**SUBJECT: Appointment of Interim General Manager** 

# #09-80 RESOLUTION OF THE BOARD OF DIRECTORS OF THE D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, (the "Authority") at its meeting on July 2, 2009, upon consideration of a joint use matter decided by a vote of (10) ten in favor and (0) none opposed, to appoint an Interim General Manager.

WHEREAS, Jerry N. Johnson resigned as General Manager of the Authority on April 2, 2009 to be effective July 3, 2009; and

**WHEREAS**, the Authority's Board of Directors is currently conducting a nationwide search to fill this position; and

**WHEREAS,** it is necessary for the Board to appoint an Interim General Manager to assume the duties and responsibilities previously exercised by Jerry N. Johnson, General Manager, beginning July 3, 2009 until a new General Manager is appointed,

### NOW THEREFORE BE IT RESOLVED THAT:

- 1. The Board of Directors of the District of Columbia Water and Sewer Authority hereby appoints Avis M. Russell to serve as Interim General Manager for the Authority beginning July 3, 2009 until the appointment of a General Manager for the Authority; and
- 2. The Interim General Manager shall exercise all the duties and responsibilities of the position of General Manager of the Authority including but not limited to those set out in the Authority's enabling statute, codified in § 34-2202.01 et seq. of the District of Columbia

Official Code, the District of Columbia Municipal Regulations, Board Resolutions, including but not limited to Board Resolutions 97-89 and 97-91, attached hereto, and Board policies and such authority as exercised by the General Manager.

This resolution is effective July 3, 2009.

SUBJECT: Approval to Execute Supplemental Agreement No. 6 of

Contract No. DCFA #371-WSA, Hazen and Sawyer, P.C.

#09-81
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a joint-use matter decided by a vote of ten (10) in favor and none (0) opposed, to approve Supplemental Agreement No. 6 of Contract No. DCFA #371-WSA, Hazen and Sawyer, P.C.

#### Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Supplemental Agreement No. 6 of Contract No. DCFA #371-WSA, Hazen and Sawyer, P.C. The purpose of the supplemental agreement is to replace and consolidate old electrical equipment that has outlived its useful life, in order to improve its reliability and reduce potential downtime of the treatment process. The supplemental agreement amount is \$1,166,930.

This resolution is effective immediately.

Linka R. Mauley
Secretary to the Board of Directors

SUBJECT: Approval to Execute Supplemental Agreement No. 6 of

Contract No. DCFA #393-WSA, Black & Veatch Corporation

#09-82
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a joint-use matter decided by a vote of ten (10) in favor and none (0) opposed, to approve Supplemental Agreement No. 6 of Contract No. DCFA #393-WSA, Black & Veatch Corporation.

### Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Supplemental Agreement No. 6 of Contract No. DCFA #393-WSA, Black & Veatch Corporation. The purpose of the agreement is to alter the O&M Manual format and files to match with the LiveLink sytem. To provide for additional work associated with completing certain manuals during the construction period. The supplemental agreement amount is \$284,478.

This resolution is effective immediately.

SUBJECT: Approval to Execute Option Year Three of Contract No. WAS-05-021-AA-JS. Bank of America

#09-83

RESOLUTION

OF THE

BOARD OF DIRECTORS

OF THE

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to approve Option Year Three of Contract No. WAS-05-021-AA-JS, Bank of America.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Option Year Three of Contract No. WAS-05-021-AA-JS, Bank of America. The purpose of the option is to provide customers a platform for payment via credit and debit cards. The option amount is \$200,000.

This resolution is effective immediately.

SUBJECT: Approval to Execute Contract No. WAS-09-034-AA-GA

Thompson, Cobb, Bazilio & Associates, P.C.

#09-84
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a joint-use matter decided by a vote of ten (10) in favor and none (0) opposed, to approve Contract No. WAS-09-034-AA-GA, Thompson, Cobb, Bazilio & Associates, P.C.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Contract No. WAS-09-034-AA-GA, Thompson, Cobb, Bazilio & Associates, P.C. The purpose of the contract is to carry out an audit on the financial statements of the Authority and an A133 audit and other accounting services as may be required by DCWASA. The contract amount is \$1,118,528.33.

This resolution is effective immediately.

SUBJECT: Approval to Execute Contract No. WAS-09-038-AA-MB

Deloitte & Touche LLP

#09-85
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a joint-use matter decided by a vote of ten (10) in favor and none (0) opposed, to approve Contract No. WAS-09-038-AA-MB, Deloitte & Touche, LLP.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Contract No. WAS-09-038-AA-MB, Deloitte & Touche, LLP. The purpose of the contract is to hire a Certified Public Accounting or Auditing/Consulting firm to be retained by the Authority as its sole outsourced Internal Audit function. The contract amount is \$798,000.

This resolution is effective immediately.

PRESENTED AND ADOPTED: JULY 2, 2009
SUBJECT: Approval of Revised Financial Policies

## #09-86 RESOLUTION OF THE BOARD OF DIRECTORS OF THE DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority (the "Authority"), at the Board meeting held on July 2, 2009, upon consideration of a joint-use matter, decided by a vote of ten (10) in favor and none (0) opposed to approve the following action.

WHEREAS, the Board at its meeting December 4, 1997 approved Resolution #97-121 stating financial policies for the District of Columbia Water and Sewer Authority; and

WHEREAS, on March 5, 1998 the Board of Directors, in Resolution 98-08, approved further amendments to the Policies which were intended to establish strong levels of cash reserves and strong debt service coverage; and

WHEREAS, on April 2, 2004 the Board of Directors, in Resolution 04-30, approved additional amendments to the Policies which further describes the establishment of strong levels of cash reserves and debt service coverage; and

WHEREAS, the Finance and Budget Committee met on June 25, 2009, and recommended that the Board adopt the attached revised financial policies.

#### NOW THEREFORE BE IT RESOLVED THAT:

The Board hereby approves the attached revised "Statement of Financial Policies" and authorizes the General Manager to implement the policy.

1. This resolution shall take effect immediately.

### DISTRICT OF COLUMBIA WATER & SEWER AUTHORITY STATEMENT OF FINANCIAL POLICIES

The following are the basic finance policies that will guide WASA's use of debt financing and development of WASA's ten year plan.

- WASA will maintain financial practices and policies that result in high-quality investment grade bond ratings so as to ensure the lowest practical cost of debt necessary to finance WASA's long-term capital program.
- WASA will maintain strong levels of operating cash reserves, equivalent to 120 days of budgeted operations and maintenance costs calculated on an average daily balance basis, with the objective of maintaining at least \$125.5 million in operating reserves.
  - The annual reserve amount will be formally approved by the Board as part of its annual approval of the operating and capital budgets.
  - The operating reserve requirement will be evaluated every five years by WASA's independent rate consultant in conjunction with the Indenture-required system assessment.

The operating reserve will, at a minimum, include any reserve requirements contained in WASA's Master Indenture of Trust (the "Indenture"), excluding any debt service reserve funds and the rate stabilization fund, as follows:

- Operating Reserve equivalent to sixty days' operating costs
- Renewal & Replacement Reserve \$35 million. This reserve requirement will be evaluated every five years by WASA's independent rate consultant in conjunction with the Indenture-required system assessment
- District of Columbia General Obligation Debt Reserve equivalent to 10 percent of WASA's share of subsequent year's D.C. general obligation bond debt service
- WASA will maintain senior debt service coverage of 140 percent, in excess of WASA's Indenture requirement of 120 percent. Senior debt service coverage will be calculated in accordance with WASA's Indenture.
- In general, WASA will utilize operating cash in excess of the Board's reserve requirement and any other significant one-time cash infusions for capital financing or for repayment of higher cost debt.
- WASA will whenever possible use the least costly type of financing for capital projects, based on a careful evaluation of WASA's capital and operating requirements and financial position for each year.
- WASA will attempt to match the period of debt repayment, in total, with the lives of the assets financed by any such debt.

Subject: Approval for Publication of Proposed Amendment to Procurement Regulations

## #09-87 RESOLUTION OF THE BOARD OF DIRECTORS OF THE DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors, (the "Board") of the District of Columbia Water and Sewer Authority ("Authority"), at its meeting on July 2, 2009, upon consideration of a joint-use matter, decided by a vote of ten (10) in favor and none (0) opposed, to take the following action with respect to approval for publication of a proposed amendment to the Authority's Procurement Regulations.

**WHEREAS**, on or about June 4, 2009 the Board adopted revised Procurement Regulations (Resolution 09-74); and

**WHEREAS**, toward the end of the public comment period, a comment regarding categorically exempt procurements was submitted which required further review; and

**WHEREAS**, review of the public comment identified the need to amend the adopted Procurement Regulations with respect to categorically exempt procurements; and

WHEREAS, the Finance and Budget Committee met on June 25, 2009 and considered the amendment to the adopted Procurement Regulations; and

WHEREAS, the Finance and Budget Committee has recommended that the Board authorize publication of the attached proposed rulemaking for public comment.

### NOW THEREFORE BE IT RESOLVED THAT:

- 1. The General Manager shall publish notice of the attached proposed rulemaking in the District of Columbia Register.
- 2. The General Manager shall take all actions that are necessary to insure that the proposed regulations conform to the publication requirements of the Office of Documents.

This resolution is effective immediately.

SUBJECT: Approval to Execute Change Order No. 1 of

Contract No. 060040, Fort Myer Construction Corporation

#09-88
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to approve Change Order No. 1 of Contract No. 060040, Fort Myer Construction Corporation.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Change Order No. 1 of Contract No. 060040, Fort Myer Construction Corporation. The purpose of the change order is to repair and restore pavement disturbed by WASA crews and to extend the contract term by thirty-one days. The change amount is \$2,081,238.

This resolution is effective immediately.

Presented and Adopted: July 2, 2009 SUBJECT: Approval to Execute Contract No. 080110 Video Pipe Services, Inc.

#09-89
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to approve Contract No. 080110, Video Pipe Services, Inc.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Contract No. 080110, Video Pipe Services, Inc. The purpose of the contract is to provide cleaning and inspection of the DCWASA sewer system. The contract amount is \$1,336,445.

This resolution is effective immediately.

SUBJECT: Approval to Execute Contract No. 090010
Anchor Construction Corporation

#09-90 RESOLUTION OF THE

BOARD OF DIRECTORS

OF THE

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to approve Contract No. 090010, Anchor Construction Corporation.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Contract No. 090010, Anchor Construction Corporation. The purpose of the contract is to provide repairs and extensions to the sewer system on an as-needed basis during normal work hours and limited emergency work. The contract amount is \$4,997,018.

This resolution is effective immediately.

SUBJECT: Approval to Execute Contract No. DCFA #405-WSA

Hatch Mott MacDonald I & E, LLC

#09-91
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to Supplemental Agreement No. 1 of Contract No. DCFA #405-WSA, Hatch Mott MacDonald I & E, LLC.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Supplemental Agreement No. 1 of Contract No. DCFA #405-WSA, Hatch Mott MacDonald I & E, LLC. The purpose of the supplemental agreement is to augment funding to continue services through June 30, 2010. The supplemental agreement not-to-exceed amount is \$3,000,000.

This resolution is effective immediately.

Presented and Adopted: July 2, 2009 SUBJECT: Approval to Execute Contract No. WAS-09-026-AA-SM,

Flippo Construction Company, Inc.

#09-92
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority, ("the Authority"), at the Board meeting held on July 2, 2009 upon consideration of a non-joint-use matter decided by a vote of five (5) in favor and none (0) opposed, to approve Contract No. WAS-09-026-AA-SM, Flippo Construction Company, Inc.

Be it resolved that:

The Board of Directors hereby authorizes the General Manager to execute Contract No. WAS-09-026-AA-SM, Flippo Construction Company, Inc. The purpose of this contract is to operate and maintain water valves in accordance to the Authority's shutdown of water mains and fire hydrants upgrade program. The contract amount is \$2,353,000.00.

This resolution is effective immediately.