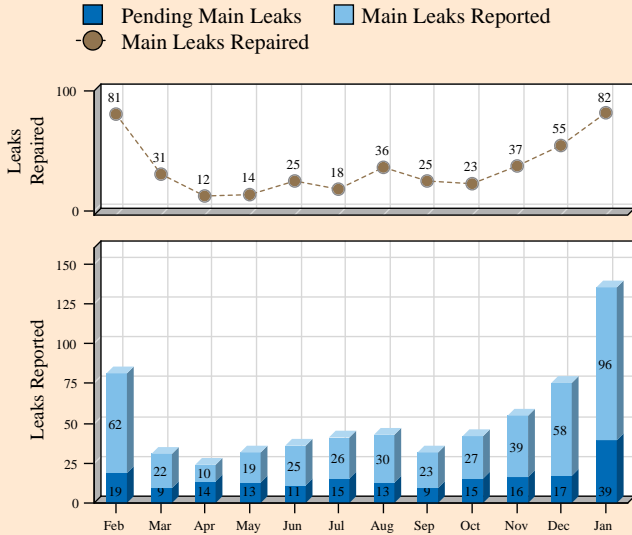


*34 Million Gallons per day excess flow were recorded in January 2015*

OPERATIONAL HIGHLIGHTS

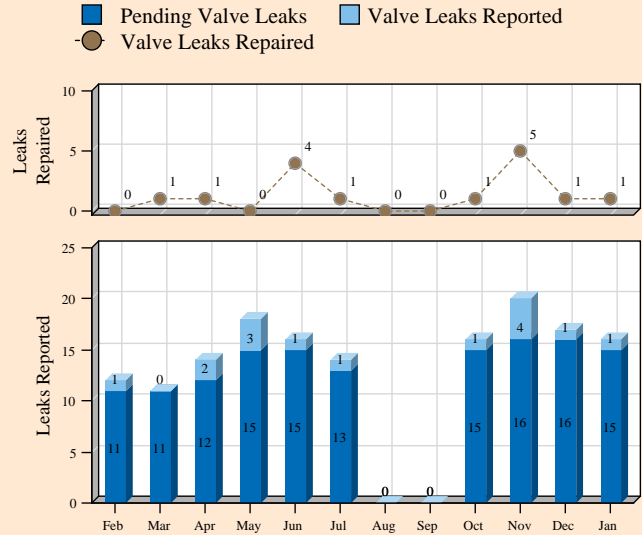
WATER DISTRIBUTION OPERATIONS

WATER MAIN LEAKS



There were 96 main leaks reported in January

WATER VALVE LEAKS



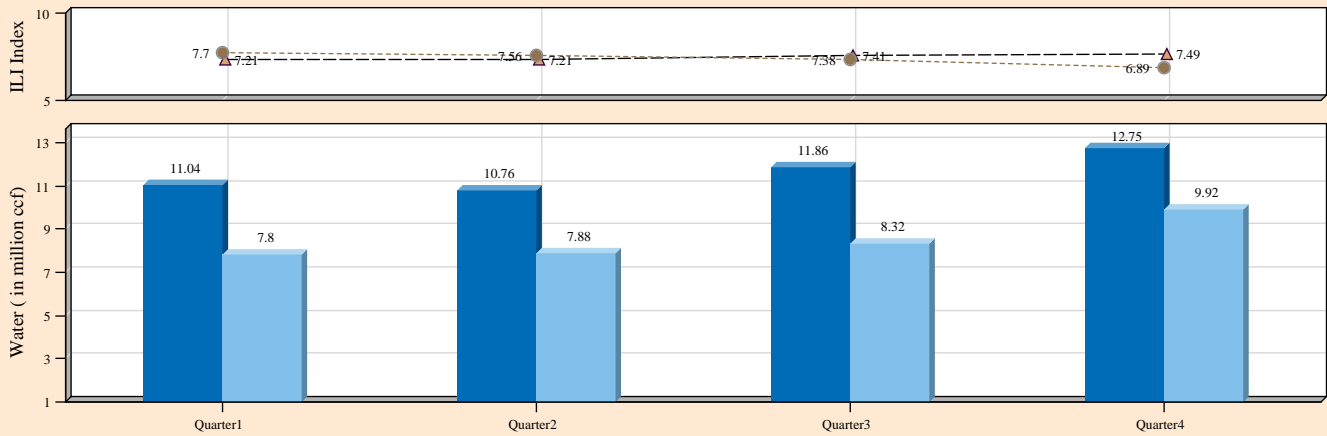
1 leak was resolved in January

WATER BALANCE

NON-REVENUE WATER

Volume of Water Purchased and Sold per Quarter

- FY-2014: Water Purchased
- FY-2014: Water Sold
- FY-2013: Infrastructure Leakage Index
- ▲ FY-2014: Infrastructure Leakage Index



In the fourth quarter 9.9 out of 12.8 million cubic feet of water was sold

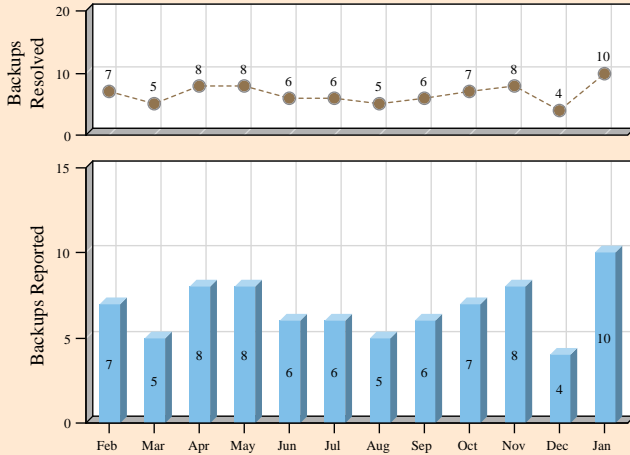
**OPERATIONAL HIGHLIGHTS**

**SEWER SYSTEM OPERATIONS**

**SEWER MAIN BACKUPS**

*Sewer Mains Backed Up and Relieved per Month*

- Pending Main Backups
- Main Backups Reported
- Main Backups Resolved

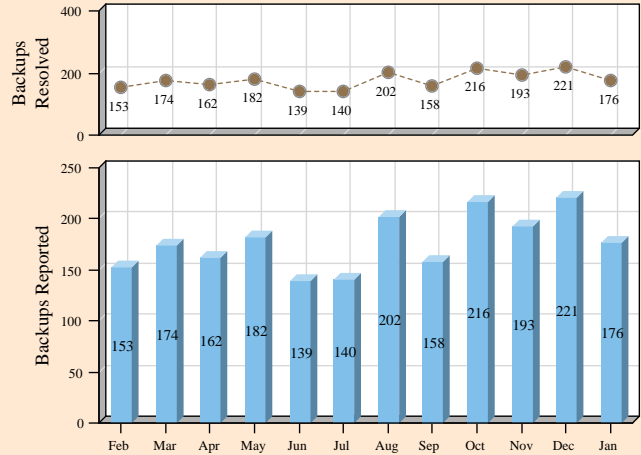


*No pending main backups reported*

**SEWER LATERAL BACKUPS**

*Sewer Laterals Backed Up and Relieved per Month*

- Pending Lateral Backups
- Lateral Backups Reported
- Lateral Backups Resolved



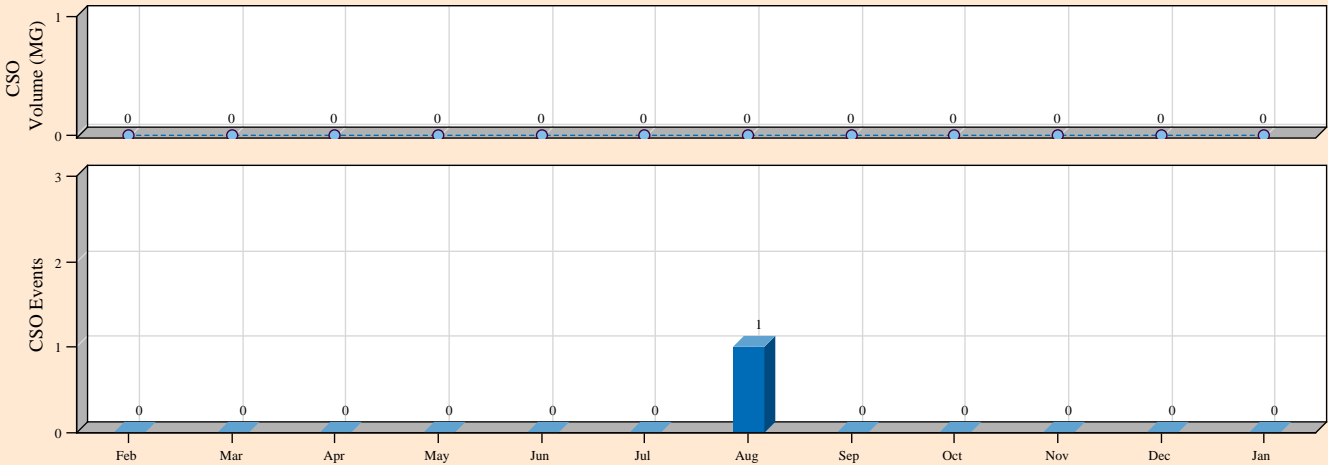
*No pending lateral backups reported*

**COMBINED SEWER SYSTEM**

**DRY WEATHER CSO EVENTS**

*Combined Sewer Overflow Volume and No of Events per Month*

- Number of CSO Events
- Overflow Volume (MG)

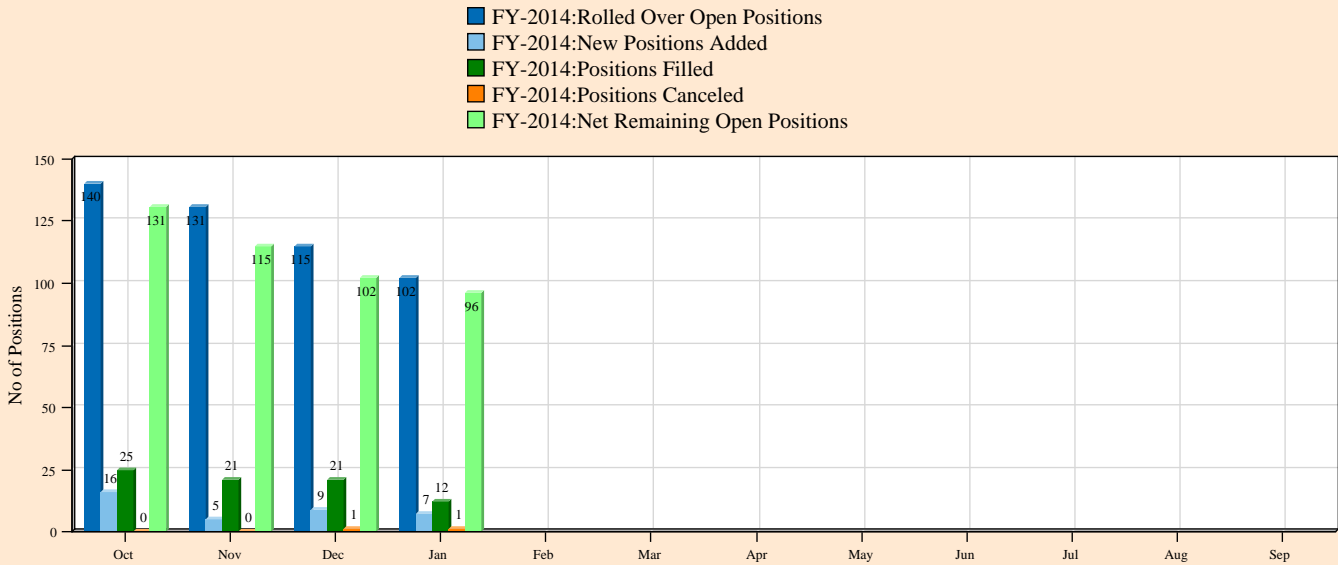


*No dry weather Combined Sewer Overflow event was recorded in January 2015*

**OPERATIONAL HIGHLIGHTS**

**HUMAN RESOURCES**

**RECRUITMENT ACTIVITY**



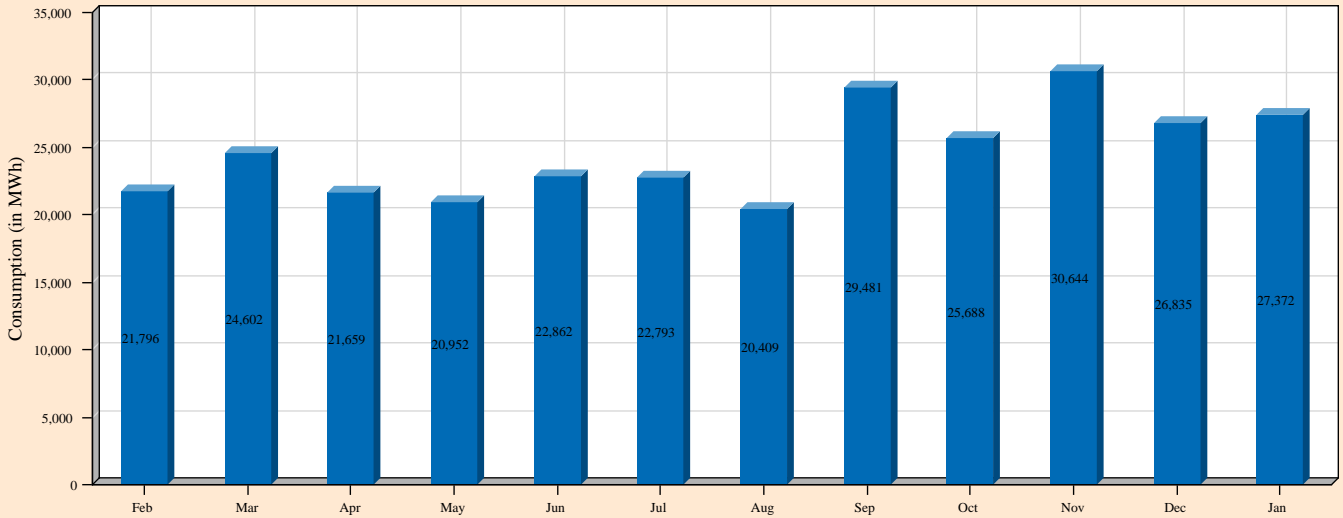
*In January, we began the month with 102 positions, received 7 new positions, filled 12, 1 cancellation and ended the month with 96 positions*

**OPERATIONAL HIGHLIGHTS**

**ENERGY**

**ELECTRICITY USAGE SUMMARY**

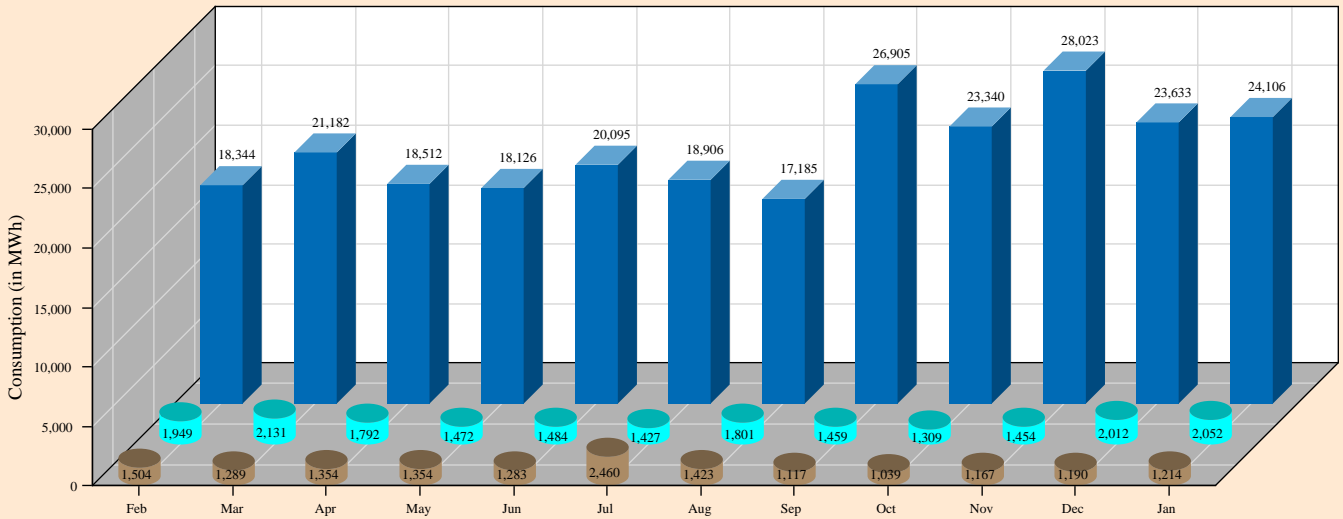
■ Total Consumption (MWh)



*Electricity Consumption in January was 27,372 MWh*

**ELECTRICITY USAGE BY SERVICE AREA**

■ Sewer Pumping ■ Water Pumping ■ Waste Water Treatment



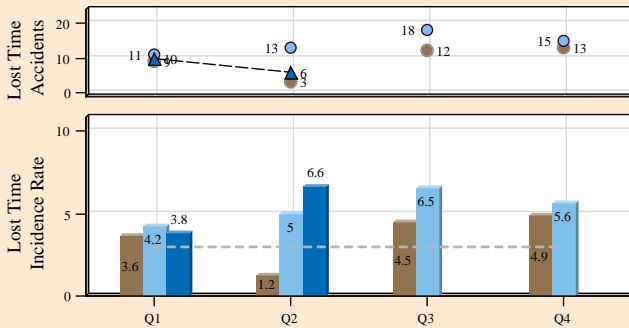
*Wastewater treatment had the highest electricity consumption in January at 24,106 MWh*

OPERATIONAL HIGHLIGHTS

SAFETY

EMPLOYEE LOST TIME INCIDENCE RATE

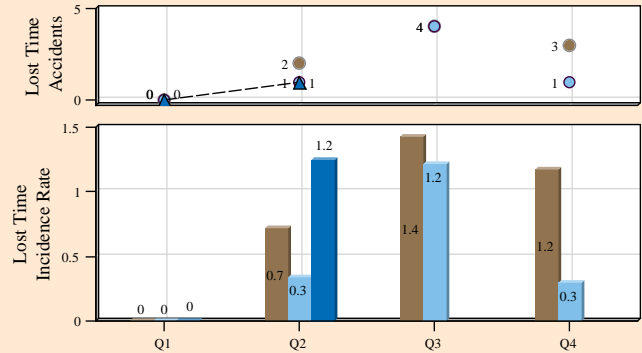
- FY-2013: LT Incidence Rate
- FY-2014: LT Incidence Rate
- FY-2015: LT Incidence Rate
- FY-2013: No of LT Accidents
- FY-2014: No of LT Accidents
- ▲ FY-2015: No of LT Accidents
- Target/National: LT Incidence Rate



In the 1st Month of 2nd quarter, 6 lost time accidents were reported

CONTRACTOR LOST TIME INCIDENCE RATE

- FY-2013: LT Incidence Rate
- FY-2014: LT Incidence Rate
- FY-2015: LT Incidence Rate
- FY-2013: No of LT Accidents
- FY-2014: No of LT Accidents
- ▲ FY-2015: No of LT Accidents

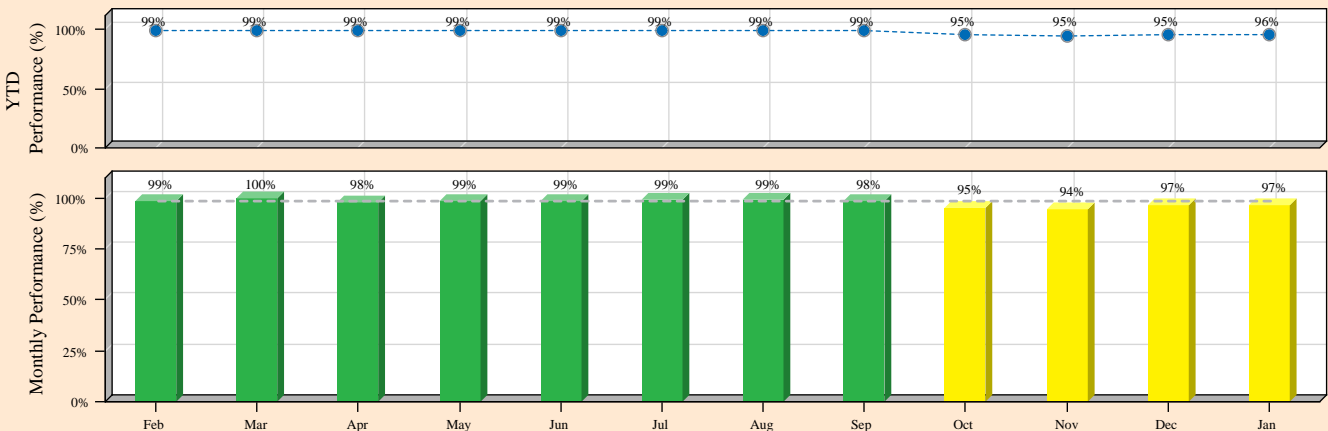


In the 1st Month of 2nd quarter, 1 lost time accident was reported

VENDOR PAYMENTS

VENDOR PAYMENT PERFORMANCE  
Percentage of Invoices Paid within 30 days

- Monthly Performance (%)
- YTD Performance (%)
- Monthly Target - (97%)



Monthly performance for January was at target



**INTERPRETATION OF CHARTS:**

*FINANCIAL HIGHLIGHTS*

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**Revenue, Expenditure, Capital Disbursement**

- Bulls eye shows the variance for YTD budget against actual for revenues, expenditures and capital disbursements
- Bar graph shows **total** for the fiscal year budgeted(grey)-revenues, expenditures and capital disbursements against YTD actual(blue)
- Horizontal line graph shows a YTD progress analysis as compared to the previous year

**Net Operating Cash**

- Bar graph shows monthly net operating cash provided/used
- Line graph denoted by (Δ) compares YTD actual against budget (O). This element is dynamically color coded\*

**Operating Revenues**

- Bar graph shows monthly operating revenues
- Line graph denoted by (Δ) compares YTD revenue against budget (O). This element is dynamically color coded\*

**Operating Expenses**

- Bar graph shows monthly operating expenses
- Line graph denoted by (Δ) compares YTD expenditure against budget (O). This element is dynamically color coded\*\*

**Capital Disbursements**

- Bar graph shows monthly capital disbursements
- Line graph denoted by (Δ) compares YTD disbursements against budget (O). This element is dynamically color coded\*\*

**Operating Cash Balance**

- Bar graph shows monthly average cash balance compared to the target of \$125 million; indicated by grey dotted line

**Delinquent Account Receivables**

- Bar graph shows monthly Receivables to Revenue ratio against target of 3%; indicated by grey dotted line. This element is dynamically color coded\*\*
- Line graph denoted by (Δ) shows delinquency in actual dollars

**Investment Cash Earnings**

- Bar graph shows monthly investment cash earnings
- Line graph denoted by (Δ) compares the YTD earnings against budget (O). This element is dynamically color coded\*

**Core Investments Yield**

- Bar graph shows the monthly investment yield compared to the monthly target (grey) benchmark as set by the US Treasury Bill. This element is dynamically color coded\*

**Short Term Investment Yield**

- Bar graph shows the monthly short term investment yield compared to the monthly short term target (grey) benchmark as set by the US Treasury Bill. This element is dynamically color coded\*

Dynamic Color Coding Legend

*	**
<p>Red - when the actual is <b>lower</b> than 3% of budget or target</p> <p>Yellow - when the actual is <b>within</b> 3% of budget or target</p> <p>Green - when the actual is <b>equal to or higher</b> than budget or target</p>	<p>Red - when the actual is <b>higher</b> than 3% of budget or target</p> <p>Yellow - when the actual is <b>within</b> 3% of budget or target</p> <p>Green - when the actual is <b>equal to or lower</b> than budget or target</p>

Symbols where the color code applies- (Δ, □)

A

*CUSTOMER CARE AND OPERATIONS HIGHLIGHTS*

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**Call Center Performance**

- Bar graph shows monthly percentage of calls answered within 40 seconds against target of 85%; indicated by grey dotted line. This element is dynamically color coded\*\*\*
- Line graph denoted by (O) shows the number of calls received by the call center every month

**Command Center Performance**

- Bar graph shows monthly percentage of calls answered within 40 seconds against target of 85%; indicated by grey dotted line. This element is dynamically color coded\*\*\*
- Line graph denoted by (O) shows the number of calls received by the command center every month

**First Call Resolution (FCR)**

- Bar graph shows monthly percentage of calls resolved on first contact against target of 75%; indicated by grey dotted line. This element is color dynamically coded\*\*\*

**Emergency Response Time**

- Bar graph shows the percentage of emergency calls responded to within 45 minutes against target of 90%; indicated by grey dotted line. This element is dynamically color coded\*\*\*
- Line graph denoted by (O) shows the total calls dispatched per month

**Fire Hydrants Out of Service (OOS)**

- Bar graph shows total hydrants not available for use against target of 91; indicated by grey dotted line. This element is dynamically color coded\*\*\*\*
- The bar graph is stacked (blue) to show hydrants that are inaccessible. Inaccessible hydrants are not measured against the target of 91

**Fire Hydrant Inspections and Maintenance**

- Bar graph shows the total number of fire hydrants repaired per month

**Fire Hydrant Replacements**

- Bar graph shows the total number of hydrants replaced per month against target of 21; indicated by grey dotted line. This element is dynamically color coded\*\*\*

**Total Applications Processed within Service Level Agreement (SLA)**

- Bar graph shows
  - the number of permits processed per month(dark blue)
  - the number of permits processed within SLA per month(light blue)
- Line graph denoted by (O) shows the percentage of permits processed vs. processed within SLA

Dynamic Color Coding Legend

***	****
Red- when the actual is <b>lower</b> than 5% of budget or target Yellow- when the actual is <b>within</b> 5% of budget or target Green- when the actual is <b>equal to or higher</b> than budget or target	Red- when the actual is <b>higher</b> than 5% of budget or target Yellow- when the actual is <b>within</b> 5% of budget or target Green- when the actual is <b>equal to or lower</b> than budget or target

Symbols where the color code applies- (Δ, □)

**LOW INCOME ASSISTANCE PROGRAM**

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**SPLASH Contributions**

- Bar graph shows monthly SPLASH contributions
- Line graph denoted by (Δ) shows the YTD contributions against target (O). This element is color coded\*\*\*

**Customer Assistance Program (CAP)**

- Bar graph shows monthly CAP assistance
- Line graph denoted by (Δ) shows the YTD contributions against budget (O). This element is color coded\*\*\*

**OPERATIONAL HIGHLIGHTS**

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**Lead and Copper Rule (LCR) Compliance**

- Line graph denoted by (Δ, O) shows semi-annual LCR monitoring results against target of 15ppb; indicated by grey dotted line. This element is color coded\*\*\*\*

**Total Coliform Rule (TCR)**

- Line graph denoted by (Δ) shows total coliform positives against the EPA maximum contaminant level of 5%. This element is color coded\*\*\*\*

**Biosolids Production**

- Bar graph shows monthly average daily biosolids production

**Total Nitrogen**

- Line graph denoted by (Δ) shows monthly total nitrogen level against the current permit (dark grey) and 2015 permit (light grey) levels. This element is color coded\*\*\*\*

**Plant Effluent Flow**

- Line graph denoted by (Δ) shows monthly influent flow against the plant design average limit of 370MGD. This element is color coded\*\*\*\*

**Excess Flow**

- Line graph denoted by (Δ) shows monthly excess flow

**Water Main Leaks**

- Bar graph shows the water main leaks reported
- The bar graph is stacked(dark blue) to show the pending leaks carried over from the previous month if any; bar graph(light blue) shows new water main leaks reported for the given month
- Line graph denoted by (O) shows the number of main leaks repaired per month

**Water Valve Leaks**

- Bar graph shows the water valve leaks reported
- The bar graph is stacked(dark blue) to show the pending leaks carried over from the previous month if any; bar graph(light blue) shows new water valve leaks reported for the given month
- Line graph denoted by (O) shows the number of valve leaks repaired per month

Dynamic Color Coding Legend

***	****
Red- when the actual is <b>lower</b> than 5% of budget or target Yellow- when the actual is <b>within</b> 5% of budget or target Green- when the actual is <b>equal to or higher</b> than budget or target	Red- when the actual is <b>higher</b> than 5% of budget or target Yellow- when the actual is <b>within</b> 5% of budget or target Green- when the actual is <b>equal to or lower</b> than budget or target

Symbols where the color code applies- (Δ, □)

**Non Revenue Water**

- Bar graph shows the volume of water purchased(dark blue) and water sold(light blue) per quarter
- Line graph denoted by (Δ, O) shows the Infrastructure Leakage Index(ILI) for the current and previous year

**Sewer Main Backups**

- Bar graph shows the sewer main backups reported
- The bar graph is stacked(dark blue) to show the pending backups carried over from the previous month if any; bar graph(light blue) shows new sewer main backups reported for the given month
- Line graph denoted by (O) shows the number of main backups resolved per month

**Sewer Lateral Backups**

- Bar graph shows the sewer lateral backups reported
- The bar graph is stacked(dark blue) to show the pending backups carried over from the previous month if any; bar graph(light blue) shows new sewer laterals backups reported for the given month
- Line graph denoted by (O) shows the number of lateral backups resolved per month

**Combined Sewer dry weather Overflow (CSO) Events**

- Bar graph shows dry weather CSO events per month
- Line graph denoted by (O) shows the volume in Million Gallons(MG) per dry weather CSO event

**Open Positions**

- Bar graph (dark blue) shows open positions carried over from the previous month.
- Bar graph (light blue) shows new positions added in the given month.
- Bar graph (olive green) shows positions filled in the given month.
- Bar graph (orange) shows positions cancelled in the given month.
- Bar graph (light green) shows net remaining open positions at the end of the given month.

**Electricity Usage Summary**

- Bar graph shows total electricity consumption per month

**Electricity Usage by Service Area**

- Shows a monthly breakdown by service area of electricity usage
- Dark blue shows for Waste Water Treatment Service Area
- Light blue shows Water Pumping Service Area
- Brown shows Sewer Pumping Service Area

**Employee Lost Time Incidence Rate**

- Bar graph shows quarterly Employee Lost Time (LT) incidence rate as compared to the National average LT rate of 2.0; indicated by grey dotted line. Light blue represents the previous year, brown represents the year before previous and dark blue the current fiscal year.
- Scatter graph denoted by (Δ, O) shows the number of Lost Time accidents and comparison is also made between the current year and the previous years.

**Contractor Lost Time Incidence Rate**

- Bar graph shows quarterly Contractor Lost Time (LT) incidence rate. Light blue represents the previous year, brown represents the year before previous and dark blue the current fiscal year.
- Scatter graph denoted by (Δ, O) shows the number of Lost Time accidents and comparison is also made between the current year and the previous years.

Dynamic Color Coding Legend

***	****
<p>Red- when the actual is <b>lower</b> than 5% of budget or target</p> <p>Yellow- when the actual is <b>within</b> 5% of budget or target</p> <p>Green- when the actual is <b>equal to or higher</b> than budget or target</p>	<p>Red- when the actual is <b>higher</b> than 5% of budget or target</p> <p>Yellow- when the actual is <b>within</b> 5% of budget or target</p> <p>Green- when the actual is <b>equal to or lower</b> than budget or target</p>

Symbols where the color code applies- (Δ, □)

**Vendor Payment Performance**

- Bar graph shows monthly Vendor Payment Performance percentage against monthly target of 97%; indicated by grey dotted line. This element is dynamically color coded\*\*
- Line graph denoted by (O) shows the YTD vendor payment performance %.

Dynamic Color Coding Legend

***	****
<p><b>Red-</b> when the actual is <b>lower</b> than 5% of budget or target</p> <p><b>Yellow-</b> when the actual is <b>within</b> 5% of budget or target</p> <p><b>Green-</b> when the actual is <b>equal to or higher</b> than budget or target</p>	<p><b>Red-</b> when the actual is <b>higher</b> than 5% of budget or target</p> <p><b>Yellow-</b> when the actual is <b>within</b> 5% of budget or target</p> <p><b>Green-</b> when the actual is <b>equal to or lower</b> than budget or target</p>

Symbols where the color code applies- (Δ, □)



District of Columbia Water and Sewer Authority

Summary of Contracts on Consent Agenda

207th Meeting of the DC Water Board of Directors

Thursday, March 5, 2015

**Joint-Use Contracts**

Resolution No. 15-25 - Execute Option Year Two of Contract No. WAS-12-029-AA-JR, M.C. Dean, Inc. The purpose of the option is to continue providing annual maintenance of high and low voltage switchgear to ensure reliable electric power for the overall operations of DC Water facilities. The option amount is \$2,960,000. (Recommended by the Environmental Quality and Sewerage Services Committee 02/19/15)

Resolution No. 15-26 - Execute Option Year Two of Contract No. WAS-13-013-AA-RE, Polydyne, Inc. The purpose of the option is to continue the supply and delivery of secondary clarifier polymer for the collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility. The option amount is \$753,600. (Recommended by the Environmental Quality and Sewerage Services Committee 02/19/15)

Resolution No. 15-27 - Execute Option Year Two of Contract No. WAS-13-006-AA-RE, PVS Chemical Solutions, Inc. The purpose of the option is to continue the supply and delivery of liquid sodium bisulfate for use in the treatment of collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility. The option amount is \$597,100. (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

Resolution No. 15-28 - Supplemental Agreement No. 01 of Contract No. DCFA #44, Peer Consultants, PC. The purpose of the option is to provide parts processing and additional start-up services associated with nine capital construction contracts before turnover of those projects to the operating departments. The supplemental agreement amount is \$1,332,421. (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

Resolution No. 15-29 - Execute a 20-Year Contract for Contract No. 140100, Washington Gas Energy Systems (WGE). The purpose of the option is to provide a 20-year contract with an option to renew for 5 years for the purchase of solar power generated at Blue Plains AWTP through the installation of solar panels. The contract not-to-exceed amount is \$23,096,108. (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

Resolution No. 15-30 - Execute a Modification to Contract No. WAS-09-012-AA-GA, M&M, Electric Motor Repair, Inc. The purpose of the contract is to provided all labor, materials, tools, equipment, and transportation necessary to repair, replace or rebuild pumping equipment at DC Water. The contract modification amount is \$312,500. (Recommended by Environmental Quality and Sewerage Services Committee 02/19/15)

**Non-Joint Use Contract**

Resolution No. 15-34 – Execute Contract Modification for Douglas & Boykin, LLC. The purpose of the contract modification is to expend additional funds for legal services. The contract amount is \$1,000,000. (Recommended by Finance and Budget Committee 03/05/15)

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute Option Year Two of Contract No.  
WAS-12-029-AA-JR, M.C. Dean, Inc.**

**#15-25  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute Option Year Two of Contract No. WAS-12-029-AA-JR, M.C. Dean, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Option Year Two of Contract No. WAS-12-029-AA-JR, M.C. Dean, Inc. The purpose of the option is to continue providing annual maintenance of high and low voltage switchgear to ensure reliable electric power for the overall operations of DC Water facilities. The option amount is \$2,960,000.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT**

**Electrical Power Distribution Equipment  
Joint Use**

Approval to exercise option year two (2) of the electrical power distribution equipment contract in the amount of \$2,960,000.00.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b> M. C. Dean, Inc. 22461 Shaw Road Dulles, VA 20166	<b>SUBS:</b> N/A	<b>PARTICIPATION:</b> N/A
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**DESCRIPTION AND PURPOSE**

Base Year Contract Value:	\$2,490,000.00
Contract Base Period:	03-26-2013 – 03-25-2014
Number of Option Years:	4 years
Option Year (1) Value:	\$2,490,000.00
Option Year (1) Dates:	03-26-2014 – 03-25-2015
Option Year (2) Value:	\$2,960,000.00
Option Year (2) Dates:	03-26-2015 – 03-25-2016

**Purpose of the Contract:**

DC Water Maintenance Services and Distribution Conveyance Systems departments have a continuing need for annual maintenance of high and low voltage switchgear throughout DC Water facilities.

**Contract Scope:**

To provide supervisory personnel and technicians, as well as materials and supplies, needed for the maintenance of high and low voltage switchgear to ensure reliable electric power for the overall operation of DC Water facilities.

**Note:**

This contract is a shared contract between two departments; The Department of Maintenance Services (DMS) and the Department of Distribution Conveyance Systems (DDCS). Each user department has its own separate funding.

**Spending Previous Year:**

Cumulative Contract Value:	03-26-2013 to 03-25-2015 - \$4,980,000.00
Cumulative Contract Spending:	03-26-2013 to 01-30-2015 - \$4,369,638.85

**Contractor's Past Performance:**

The contractor's past performance has been satisfactory.

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Best Value
<b>Commodity:</b>	Service	<b>Contract Number:</b>	WAS-12-029-AA-JR
<b>Contractor Market:</b>	Open Market with Preference Points for Local Small Business Enterprise		

**Joint-Use (Direct)**

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Maintenance Services
<b>Service Area:</b>	Blue Plains	<b>Department Head:</b>	Anthony Mack

**ESTIMATED USER SHARE INFORMATION**

User	Share %*	Dollar Amount
District of Columbia	41.63%	\$831,351.10
Washington Suburban Sanitary Commission	42.96%	\$857,911.20
Fairfax County	10.57%	\$211,082.90
Loudoun County	4.25%	\$84,872.50
Potomac Interceptor	0.59%	\$ 11,782.30
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>	<b>100.00%</b>	<b>\$ 1,997,000.00</b>

\*NOTE: Actual usage and cost by facility (either joint-use or non-joint use) varies each fiscal year and are charged to IMA participants based on actual costs at joint-use facilities (i.e., Blue Plains, Potomac Pumping Station, etc.). Services provided to non-joint facilities (i.e., Bryant Street Pumping Station) are charged directly to District ratepayers. In prior fiscal years, the majority of services provided under this contract have been for joint use facilities and for indicative purposes; the user shares shown above reflect Blue Plain’s usage.

**Non-Joint Use**

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Department of Distribution Conveyance System
<b>Service Area:</b>	Dc Water-wide	<b>Department Head:</b>	Charles Sweeney

**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	100%	\$ 963,000.00
Washington Suburban Sanitary Commission	0%	\$ 0.00
Fairfax County	0%	\$ 0.00
Loudoun County	0%	\$ 0.00
Potomac Interceptor	0%	\$ 0.00
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>	<b>100.00%</b>	<b>\$ 963,000.00</b>

 , 2/6/15  
Date  
Dan Bae  
Director of Procurement

 , 2/9/2015  
Date  
Gail Alexander-Reeves  
Director of Budget

 , 2/11/15  
Date  
Walter Bailey  
Assistant General Manager, Blue Plains

 , 2/11/15  
Date  
Charles Kiely  
Assistant General Manager, Customer Care Operations

 , 3/3/2015  
Date  
George S. Hawkins  
General Manager

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute Option Year Two of Contract No.  
WAS-13-013-AA-RE, Polydyne, Inc.**

**#15-26  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute Option Year Two of Contract No. WAS-13-013-AA-RE, Polydyne, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Option Year Two of Contract No. WAS-13-013-AA-RE, Polydyne, Inc. The purpose of the option is to continue the supply and delivery of secondary-clarifier polymer for the collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility. The option amount is \$753,600.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT OPTION YEAR TWO (2):  
Supply and Delivery of Dry Cationic Polyacrylamide Flocculant (DPAM)  
Joint Use (Direct)**

Approval to execute option year two (2 of the contract for the supply and delivery of dry cationic polyacrylamide flocculant (DPAM) in the amount of \$753,600.00

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b> Polydyne, Inc. One Chemical Plant Road Riceboro, GA 31323	<b>SUBS:</b> N/A	<b>PARTICIPATION:</b> N/A
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**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$601,800.00
Original Contract Dates:	03-04-2013—03-03-2014
No. of Option Years in Contract:	2
Option Year (1) Value:	\$601,800.00
Option Year (1) Dates:	03-04-2014 – 03-03-2015
Option Year (2) Values:	\$753,600.00
Option Year (2) Dates:	03-04-2015 – 03-03-2016

**Purpose of the Contract:**

The purpose of this contract is to ensure that the District of Columbia Water and Sewer Authority (DC Water) is able to meet its National Pollutant Discharge Elimination Systems (NPDES) permits requirements and other environmental codes and standards.

**Contract Scope:**

The scope of this contract is for the supply and delivery of secondary clarifier polymer for the collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility

**Spending Previous Year:**

Cumulative Contract Value:	03-04-2013 to 03-04-2015—\$1,203,600.00
Cumulative Contract Spending:	03-04-2013 to 02-03-2015—\$ 958,655.60

**Contractor's Past Performance:**

The contractor's past performance has been satisfactory.

**NOTE:**

The current price of dry cationic polyacrylamide flocculant is 1.180 per pound. For option year two (2) Polydyne will maintain their current price of \$1.180 per pound.

In the past representatives from Fairfax County Water Authority and the Washington Suburban Sanitary Commission were contacted for the purpose of price comparison, it was found that neither agency uses dry cationic polyacrylamide flocculant (DPAM) as a secondary clarifying agent in wastewater processing.

**PROCUREMENT INFORMATION**

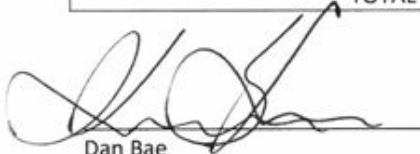
<b>Contract Type:</b>	Fixed Price Requirements Contract	<b>Award Based On:</b>	Lowest Responsive and Responsible Bidder
<b>Commodity:</b>	Goods and Services	<b>Contract Number:</b>	WAS-13-013-AA-RE
<b>Contractor Market:</b>	Open to Pre-Qualified Vendors Based on Field Trials of Samples Submitted		

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Wastewater Treatment
<b>Service Area:</b>	Blue Plains AWTF	<b>Department Head:</b>	Aklile Tesfaye


**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	41.63%	\$ 313,723.68
Washington Suburban Sanitary Commission	42.96%	\$ 323,746.56
Fairfax County	10.57%	\$ 79,655.52
Loudoun County	4.25%	\$ 32,028.00
Potomac Interceptor	0.59%	\$ 4,446.24
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>		<b>100.00%</b>
		<b>\$ 753,600.00</b>

 , 2/11/15  
 Dan Bae Date  
 Director of Procurement

 ,  
 Gail Alexander-Reeves Date  
 Director of Finance & Budget

 , 2/12/15  
 Walter F. Bailey Date  
 AGM, Blue Plains

 , 3/3/2015  
 George S. Hawkins Date  
 General Manager

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute Option Year Two of Contract No.  
WAS-13-006-AA-RE, PVS Chemical Solutions, Inc.**

**#15-27  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute Option Year Two of Contract No. WAS-13-006-AA-RE, PVS Chemical Solutions, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Option Year Two of Contract No. WAS-13-006-AA-RE, PVS Chemical Solutions, Inc. The purpose of the option is to continue the supply and delivery of liquid sodium bisulfate for use in the treatment of collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility. The option amount is \$597,100.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT OPTION  
Supply and Delivery of Liquid Sodium Bisulfite  
(Joint Use) Direct**

Approval to execute option year two (2) of the contract, for the supply and delivery of liquid sodium bisulfite, in the amount of \$597,100.00.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b> PVS Chemical Solutions, Inc. 10900 Harper Avenue Detroit, MI 48213	<b>SUBS:</b> N/A	<b>PARTICIPATION:</b> N/A
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**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$588,700.00
Original Contract Dates:	01-10-2013—01-09-2014
No. of Option Years in Contract:	4
Contract Modification Value:	\$95,000.00
Contract Modification Dates:	01-10-2014—03-09-2014
Option Year (1) Value:	\$560,570.00
Option Year (1) Dates:	03-10-2014—03-09-2015
Option Year (2) Value:	\$597,100.00
Option Year (2) Dates:	03-10-2015 – 03-09-2016

**Purpose of the Contract:**

The purpose of this contract is to ensure that the District of Columbia Water and Sewer Authority Water is able to meet Environmental Protection Agency (EPA) regulations and other environmental codes and standards.

**Contract Scope:**

The scope of this contract is for the supply and delivery of liquid sodium bisulfite (38% trade) for use in the treatment of collected wastewater at the Blue Plains Advanced Wastewater Treatment Facility.

**Spending Previous Year:**

Cumulative Contract Value:	01-10-2013 to 03-09-2015—\$1,244,270.00
Cumulative Contract Spending:	01-10-2013 to 01-30-2015—\$1,239,652.33

**Contractor's Past Performance:**

The contractor's past performance has been satisfactory.

**Note:**

The current price of liquid sodium bisulfite (38% trade) is \$0.1933 per delivered pound. In accordance with Section E.6 of the contract, Price Escalation/De-escalation Adjustment, the unit will be adjusted up or down based upon the indices price and the change in indices for caustic and sulfur. Based upon the caustic and sulfur indices, the price of liquid sodium bisulfite for option year two (2) is \$0.1881 per delivered pound.



**PROCUREMENT INFORMATION**

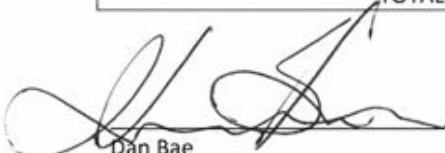
<b>Contract Type:</b>	Fixed Price Requirements Contract	<b>Award Based On:</b>	Lowest Responsive and Responsible Bidder
<b>Commodity:</b>	Goods and Services	<b>Contract Number:</b>	WAS-13-006-AA-RE
<b>Contractor Market:</b>	Open Market with Preference Points for LSBE		

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Wastewater Treatment
<b>Service Area:</b>	Blue Plains	<b>Department Head:</b>	Aklile Tesfaye

**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	41.63%	\$248,572.73
Washington Suburban Sanitary Commission	42.96%	\$256,514.16
Fairfax County	10.57%	\$63,113.47
Loudoun County	4.25%	\$25,376.75
Potomac Interceptor	0.59%	\$3,522.89
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>		<b>\$597,100.00</b>

 2/11/15  
 Dan Bae Date  
 Director of Procurement

 2/11/15  
 Gail Alexander-Reeves Date  
 Director of Budget

 2/12/15  
 Walter F. Bailey Date  
 Assistant General Manager, Blue Plains

 3/3/2015  
 George S. Hawkins Date  
 General Manager

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute Supplemental Agreement No. 01 of  
Contract No. DCFA #441, Peer Consultants, PC**

**#15-28  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_() in favor and \_\_() opposed to execute Supplemental Agreement No. 01 of Contract No. DCFA #441, Peer Consultants, PC.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Supplemental Agreement No. 01 of Contract No. DCFA #441, Peer Consultants, PC. The purpose of the option is to provide parts processing and additional start-up services associated with nine capital construction contracts before turnover of those projects to the operating departments. The supplemental agreement amount is \$1,332,421.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**ENGINEERING SERVICES SUPPLEMENTAL AGREEMENT:**

**Operations and Maintenance Assistance Program IV  
(Joint Use)**

Approval to execute Supplemental Agreement No. 01 for \$1,332,421. The modification exceeds the General Manager's approval authority.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b>	<b>SUBS:</b>	<b>PARTICIPATION:</b>
PEER Consultants, PC 888 17 <sup>th</sup> Street, NW Suite 850 Washington, DC 20006	AECOM Arlington, VA	10.88%
	Delon Hampton & Associates Washington, DC MBE	12.04%
(WBE)	E.B. Advanced, PC Washington, DC MBE	14.14%

**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$17,987,367.00
Value of this Supplemental Agreement:	\$1,332,421.00
Cumulative SA Value, including this SA:	\$1,332,421.00
Current Contract Value, Including this SA:	\$19,319,788.00
Original Contract Time:	1825 Days (5 Years)
Time extension, this SA:	180 Days
Total SA contract time extension:	180 Days (6 Months)
Contract Start Date:	06-29-2011
Contract Completion Date:	12-31-2016

**Purpose of the Contract:**

To provide start-up, operations and maintenance engineering services required for the completion of critical projects.

**Original Contract Scope:**

- Perform program management and process engineering tasks to fulfill EPA-mandated grant requirements.
- Provide equipment maintenance requirements and documentation.
- Provide Standard Operating Procedures revision and updating.
- Provide operability evaluations.

**Current Supplemental Agreement Scope:**

- Provide parts processing and additional start-up services associated with nine capital construction contracts before turnover of those projects to the operating departments. These contracts that are ongoing or nearing completion require start-up services that include additional preventative maintenance (PM) development, comprising evaluation of functional inspections not addressed in the service manuals, for use as supplements to the manufacturer's recommendations. In addition, run-to-failure alternatives to the manufacturer's recommended PMs in the service manuals will be evaluated for economic viability.

**Future Supplemental Agreement Scope:**

- A future supplemental agreement may be needed to provide short-term assistance to Materials Management.

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	Cost Plus Fixed Fee	<b>Award Based On:</b>	Highest Ranking Score
<b>Commodity:</b>	Engineering Services	<b>Contract Number:</b>	DCFA#441-WSA
<b>Contractor Market:</b>	Open Market		

**BUDGET INFORMATION**

<b>Funding:</b>	Capital	<b>Department:</b>	Engineering and Technical Services
<b>Service Area:</b>	Wastewater	<b>Department Head:</b>	Liliana Maldonado
<b>Project:</b>	BG, BR, BT, EV, XA, BI, E8, E9 and EE		

**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	41.22%	\$549,224.00
Washington Suburban Sanitary Commission	45.84%	\$610,782.00
Fairfax County	8.38%	\$111,657.00
Loudoun County & Potomac Interceptor	4.56%	\$60,758.00
<b>Total Estimated Dollar Amount</b>	<b>100.00%</b>	<b>\$1,332,421.00</b>

  
 Gail Alexander-Reeves  
 Director of Budget  
 Date: 2/9/2015

  
 Dan Bae  
 Director of Procurement  
 Date: 2/11/15

  
 Leonard R. Benson  
 Chief Engineer  
 Date: 2-10-15

  
 George S. Hawkins  
 General Manager  
 Date: 3/2/2015

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute a 20-Year Contract for  
Contract No. 140100, Washington Gas Energy Systems  
(WGE)**

**#15-29  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute a 20-Year Contract for Contract No. 140100, Washington Gas Energy Systems (WGE).

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute a 20-Year Contract for Contract No. 140100, Washington Gas Energy Systems (WGE). The purpose of the option is to provide a 20-year contract with an option to renew for 5 years for the purchase of solar power generated at Blue Plains AWTP through the installation of solar panels. The contract not-to-exceed amount is \$23,096,108.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT:**

**Solar Power Purchase Agreement (PPA) Project  
(Joint Use)**

Approval to execute a 20-year contract for solar power purchase at Blue Plains with a not-to-exceed amount of \$23,096,108

**CONTRACTOR/SUB/VENDOR INFORMATION**

PRIME:	SUBS:	PARTICIPATION:
Washington Gas Energy Systems (WGES) 6862 Elm St., Suite 300 McLean, VA 22101	Standard Solar 1355 Piccard Drive, Suite 300 Rockville, MD 20850	

**DESCRIPTION AND PURPOSE**

Contract Value, not to exceed: \$23,096,108  
 Contract Time: 7300 Days  
 Anticipated Contract Start Date: 04-01-2015 (Start of Design and construction)  
 12-31-2016 (Start of Operations)  
 Anticipated Contract Completion Date: 12-31-2036  
 Proposal Opening Date: 11-13-2014  
 Other firms submitting proposals/qualification statements:  
 \*Ameresco, Inc. NRG and TectaSolar  
 Conti and Altus Power America \*SolarCity / groSolar  
 Distributed Sun LLC \*SunEdison / Pepco Energy Services / Blue Wave Capital  
 Hanwha QCELLS and Performance Contracting, Inc. Telamon Corp. / Singleton Electric / RER Energy Group / Geres  
 Nexamp

\* Asterisk indicates short listed firms.

**Purpose of the Contract:**

Provide a 20-year contract with an option to renew for 5 years for the purchase of solar power generated at Blue Plains AWTP through the installation of solar panels.

**Contract Scope:**

- Installation of solar panels over the following areas:
  - East Secondary Sedimentation Basins: 2.49 MW capacity in DC
  - West Secondary Sedimentation Basins: 2.12 MW capacity in DC
  - Dual Purpose Sedimentation Basins: 1.65 MW capacity in DC
  - Nitrification Sedimentation Basins: 4.83 MW capacity in DC
- The schedule for expected power and the guaranteed unit price was provided in the bid documents for every year for the contract duration.

**PROCUREMENT INFORMATION**

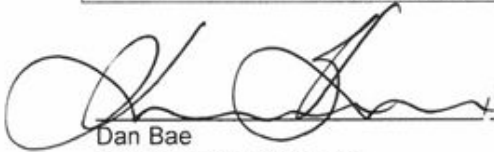
<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Best Value, responsible bidder.
<b>Commodity:</b>	Goods	<b>Contract Number:</b>	140100
<b>Contractor Market:</b>	Open Market		

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Wastewater Treatment
<b>Service Area:</b>	Blue Plains	<b>Department Head:</b>	Aklile Tesfaye

**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	41.63%	\$9,614,910
Washington Suburban Sanitary Commission	42.96%	\$9,922,088
Fairfax County	10.57%	\$2,441,259
Loudoun County	4.25%	\$ 981,584
Others (PI)	0.59%	\$ 136,267
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>	<b>100.00%</b>	<b>\$ 23,096,108</b>

  
 Dan Bae  
 Director of Procurement  
 Date 2/10/15

  
 Gail Alexander Reeves  
 Director of Finance & Budget  
 Date 2/13/15

  
 Walter Bailey  
 AGM, Wastewater Treatment  
 Date 2/13/15

  
 George S. Hawkins  
 General Manager  
 Date 3/3/2015

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute a Modification to Contract No. WAS-09-012-AA-GA, M&M Electric Motor Repair, Inc.**

**#15-30  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute a modification to Contract No. WAS-09-012-AA-GA, M&M Electric Motor Repair, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute a modification to Contract No. WAS-09-012-AA-GA, M&M Electric Motor Repair, Inc. The purpose of the contract is to provided all labor, materials, tools, equipment, and transportation necessary to repair, replace or rebuild pumping equipment at DC Water. The contract modification amount is \$312,500.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT MODIFICATION:**

**Repair of Industrial Pumps  
(Joint Use - Direct)**

Approval to execute a modification to add funding in the amount of \$312,500.00.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b> M & M Electric Motor Repair, Inc. 205 Bucheimer Road Frederick, Maryland 21701 LSBE	<b>SUBS:</b> N/A	<b>PARTICIPATION:</b> 100%
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**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$610,000.00
Original Contract Dates:	04-23-2009—04-22-2010
No. of Option Years in Contract:	4
Option Year (1-4) Values:	\$2,032,873.00
Option Year (1-4) Dates:	06-22-2010—06-21-2014
Contract Modification Value:	\$2,123,890.12
Contract Modification Dates:	10-01-2009—09-30-2015
This Contract Modification Value:	\$312,500.00
This Contract Modification Dates:	01-01-2015- 09-30-2015

**Purpose of the Contract:**

To contract for services to repair and maintain various large industrial pumps for the District of Columbia Water and Sewer Authority's (DC Water) Departments of Maintenance Services (DMS) and Water/Sewer Pump Maintenance (WSPM).

**Contract Scope:**

To provide all labor, materials, tools, equipment, and transportation necessary to repair, replace, or rebuild pumping equipment at DC Water's water and wastewater facilities.

**Spending Previous Years:**

Cumulative Contract Value:	04-23-2009 to 09-30-2015 —\$4,766,763.12
Cumulative Contract Spending:	04-23-2009 to 12-31-2014—\$4,274,199.94

**Contractor's Past Performance:**

The contractor's past performance has been satisfactory.

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Lowest responsive bid by a responsible contractor
<b>Commodity:</b>	Goods and Services	<b>Contract Number:</b>	WAS-09-012-AA-GA
<b>Contractor Market:</b>	Open Market with preference for LBE and LSBE		

**BUDGET INFORMATION**

<b>Funding:</b>	Capital	<b>Departments:</b>	Maintenance Services (DMS),
<b>Service Area:</b>	Various	<b>Department Heads:</b>	Anthony Mack
<b>Project:</b>	EP6C701		

**ESTIMATED USER SHARE INFORMATION**

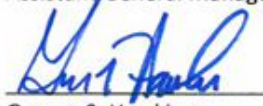
User	Share %	Dollar Amount
District of Columbia	41.22%	\$ 128,812.50
Washington Suburban Sanitary Commission	45.84%	\$ 143,250.50
Fairfax County	8.38%	\$ 26,187.50
Loudoun County & Potomac Interceptor	3.73%	\$11,656 .25
Potomac Interceptor	0.83%	\$2,593.75
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>		<b>100.00% \$ 312,500.00</b>

NOTE: Actual usage and cost by facility (either joint-use or non-joint use) varies each fiscal year and are charged to IMA participants based on actual costs at joint-use facilities (i.e., Blue Plains, Potomac Pumping Station, etc.). Services provided to non-joint facilities (i.e., Bryant Street Pumping Station) are charged directly to District ratepayers. In prior fiscal years, the majority of services provided under this contract have been for joint use facilities and for indicative purposes; the user shares shown above reflect Blue Plain's usage.

 2/16/15  
 Dan Bae Date  
 Director of Procurement

 2/19/2015  
 Gail Alexander-Reeves Date  
 Acting Director of Finance & Budget

 2/12/15  
 Walter Bailey Date  
 Assistant General Manager

 3/13/2015  
 George S. Hawkins Date  
 General Manager

**Presented and Adopted: March 5, 2015**  
**SUBJECT: Approval to Execute Contract No. 140080,**  
**Capitol Paving of DC, Inc.**

**#15-31**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a non-joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute Contract No. 140080, Capitol Paving of DC, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to Contract No. 140080, Capitol Paving of DC, Inc. The purpose of the contract is to repair and/or replace asphalt and concrete roadways, brick and concrete sidewalks, landscaped areas, and other miscellaneous repairs that result from excavations performed in public space. The contract amount is \$19,692,300.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**CONSTRUCTION CONTRACT:**

**Public Space Restoration Contract for FY15-FY17  
(Non-Joint Use)**

Approval to execute a construction contract for \$19,692,300.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b>	<b>SUBS:</b>	<b>PARTICIPATION:</b>
Capitol Paving of DC, Inc. 2211 Channing Street, NE Washington, DC 20018  (MBE)	Fort Myer Construction Corp. Washington, DC MBE  Acorn Supply & Distributing, Inc. White Marsh, MD WBE	33.8%  6.0%

**DESCRIPTION AND PURPOSE**

Contract Value, Not-To-Exceed:	\$19,692,300
Contract Time:	1,095 Days (3 Years)
Anticipated Contract Start Date:	03-16-2015
Anticipated Contract Completion Date:	03-15-2018
Bid Opening Date:	09-10-2014
Bids Received:	2
Other Bids Received	
Fort Myer Construction Corp.	\$ 19,887,136

**Purpose of the Contract:**

Permanent restoration of paved and non-paved surfaces in public space after the completion of repair and replacement activities by the Department of Water Services and the Department of Sewer Services.

**Contract Scope:**

- Repair and/or replacement of asphalt and concrete roadways, brick and concrete sidewalks, landscaped areas, and other miscellaneous repairs that result from excavations performed in public space.

**Federal Grant Status:**

- Construction Contract is not eligible for Federal grant funding assistance.

**PROCUREMENT INFORMATION**


<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Lowest responsive, responsible bidder
<b>Commodity:</b>	Construction	<b>Contract Number:</b>	140080
<b>Contractor Market:</b>	Open Market		

**BUDGET INFORMATION**


<b>Funding:</b>	Operating, Capital	<b>Department:</b>	Water Services
<b>Service Area:</b>	Water, Sanitary	<b>Department Head:</b>	Jason Hughes
<b>Project:</b>	BW, DG, DI, DJ, DW, DX, DY, D5, FK, FN, FP, GQ, 1300900		

**ESTIMATED USER SHARE INFORMATION**


User	Share %	Dollar Amount
District of Columbia	100.00%	\$ 19,692,300.00
Federal Funds	0.00%	\$ 0.00
Washington Suburban Sanitary Commission	0.00%	\$ 0.00
Fairfax County	0.00%	\$ 0.00
Loudoun County & Potomac Interceptor	0.00%	\$ 0.00
<b>Total Estimated Dollar Amount</b>	<b>100.00%</b>	<b>\$ 19,692,300.00</b>

  
 Gail Alexander-Reeves  
 Director of Budget


2/12/2015  
 Date

  
 Dan Bae  
 Director of Procurement

2/13/15  
 Date

  
 Charles Kiely  
 Assistant General Manager  
 Customer Care & Operations

Date

  
 George S. Hawkins  
 General Manager

3/3/2015  
 Date

**Presented and Adopted: March 5, 2015**

**Subject: Approval for Proposed Notice of Rulemaking to Amend the District of Columbia Fire Protection Service Fee**

**#15-32  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

The District members of the Board of Directors (“Board”) of the District of Columbia Water and Sewer Authority (“the DC Water”) at the Board meeting held on March 5, 2015 decided, in a non-joint use matter, by a vote of \_\_\_\_ ( ) in favor and \_\_\_\_ ( ) opposed, to take the following action with respect to the proposed Fire Protection Service Fee.

**WHEREAS**, DC Water establishes rates, fees and charges in accordance with its Rate Setting Policy (Board Resolution #11-10), including the recovery of current costs to provide service; and

**WHEREAS**, DC Water provides Fire Protection Services to the District, including but not limited to the delivery of water for firefighting, inspection, maintenance and upgrading of public fire hydrants in the District of Columbia pursuant to a Memorandum of Understanding (MOU) between the DC Water and District of Columbia Fire Emergency Medical Services (FEMS) Department, effective May 3, 2013; and

**WHEREAS**, the MOU requires the payments to DC Water to be established “through the DC Rate Making process that applies to all DC Water rates and fees and is outlined in the DC Municipal Regulations”; and

**WHEREAS**, the MOU requires the rates to be “reviewed and revisions proposed every three years through an independent Cost of Services study”;

**WHEREAS**, DC Water has prepared a Cost of Services Study entitled, “Report Regarding Fire Services Charges,” dated February 13, 2015, which, based on the escalation of costs and past underpayments, recommends an increase in the Fire Protection Service Fee from Six Million Eight Hundred Eight-Five Thousand Three Hundred Forty Dollars (\$6,885,340) to Ten Million Seven Hundred Ninety-Six Thousand Dollars (\$10,796,000) per fiscal year (FY) for FY 2015, FY 2016, and FY 2017; and

**WHEREAS**, the DC Retail Water and Sewer Rates Committee met on February 24, 2015 to consider the proposed Fire Protection Service Fee increase; and

**WHEREAS**, the DC Retail Water and Sewer Rates Committee recommended that the Board consider for public comment an increase in the Fire Protection Service Fee as proposed by DC Water; and

**WHEREAS**, the Board wishes to proceed with this amendment to 21 DCMR Section 4103 (Fire Protection Service Fee); and

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Board finds that DC Water's cost of service study justifies the increase in the Fire Protection Service fee and that DC Water propose the rulemaking revisions as described below:

**4103 FIRE PROTECTION SERVICE FEE**

4103.1 The Charge to the District of Columbia for fire protection service, including, but not limited to the delivery of water flows for firefighting as well as maintaining and upgrading public fire hydrants in the District of Columbia, (plus the cost of fire hydrant inspections performed by the DC Fire and Emergency Medical Services) shall be Ten Million Seven Hundred Ninety-Six Thousand Dollars (\$10,796,000) per fiscal year (FY) for FY 2015, FY 2016, and FY 2017.

4103.2 The fee may be examined every three years to determine if the fee is sufficient to recoup the actual costs for providing this service.

4103.3 In the event the actual costs are not being recouped, the District shall pay the difference and the fee will be appropriately adjusted pursuant to the rulemaking process.

4103.4 In the event the costs paid by the District of Columbia exceed DC Water's actual costs, the fee shall be adjusted pursuant to the rulemaking process.

2. The General Manager is authorized to publish the Notice of Proposed Rulemaking, in conformance with the requirements of the Office of Documents and Administrative Services, to amend 21 DCMR § 4103 as set out herein.
3. The General Manager is further authorized to publish notice of a public hearing to receive comments on the Notice of Proposed Rulemaking.
4. This resolution shall be effective immediately.

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Secretary to the Board of Directors

**Presented and Adopted: March 5, 2015**

**Subject: Approval for Proposed Notice of Rulemaking to Establish a New Development Impact Fee**

**#15-33  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

The District members of the Board of Directors (“Board”) of the District of Columbia Water and Sewer Authority (“the DC Water”) at the Board meeting held on March 5, 2015 decided, in a non-joint use matter, by a vote of \_\_\_\_ ( ) in favor and \_\_\_\_ ( ) opposed, to take the following action with respect to the proposed new Development Impact Fee.

**WHEREAS**, DC Water establishes rates, fees and charges in accordance with its Rate Setting Policy (Board Resolution #11-10), including the recovery of current costs to provide service; and

**WHEREAS**, DC Water has proposed a new Development Impact Fee assessed to new development or redevelopment to recover the investment in available system capacity based on meter size; and

**WHEREAS**, the DC Retail Water and Sewer Rates Committee met on February 24, 2015 to consider the proposed new Development Impact Fee; and

**WHEREAS**, the DC Retail Water and Sewer Rates Committee recommended that the Board consider for public comment the proposed new Development Impact Fee for all Single Family Residential (SFR) Customers with meters 1” inch and smaller (5/8”, 3/4”, 1”) with the same set of fees and for all Residential, Multi-Family and Non-Residential Customers with meters larger than 1” inch with fees based on their meter size; and

**WHEREAS**, the Board wishes to establish the proposed new Development Impact Fee;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Board finds that DC Water’s rate setting policy justifies the proposed new Development Impact Fee below:



- All Single Family Residential (SFR) Customers with meters 1” inch or smaller will use the same set of fees.

<b>Meter Size (inches)</b>	<b>Meter Register Type</b>	<b>Water Development Impact Fee</b>	<b>Sewer Development Impact Fee</b>	<b>Total Development Impact Fee</b>
5/8”	Single Register	\$ 1,134.73	\$ 2,808.58	\$ 3,943.31
3/4”	Single Register	\$ 1,134.73	\$ 2,808.58	\$ 3,943.31
1”	Single Register	\$ 1,134.73	\$ 2,808.58	\$ 3,943.31

- All Residential (except SFR with meters 1” or smaller), Multi-Family and Non-Residential Customers will have fees based on their meter size as listed below:

<b>Meter Size (inches)</b>	<b>Meter Register Type</b>	<b>Water Development Impact Fee</b>	<b>Sewer Development Impact Fee</b>	<b>Total Development Impact Fee</b>
1” or smaller	Single Register	\$ 1,281.97	\$ 3,172.99	\$ 4,454.96
1”x1.25”	Single and Multiple Register	\$ 2,046.74	\$ 5,065.90	\$ 7,112.64
1.5”	Single Register	\$ 5,491.00	\$ 13,590.76	\$ 19,081.76
2”	Single and Multiple Register	\$ 11,125.04	\$ 27,535.60	\$ 38,660.64
3”	Single and Multiple Register	\$ 32,500.31	\$ 80,441.53	\$ 112,941.84
4”	Single and Multiple Register	\$ 83,388.31	\$ 206,394.41	\$ 289,782.72
6”	Single and Multiple Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
8”	Single Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
8”x2”	Multiple Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
8”x4”x1”	Multiple Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
10”	Single and Multiple Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
12”	Single and Multiple Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92
16”	Single Register	\$ 229,246.33	\$ 567,407.59	\$ 796,653.92

- The proposed Development Impact Fee will be assessed for all new buildings, structures or properties under development and properties under redevelopment. For properties under redevelopment, DC Water will determine the net system impact fee by determining the property's proposed capacity requirements and applying a credit for the capacity of accounts being removed from the system. However, if the associated credit for capacity removed is equal to or greater than the future impact fee, the net impact fee shall be zero. Properties under redevelopment shall not receive a credit for accounts that are inactive for more than 12 months.

- The following terms shall be defined in the rulemaking:

**Development** – the construction of a building or structure that establishes a new water and/or sewer connection.

**Redevelopment** – the renovation or alteration of a building or structure, or reconstruction of a property that increases the water supply demand or drainage, waste, and vent (DWV) system load. Redevelopment shall not include the up-sizing of a water service or sewer lateral to comply with the current D.C. Plumbing Code, provided the water supply demand and DMV system load remain the same.

2. The General Manager is authorized to take all steps necessary in his judgment and as otherwise required, to initiate the public comment process and shall provide notice of the proposed fees in the manner provided by the District of Columbia's Administrative Procedures.

This resolution shall be effective immediately.

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Secretary to the Board of Directors

**Presented and Adopted: March 5, 2015**

**SUBJECT: Approval to Execute a Contract Modification for  
Douglas & Boykin, LLC**

**#15-34  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a non-joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute a contract modification for Douglas & Boykin, LLC.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute a contract modification for Douglas & Boykin, LLC. The purpose of the contract modification is to expend additional funds for legal services. The contract modification amount is \$1,000,000.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DC WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT MODIFICATION:**

**Legal Services  
(Non-Joint Use)**

Approval requested to expend additional funds in the amount of \$1,000,000 with Douglas & Boykin LLC for legal services.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b>	<b>SUBS:</b>	<b>PARTICIPATION:</b>
Douglas & Boykin, LLC 1850 M. Street, N.W. Washington, D.C. 20036	N/A	N/A

**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$ 832,625.87
Value of this Modification:	\$1,000,000.00
Cumulative Mod. Value, including this Mod.:	\$4,374,033.21
Original Agreement Time:	September 2003
Agreement Start Date:	September 2003
Agreement Completion Date:	N/A

**Purpose of the Contract:**

- To provide legal services as assigned, that includes, but not limited to civil litigation defense.

**Previous Change Order Scope:**

- N/A

**Current Change Order Scope:**

- Request to expend additional funds with Douglas & Boykin, LLC
- The additional funds will be used for major construction litigation which will affect the North East Boundary Sewer 1744 D Street, NE Repair. The funding will also cover the remaining of Fiscal Year 2015 legal services, and to perform Fiscal Year 2016 legal work.

**Contractor's Past Performance:**

- Contractor's performance has been satisfactory.

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	Fixed Unit Price	<b>Award Based On:</b>	Non-Competitive
<b>Commodity:</b>	Services	<b>Contract Number:</b>	N/A
<b>Contractor Market:</b>			


**BUDGET INFORMATION**

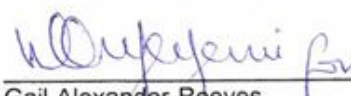
<b>Funding:</b>	Operating	<b>Department:</b>	General Counsel
<b>Service Area:</b>	Blue Plains	<b>Department Head:</b>	Randy Hayman

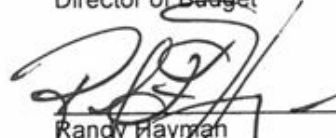
**USER SHARE INFORMATION**

User (Operating)	Share %	Dollar Amount
District of Columbia	84.40%	\$422,000.00
Washington Suburban Sanitary Commission	11.41%	\$ 57,050.00
Fairfax County	2.87%	\$ 14,350.00
Loudoun County	1.16%	\$ 5,800.00
Potomac Interceptor	.16%	\$ 800.00
<b>Total Estimated Dollar Amount</b>	<b>100.00%</b>	<b>\$500,000.00</b>

User (Capital) – CY13141-LTCP	Share %	Dollar Amount
District of Columbia	100%	\$ 500,000.00
Washington Suburban Sanitary Commission	0%	\$ 0.00
Fairfax County	0%	\$ 0.00
Loudoun County	0%	\$ 0.00
Potomac Interceptor	0%	\$ 0.00
<b>Total Estimated Dollar Amount</b>	<b>100.00%</b>	<b>\$500,000.00</b>

 2/20/15  
 \_\_\_\_\_ Date  
 Dan Bae  
 Director of Procurement

 02/20/15  
 \_\_\_\_\_ Date  
 Gail Alexander-Reeves  
 Director of Budget

 2/20/15  
 \_\_\_\_\_ Date  
 Randy Hayman  
 General Counsel

 3/7/2015  
 \_\_\_\_\_ Date  
 George S. Hawkins  
 General Manager

**Presented and Adopted: March 5, 2015**  
**SUBJECT: Approval to Execute Contract No. 140080,**  
**Capitol Paving of DC, Inc.**

**#15-31**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on March 5, 2015, upon consideration of a non-joint use matter, decided by a vote of \_\_\_() in favor and \_\_\_() opposed to execute Contract No. 140080, Capitol Paving of DC, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to Contract No. 140080, Capitol Paving of DC, Inc. The purpose of the contract is to repair and/or replace asphalt and concrete roadways, brick and concrete sidewalks, landscaped areas, and other miscellaneous repairs that result from excavations performed in public space. The contract amount is \$19,692,300.

This Resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**CONSTRUCTION CONTRACT:**

**Public Space Restoration Contract for FY15-FY17  
(Non-Joint Use)**

Approval to execute a construction contract for \$19,692,300.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b>	<b>SUBS:</b>	<b>PARTICIPATION:</b>
Capitol Paving of DC, Inc. 2211 Channing Street, NE Washington, DC 20018  (MBE)	Fort Myer Construction Corp. Washington, DC MBE  Acorn Supply & Distributing, Inc. White Marsh, MD WBE	33.8%    6.0%

**DESCRIPTION AND PURPOSE**

Contract Value, Not-To-Exceed:	\$19,692,300
Contract Time:	1,095 Days (3 Years)
Anticipated Contract Start Date:	03-16-2015
Anticipated Contract Completion Date:	03-15-2018
Bid Opening Date:	09-10-2014
Bids Received:	2
Other Bids Received	
Fort Myer Construction Corp.	\$ 19,887,136

**Purpose of the Contract:**

Permanent restoration of paved and non-paved surfaces in public space after the completion of repair and replacement activities by the Department of Water Services and the Department of Sewer Services.

**Contract Scope:**

- Repair and/or replacement of asphalt and concrete roadways, brick and concrete sidewalks, landscaped areas, and other miscellaneous repairs that result from excavations performed in public space.

**Federal Grant Status:**

- Construction Contract is not eligible for Federal grant funding assistance.

**PROCUREMENT INFORMATION**


<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Lowest responsive, responsible bidder
<b>Commodity:</b>	Construction	<b>Contract Number:</b>	140080
<b>Contractor Market:</b>	Open Market		

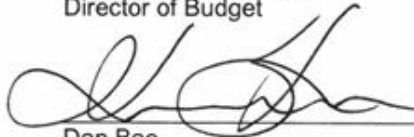
**BUDGET INFORMATION**

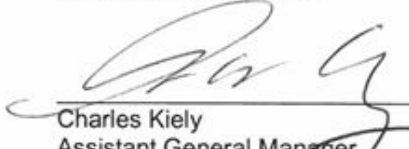
<b>Funding:</b>	Operating, Capital	<b>Department:</b>	Water Services
<b>Service Area:</b>	Water, Sanitary	<b>Department Head:</b>	Jason Hughes
<b>Project:</b>	BW, DG, DI, DJ, DW, DX, DY, D5, FK, FN, FP, GQ, 1300900		

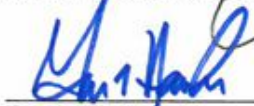
**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	100.00%	\$ 19,692,300.00
Federal Funds	0.00%	\$ 0.00
Washington Suburban Sanitary Commission	0.00%	\$ 0.00
Fairfax County	0.00%	\$ 0.00
Loudoun County & Potomac Interceptor	0.00%	\$ 0.00
<b>Total Estimated Dollar Amount</b>	<b>100.00%</b>	<b>\$ 19,692,300.00</b>

 2/12/2015  
 Gail Alexander-Reeves Date  
 Director of Budget

 2/13/15  
 Dan Bae Date  
 Director of Procurement

  
 Charles Kiely Date  
 Assistant General Manager  
 Customer Care & Operations

 3/3/2015  
 George S. Hawkins Date  
 General Manager