



**DISTRICT OF COLUMBIA
Water and Sewer Authority**

**Board of Directors
Audit Committee**

**Friday, December 17, 2010
11:30 a.m.**

Meeting Minutes

COMMITTEE MEMBERS PRESENT

Timothy Firestine, Vice Chair
David J. Bardin

DC WATER STAFF PRESENT

George Hawkins, General Manager
Randy Hayman, General Counsel
Linda R. Manley, Board Secretary

OTHER BOARD MEMBERS

Dr. Joseph Cotruvo
Paivi Spoon

SC&H GROUP, LLC

Joseph Freiburger

Call to Order (Item 1)

Mr. Firestine called the meeting to order at approximately 11:20 a.m.

Summary of Internal Audit Activity (Item 2)

Mr. Freiburger walked through the Internal Audit Update. Mr. Freiburger discussed the status of the 2011 plan and discussed the status of all projects on the plan. Mr. Freiburger then referred the committee members to the chart on page 2 in which an analysis of key milestone dates was presented. Lastly Mr. Freiburger discussed in detail the projects which had been finalized and identified the projects which were still in process and expected to be completed next month. A committee member informed Mr. Freiburger that they had not received the final report for the audits of IT System Development Life Cycle – Application Change Control, and Engineering Project Planning & Design. Mr. Freiburger responded that the reports would be furnished to all members immediately following the meeting.

Executive Session (Item 3)

Mr. Firestine called the committee meeting into executive session with only the internal auditor present.

Adjournment (Item 4)

The general session was reconvened and hearing no other business the meeting was adjourned at approximately 12:04 p.m.