



**DISTRICT OF COLUMBIA
WATER AND SEWER AUTHORITY**

Board of Directors

DC Retail Water and Sewer Rates Committee

Tuesday, September 25, 2018

9:30am

- 1. **Call to Order** **Rachna Bhatt, Chairperson**
- 2. **Customer Assistance Program Expansion Update (Attachment A)** **Matthew Brown**
- 3. **Action Item (Attachment B)** **Matthew Brown**
 - **Approval of Proposal to Expand DC Water’s Customer Assistance Program (Action Item 1)**
- 4. **DC Retail Water and Sewer Rates Committee Workplan** **Matthew Brown**
 - **FY 2018 Completed DC Retail Rates Committee Workplan (Attachment C)**
 - **FY 2019 Proposed DC Retail Rates Committee Workplan (Attachment D)**
- 5. **Agenda for October 23, 2018 Committee Meeting (Attachment E)** **Rachna Bhatt, Chairperson**
- 6. **Other Business** **Matthew Brown**
- 7. **Executive Session***
- 8. **Adjournment**

FOLLOW-UP-ITEMS – DC Retail Water and Sewer Rates Committee Meeting (June 26, 2018)

There were no follow-up items

* The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(1); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.

Attachment A



Customer Assistance Program Expansion

Presentation to the DC Retail Water and Sewer Rates Committee,
September 25, 2018

District of Columbia Water and Sewer Authority



Blue Plains Advanced Wastewater Treatment Plant

Purpose

- Seek recommendation of the Retail Rates Committee to the DC Water Board of Directors of the CAP2 (Customer Assistance Program Expansion)

Background

- The DC Water Board directed DC Water to propose changes to the Customer Assistance Program (CAP) program on July 5, 2018
 - Serve customers with incomes up to 80% AMI
 - Discount of up to three CCFs of water and sewer and provide discounts on the Impervious Area Charge
 - Cap program at \$6 million
- Joint request from DC Water and District Budget Director to District's Office of Revenue Analysis to assist with estimate of number of eligible households, also in July
- The District of Columbia has approved \$7 million in FY 2019 to provide benefits for households up to 100 percent AMI and CRIAC credits to non-profits

Definitions

- 💧 **Customer Assistance Program (CAP)** – Existing program that uses LIHEAP (Low Income Home Energy Assistance Program) criteria to provide DC Water-funded discounts to low-income residential customers with incomes up to 60 percent of the State Median Income (SMI from Health and Human Services (HHS))
- 💧 **Customer Assistance Program II (CAP2)** – DC Water’s proposed expanded program for low-income residential customers who do not qualify for CAP with household income up to 80% Area Median Income (AMI)
- 💧 **Customer Assistance Program III – CAP3** – New District-funded program to provide benefits to DC Water customers with household income greater than 80% and up to 100% Area Median Income (AMI) who do not qualify for CAP or CAP2
- 💧 **CRIAC (Clean Rivers Impervious Area Charge) Nonprofit Relief Program** – New District-funded program to provide CRIAC credits to nonprofit organizations as determined by the District Department of the Environment (DOEE)

Customer Assistance Program (Existing)

- 💧 DC Water has a statutory mandate to mitigate the impact of any increases in retail water and sewer rates on low-income residents of the District
- 💧 CAP program eligibility requirements and benefits are defined in 21 DCMR § 4102, which will remain the same
- 💧 Existing CAP program provides an approximately 58% discount to those who qualify:
 - Exempt First four CCFs of water and sewer, and associated PILOT and ROW
 - Water System Replacement fee is waived
 - Fifty percent of the Clean Rivers Impervious Area Charge (CRIAC) is waived
- 💧 Eligibility is determined by the District Department of Energy and Environment (DOEE)
- 💧 DOEE determines eligibility based on the LIHEAP criteria (60% State Median Income per Health and Human Services). DOEE recently identified 399 additional households who qualify using existing criteria and DC Water has added those customers

Household Size	LIHEAP 60% SMI (HHS)
1	\$30,918
2	\$40,431
3	\$49,944
4	\$59,457
5	\$68,970
6	\$78,483
7	\$80,267
8	\$82,051

CAP2 and CAP3

Household Income Limits for Expansion of the Customer Assistance Program (CAP)

Persons	CAP Income Limit	CAP 2 Income Limit	CAP 3 Income Limit
	60% of SMI	80% of AMI	100% AMI
1	\$30,916	\$65,650	\$82,050
2	\$40,431	\$75,000	\$93,750
3	\$49,944	\$84,400	\$105,500
4	\$59,457	\$93,750	\$117,200
5	\$68,970	\$101,250	\$117,200*
6	\$78,483	\$108,750	\$117,200*
7	\$80,267	\$116,250	\$117,200*
8	\$82,051	\$117,200*	\$117,200*

- The median family income for the Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR (Fair Market Rent) Area is \$117,200 for FY2018
- The Department of Housing and Urban Development calculates median household income (MHI) by “capping” the number at the US median family income level, and then making an (upward) adjustment for high housing cost areas; the “capped” Low (80% Income Limit for a family of four is \$77,450)
- The proposed program uses the “uncapped” income levels; the “uncapped” Income Limit for a family of four is \$93,750

DC Water CAP2

- Program will be capped at \$6 million, \$5.5 million in benefits to customers and \$0.5 million for administrative costs
- When this level is reached, the program will be discontinued
- Should the District provide additional funds for the program, Board approval will be sought to continue the program with the funds provided
- Customers would be provided an exemption of up to three CCFs of water and sewer and 50% CRIAC
- Benefits will be provided to eligible households retroactively from October 1, 2018
- At an average monthly discount of \$43.48 (3 CCFs of water and sewer and 50% off one ERU), DC Water can serve 10,541 customers
- The District's Office of Revenue Analysis estimates that 14,450 households could be eligible for this program
- This program is for one year, through September 30, 2019

District Government Programs

- **CAP3 (Residential):**
 - Eligibility - Single-family households and individually metered tenants with household income at or above 80% AMI and below 100% AMI
 - Benefits - one CCF of water and sewer services and 50% of the CRIAC; provided from date of approval for one calendar year
- **CRIAC Non-Profit Relief Program**
 - Eligibility - Non-profits must:
 - Successfully obtain status as a non-profit
 - Show significant financial hardship
 - Comply with on-site and off-site stormwater mitigation BMP
 - Allow DOEE to visit the site of the organization
 - Benefit - Credit of 90% off of the billed CRIAC charges; provided retroactively for entire fiscal year; and must reapply to continue benefits

Additional Information

- DC Water will cap the all programs at the dollar amounts allocated (\$5.5 million for the DC Water program)
- Upon receipt of CAP eligibility notice from DOEE, DC Water will provide CAP credit the CAP customer's account as of the date the customer submitted a complete application to DOEE for that fiscal year and will need to reapply to continue benefits the next fiscal year
- Upon receipt of CAP2 eligibility notice from DOEE, DC Water will provide CAP2 credits to the customer's account, retroactively for Fiscal Year 2019, October 1, 2018 to September 30, 2019
- CAP3 and CRIAC Non-Profit Relief Program benefits will provided upon receipt of notice of eligibility and funds from DOEE
- Subject to availability of District funds, CAP3 benefits will be provided as of the date of approval for one calendar year; and CRIAC Nonprofit Reliefs benefits will be provided for Fiscal Year 2019, retroactive from October 1, 2018 to September 30, 2019
- DOEE will manage financial eligibility determinations for CAP, CAP2, CAP3 and CRIAC Nonprofit Relief Programs
- DOEE will set the benefits for the CAP3 and CRIAC Relief Programs

Issues and Next Steps

- 💧 Proposed regulations for DC Water's program requires a public hearing
- 💧 If DC Water draft regulations are approved by the October Board meeting, implementation can be done by January 1, 2019
- 💧 DC Water is providing comments on draft DOEE Emergency and Proposed Rulemaking

Appendix

Timeline Scenario January 2019 Implementation

- 07/05/18 – Board approved one-time transfer from Rate Stabilization Fund (RSF) in FY 2019
- 09/25/18 – **RRC** to update and recommend proposed CAP regulations
- 10/04/18 – **Board approval** of proposed CAP regulations
- 10/19/18 – Publish Notice of Proposed Rulemaking (NOPR) for CAP regulations
- 10/19/18 – Publish Notice of Public Hearing (NOPH) for CAP regulations
- 10/19/18 – Public Comment Period
- 11/19/18 – End of Public Comment Period

- TBD – **Public Hearing**
- 11/27/18 – **Special RRC meeting** to recommend final CAP regulations
- 12/06/18 – **Board approval** of final CAP regulations
- 12/21/18 – Publish Notice of Final Rulemaking (NOFR) for CAP regulations
- 01/01/19 – **Go-Live** with CAP2 and implement CAP3 and CRIAC Relief Program benefits

Attachment B

DC Retail Water and Sewer Rates Committee

Action Item

1. Approval of Proposal to Expand DC Water's Customer Assistance Program (CAP) to Eligible Customers

ACTION ITEM 1

Customer Assistance Program Expansion

1. Adopt regulations to expanded DC Water's Customer Assistance Program (CAP):

a. Proposal to expand DC Water's CAP benefits to eligible customers:

CAP2 (Residential Customers)

- Effective January 1, 2019, Eligible single-family and individually metered tenant Residential customers shall receive a discount of up to 3 Ccf off of their water and sewer service charges and up to 50% off of their billed Clean Rivers Impervious Area Charge (CRIAC) of up to fifty percent
- Program benefits will be provided up to \$6 million authorized by Board
- DOEE will determine the CAP2 applicant's financial eligibility
- CAP2 benefits will be provided retroactive for Fiscal Year 2019 from October 1, 2018 and terminate on September 30, 2019
- If DC Water determines that budgeted funds are insufficient, DC Water will suspend accepting new CAP2 applicants, or suspend providing CAP2 benefits

2. Adopt regulations to implement the District Department of Energy and Environment (DOEE) CAP3 and CRIAC Non-Profit Relief Programs:

a. Proposal to establish procedures to provide credits to certain Residential Customers authorized by DOEE to receive the DOEE's Customer Assistance Program Expansion (CAP3) credits:

CAP3 (Residential Customers)

- Effective January 1, 2019, eligible single-family and individually metered tenant Residential customers shall receive: 1 Ccf credit off of their billed water and sewer service charges; and 50% credit off their billed Clean Rivers Impervious Area Charge (CRIAC).
- CAP3 credits will be applied to Residential customer's account provided DOEE notifies DC Water of that customer's eligibility; and DC Water receives funds from DOEE to apply the credits.
- CAP3 credits will be provided from the date DOEE approves the CAP3 applicant's financial eligibility for one calendar year, subject to the availability of District funds

b. Proposal to establish procedures to provide credits to certain nonprofit customers authorized by DOEE to receive the District's CRIAC Nonprofit Relief Program credits:

CRIAC Nonprofit Relief Program (Non-Residential Customers)

- Effective January 1, 2019, Eligible non-residential customers shall receive 90% credit off of the billed Clean Rivers Impervious Area Charge (CRIAC), applied retroactively for the entire fiscal year, subject to the availability of District funds.
- CRIAC Nonprofit Relief Program credits will be applied to non-residential customer's account provided DOEE notifies DC Water of that customer's eligibility; and DC Water receives funds from DOEE to apply the credits.
- CRIAC Nonprofit Relief Program benefit period will be the entire Fiscal Year 2019, beginning October 1st and ending September 30th, subject to the availability of funds.
- CRIAC Nonprofit Relief Program customers are required to reapply for the benefits at least 30-days, and no more than 60-days before the end of the benefit period.

Attachment C

FY 2018 Completed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
1. Propose and Establish Retail Rates for FY 2019 & FY 2020			
a. FY 2019 & FY 2020 Budget presentation to Board	January 4, 2018	√	Chief Financial Officer
b. FY 2019 & FY 2020 Proposed Rates, Charges & Fees presented to RRC	January 23, 2018	√	Rates and Revenue
c. RRC recommendation on proposed FY 2019 & FY 2020 rates	February 20, 2018	√	Rates and Revenue
d. Board approves proposed FY 2019 & FY 2020 rates	March 1, 2018	√	
e. Publish Proposed Rates and Fees in <i>D.C. Register</i>	March 16, 2018	√	General Counsel
f. Public Comment and Outreach	March 16 - June 11, 2018	√	External Affairs
g. Public Hearing	May 9, 2018	√	Board Secretary
h. Public Hearing Record Closes	June 11, 2018	√	
i. RRC final recommendation to approve FY 2019 & FY 2020 rates	June 26, 2018	√	Rates and Revenue
j. Board approves FY 2019 & FY 2020 rates	July 5, 2018	√	
k. Publish Final Rates and Fees in <i>D.C. Register</i>	July 20, 2018	√	General Counsel
l. Rates Go-Live	October 1, 2018 (FY 2019) October 1, 2019 (FY 2020)		Rates and Revenue and Customer Service
2. Conduct a Review of the Impact of the CRIAC on Various Customer Segments (on-going) <i>including low-income customers who do not qualify for CAP, non-profit organizations and small businesses owners</i>			
a. CRIAC overview to RRC	November 15, 2016	√	Rates and Revenue
b. Discuss the CRIAC restructuring of various segments including low-income customers who do not qualify for CAP, non-profit, charitable and religious organizations and small businesses.	February 21, 2017	√	
c. Comparison of how other utilities with impervious area charges segment non-residential customers and provide discounts/credits/ exemptions	November 14, 2017	√	
d. Stakeholder Alliance "Clean Rivers Reformulation Strategies" meeting	September 20, 2018	√	

Attachment C

FY 2018 Completed RRC Committee Workplan

Objective/ <i>Activities/Task</i>	Date of Activity	Completed	Responsible Department
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3. Waste Hauler and High Strength Waste Fee Regulations			
a. RRC recommend proposal for Waste Hauler and High Strength Waste Fees	September 26, 2017	√	Rates & Revenue Wastewater Treatment
b. Board approves proposal for Waste Hauler and High Strength Waste Fees	October 5, 2017	√	
c. Publish NOPR for Waste Hauler and High Strength Waste Fees in <i>D.C. Register</i>	October 27, 2017	√	General Counsel
d. Public Comment and Outreach	October 27 – November 27, 2017	√	Board Secretary
e. RRC final recommendation for Waste Hauler and High Strength Waste Fees	December 7, 2017	√	Rates & Revenue Wastewater Treatment
f. Board approves final Waste Hauler and High Strength Waste Fees	January 4, 2018	√	
g. Publish final NOFR for Waste Hauler and High Strength Waste Fees in <i>D.C. Register</i>	January 19, 2018	√	General Counsel
h. Waste Hauler Fees Go-Live	February 1, 2018	√	Wastewater Treatment
i. High Strength Waste Fees Go-Live	April 1, 2018	√	

4. Fire Protection Service Fee for FY 2018 - FY 2021			
a. RRC recommends approval of proposed Fire Protection Service Fee	February 20, 2018	√	Rates and Revenue
b. BOD approves Notice of Proposed Rulemaking (NOPR)	March 1, 2018	√	
c. Publish NOPR in <i>D.C. Register</i>	March 16, 2018	√	General Counsel
d. Public Comment Period	March 16 - April 16, 2018	√	Board Secretary
e. RRC recommends approval of final Fire Protection Service Fee	April 24, 2018	√	Rates and Revenue
f. BOD approves Notice of Final Rulemaking (NOFR) for final Fire Protection Service Fee	May 3, 2018	√	
g. Publish NOFR in <i>D.C. Register</i>	May 18, 2018	√	General Counsel
h. Fire Protection Service Fee Go-Live	May 18, 2018	√	Rates and Revenue

Attachment C

FY 2018 Completed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
5. 2018 Cost of Service Study for Water, Sewer and CRIAC			
a. <i>Present COS to Retail Rates Committee</i>	February 20, 2018	√	Rates & Revenue
b. <i>Present final COS to Board</i>	March 1, 2018	√	
6. Rate Setting Policy			
a. <i>Review of Rate Setting Policies</i>	November 14, 2017	√	Rates & Revenue
7. Water System Replacement Fee			
a. <i>Review of unmetered fire service lines and their financial impact.</i>	November 14, 2017	√	Rates & Revenue General Manager
b. <i>Review of combined domestic and fire service lines and their financial impact.</i>	November 14, 2017	√	
8. New VertexOne ECIS Billing System (on-going)			
a. <i>New VertexOne customer bill</i>	November 14, 2017	√	Customer Service
9. Delinquent Accounts			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		General Counsel
10. System Availability Fee			
a. <i>Publish a Notice of Emergency and Proposed Rulemaking to Extend Effective Date of the System Availability Fee (SAF)</i>			
1) RRC recommends approval of only the revised effective date of the SAF regulations in Notice of Emergency & Proposed Rulemaking (NOE&PR)	December 7, 2017	√	Rates & Revenue/ Permits
2) Board adopts NOE&PR	December 7, 2017	√	
3) Publish NOE&PR in <i>D.C. Register</i>	December 22, 2017	√	General Counsel

Attachment C

FY 2018 Completed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
10. System Availability, (Continued)			
4) Public Comment Period	December 22, 2017 – January 21, 2018	√	Board Secretary
5) RRC recommends approval of final action to revise the effective date of the SAF in Notice of Final Rulemaking (NOFR) to June 1, 2018	January 23, 2018	√	Rates & Revenue Permits
6) Board approves NOFR	February 1, 2018	√	General Counsel
7) Publish NOFR in <i>D.C. Register</i>	February 16, 2018	√	
8) Go-Live June 1, 2018	February 16, 2018	√	
10. System Availability Fee			
<i>b. Publish a Notice of Proposed Rulemaking to Amend Substantive Provisions of the SAF Regulations</i>			
1) DC Water conducts public outreach (includes Open House on Feb. 9, 2018)	November 28 – February 20, 2018	√	Rates & Revenue Permits and OGC
2) RRC recommends approval of proposed amendments to SAF regulations in Notice of Proposed Rulemaking (NOPR)	February 20, 2018	√	Rates & Revenue Permits
3) Board approves NOPR	March 1, 2018	√	General Counsel Board Secretary
4) Publish NOPR in <i>D.C. Register</i>	March 16, 2018	√	
5) Public Comment Period	March 16 – April 16, 2018	√	Rates & Revenue/ Permits
6) RRC recommends final action to approve Notice of Final Rulemaking (NOFR)	April 24, 2018	√	
7) Board approves NOFR	May 3, 2018	√	General Counsel/ Permits
8) Publish NOFR in <i>D.C. Register</i>	May 18, 2018	√	
9) SAF Go-Live	June 1, 2018	√	
10. System Availability Fee (continued)			
<i>c. System Availability Fee Review</i>			
1) <i>System Availability Fee (SAF) Methodology and Assumptions Review</i>	January 23, 2018	√	Rates & Revenue/ Permits

Attachment C

FY 2018 Completed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
11. Establish CAP2 Program and Rules to Implement District CAP3 and CRIAC Nonprofit Relief Programs to Mitigate Impacts of DC Water Rates, Fees and Charges on Low-Income Residents Currently not Eligible for CAP and District of Columbia Identified Customers			
a. <i>Regulations to Establish CAP2 Program and Rules for Implementing District CAP3 and CRIAC Nonprofit Relief Programs</i>			
1) Presentation to RRC on Rate Policy Options and the RSF	April 24, 2018	√	Rates & Revenue
2) Presentation to Joint RRC & F&B Committees on one-time transfer of \$6 Million from the RSF to FY 2019 Budget	June 26, 2018	√	
3) F&B Committee recommends one-time transfer of \$6 Million from the RSF to FY 2019 Budget	June 26, 2018	√	
4) Board approved one-time transfer from RSF in FY 2019	July 5, 2018	√	
5) RRC update and approval of proposed CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	September 25, 2018		
6) Board approval of CAP2 Program and rules implementing District CAP3 Nonprofit Relief Programs	October 4, 2018		
7) Publish NOPR for CAP2 Program and rules implementing District CAP3 and Nonprofit Relief Programs	October 19, 2018		General Counsel
8) Publish NOPH for Public Hearing	October 19, 2018		General Counsel
9) Public Comment Period	October 19 – November 19, 2018		External Affairs
10) Public Hearing	TBD		
11) Special RRC meeting to recommend final CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	November 27, 2018		Board Secretary

Attachment C

FY 2018 Completed RRC Committee Workplan			
Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
11. Establish CAP2 Program and Rules to Implement District CAP3 and CRIAC Nonprofit Relief Programs to Mitigate Impacts of DC Water Rates, Fees and Charges on Low-Income Residents Currently not Eligible for CAP and District of Columbia Identified Customers, (Continued)			
12) Board approval of CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	December 6, 2018		General Counsel
13) Publish final NOFR for CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	December 21, 2018		
14) Go-Live	January 1, 2019		Rates and Revenue and Customer Service

* Dates subject to change

Attachment D

FY 2019 Proposed RRC Committee Workplan			
Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
1. Propose and Establish Retail Rates for FY 2020			
a. FY 2020 Budget presentation to Board	January 3, 2019		Chief Financial Officer
b. FY 2020 Proposed Rates, Charges & Fees presented to RRC	January 22, 2019		Rates and Revenue
c. RRC recommendation on proposed FY 2020 rates	February 26, 2019		Rates and Revenue
d. Board approves proposed FY 2020 rates	March 7, 2019		
e. Publish Proposed Rates and Fees in <i>D.C. Register</i>	March 22, 2019		General Counsel
f. Public Comment and Outreach	March 22 – April 22 2019		External Affairs
g. Public Hearing	May TBD, 2019		Board Secretary
h. Public Hearing Record Closes	TBD, 2019		
i. RRC final recommendation to approve FY 2020 rates	June 25, 2019		Rates and Revenue
j. Board approves FY 2019 & FY 2020 rates	July 4, 2019		
k. Publish Final Rates and Fees in <i>D.C. Register</i>	July 19, 2019		General Counsel
l. Rates Go-Live	October 1, 2019 (FY 2020)		Rates and Revenue and Customer Service
2. Conduct a Review of the Impact of the CRIAC on Various Customer Segments (on-going) <i>including low-income customers who do not qualify for CAP, non-profit organizations and small businesses owners</i>			
a. CRIAC overview to RRC	November 15, 2016	√	Rates and Revenue
b. Discuss the CRIAC restructuring of various segments including low-income customers who do not qualify for CAP, non-profit, charitable and religious organizations and small businesses.	February 21, 2017	√	
c. Comparison of how other utilities with impervious area charges segment non-residential customers and provide discounts/credits/ exemptions	November 14, 2017	√	
d. Stakeholder Alliance “Clean Rivers Reformulation Strategies” meeting	September 20, 2018	√	

Attachment D

FY 2019 Proposed RRC Committee Workplan			
Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
3. Delinquent Accounts			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		General Counsel
4. Establish CAP2 Program and Rules to Implement District CAP3 and CRIAC Nonprofit Relief Programs to Mitigate Impacts of DC Water Rates, Fees and Charges on Low-Income Residents Currently not Eligible for CAP and District of Columbia Identified Customers			
a. <i>Regulations to Establish CAP2 Program and Rules for Implementing District CAP3 and CRIAC Nonprofit Relief Programs</i>			
1) Presentation to RRC on Rate Policy Options and the RSF	April 24, 2018	√	Rates & Revenue
2) Presentation to Joint RRC & F&B Committees on one-time transfer of \$6 Million from the RSF to FY 2019 Budget	June 26, 2018	√	
3) F&B Committee recommends one-time transfer of \$6 Million from the RSF to FY 2019 Budget	June 26, 2018	√	Rates & Revenue
4) Board approved one-time transfer from RSF in FY 2019	July 5, 2018	√	
5) RRC update and approval of proposed CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	September 25, 2018		Rates & Revenue
6) Board approval of CAP2 Program and rules implementing District CAP3 Nonprofit Relief Programs	October 4, 2018		
7) Publish NOPR for CAP2 Program and rules implementing District CAP3 and Nonprofit Relief Programs	October 19, 2018		General Counsel
8) Publish NOPH for Public Hearing	October 19, 2018		General Counsel
9) Public Comment Period	October 19 – November 19, 2018		External Affairs
10) Public Hearing	TBD		Board Secretary
11) Special RRC meeting to recommend final CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	November 27, 2018		Rates & Revenue

Attachment D

FY 2019 Proposed RRC Committee Workplan			
Objective/ <i>Activities/Task</i>	Date of Activity	Completed	Responsible Department
4. Establish CAP2 Program and Rules to Implement District CAP3 and CRIAC Nonprofit Relief Programs to Mitigate Impacts of DC Water Rates, Fees and Charges on Low-Income Residents Currently not Eligible for CAP and District of Columbia Identified Customers, (Continued)			
12) Board approval of CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	December 6, 2018		General Counsel
13) Publish final NOFR for CAP2 Program and rules implementing District CAP3 and CRIAC Nonprofit Relief Programs	December 21, 2018		Rates and Revenue and Customer Service
14) Go-Live	January 1, 2019		
5. 2018 Cost of Service Miscellaneous Fees and Charges			
a. <i>RRC COS Update and Recommendation on Proposed Amendments to Miscellaneous Fees & Charges</i>	September 25, 2018		Rates & Revenue
b. <i>Board Approval on Notice of Proposed Rulemaking (NOPR) for Miscellaneous Fees & Charges</i>	October 4, 2018		General Counsel
c. <i>Publish NOPR in DC Register</i>	October 19, 2018		Board Secretary
d. <i>Public Comment period</i>	October 19 – November 19, 2018		
e. <i>RRC Final Recommendation to Approve Amendments for Miscellaneous Fees & Charges</i>	December 18, 2018		Rates & Revenue
f. <i>Board Approval of Notice of Final Rulemaking (NOFR)</i>	January 3, 2019		
g. <i>Publish NOFR in DC Register</i>	January 18, 2019		General Counsel
h. <i>Miscellaneous Fees & Charges Go-Live</i>	January 18, 2019 (FY 2019)		Rates and Revenue/ Customer Service

Attachment D

FY 2019 Proposed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
6. Retail Groundwater Sewer Rate Ratemaking			
a. <i>RRC Update and Recommendation on Proposed Retail Groundwater Sewer Rate</i>	September 25, 2018		Rates & Revenue
b. <i>Board Approval of Proposed Notice of Proposed Rulemaking for Retail Groundwater Sewer Rate</i>	October 4, 2018		
c. <i>Publish Notice of Proposed Rulemaking (NOFR) in DC Register</i>	October 19, 2018		General Counsel
d. <i>Public Comment period</i>	October 19 – November 19, 2018		External Affairs
e. <i>Public Hearing</i>	TBD		Board Secretary
f. <i>RRC Final Recommendation to Approve Amendments for Retail Groundwater Sewer Rate</i>	December 18, 2018		Rates & Revenue
g. <i>Board Approval of Notice of Final Rulemaking (NOFR)</i>	January 3, 2019		
h. <i>Publish NOFR in DC Register</i>	January 18, 2019		General Counsel
i. <i>Retail Groundwater Sewer Charge Go-live</i>	January 18, 2019 (FY 2019)		Rates and Revenue/ Customer Service

* Dates subject to change



Attachment E

**D.C. WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS
RETAIL WATER & SEWER RATES
COMMITTEE MEETING**

**TUESDAY, October 23, 2018; 9:30 a.m.
AGENDA**

Call to Order	Committee Chairman
Monthly Updates	Chief Financial Officer
Committee Workplan	Chief Financial Officer
Agenda for November 13, 2018 Committee Meeting	Committee Chairman
Other Business	Chief Financial Officer
Adjournment	

*Detailed agenda can be found on DC Water's website at www.dewater.com/about/board_agendas.cfm